

# KIT CARSON UNION SCHOOL DISTRICT

## Kit Carson School Site Council Minutes

November 1, 2012

- I. **CALL TO ORDER- The call to order was made by Mrs. King at 3:15 p.m.**
  - a. Pledge to the Flag-The pledge of allegiance was led by Mrs. Garcia
  
- II. **ROLL CALL OF MEMBERS**
  - a. Determine Quorum (51% of membership)-A quorum was met.  
Members present: Brooke Austin, Tina Barcellos, Todd Barlow, Chandalin Champlin, Dale Costa, Evelin Escareno, Megan Garcia, Michelle King, Tori Oliveira and Jean Pasley
  
- III. **CALL FOR ANY ADDITIONS/DELETIONS OF AGENDA ITEMS-None**

Council members present, by unanimous vote, may add an item to the agenda only if there is an immediate action needed and that the need for action came to the attention of the council after the agenda was posted.
  
- IV. **READING AND APPROVAL OF THE MINUTES-** The members read the minutes. Mr. Barlow made a motion to add Dale Costa as a member that was present at the previous meeting. Mrs. Garcia made a second to that motion.
  
- V. **PUBLIC COMMENT-None**
  
- VI. **PRESENTATIONS, REPORTS, COMMUNICATIONS:**
  - a. Parent Report-Mrs. Garcia inquired about the Halloween procedures. Mr. Barlow answered her questions about the current Halloween procedures at Kit Carson.
  - b. Staff Report- Mrs. King reported that Red Ribbon Week was successful and primary students received stickers. In addition, upper grade students received bracelets. The Parent Teacher Club (PTC) donated \$200.00 for the Red Ribbon Week materials.
  - c. Principal Report-Mr. Barlow reviewed the school's calendar and explained upcoming school events. He also informed members about the SCS providers available for afterschool tutoring, due to our current PI status. In addition, he notified members about the new school reach calling system and also updated the council on the ongoing water project. Mr. Barlow reported that our school board opposes the high speed rail.
  
- VII. **UNFINISHED BUSINESS**

None
  
- VIII. **NEW BUSINESS**
  - a. **TRAINING**
    - i. **Member Roles and Responsibilities-**Mr. Barlow reviewed member's roles and responsibilities with the members.
    - ii. **Officer Duties-** Mr. Barlow explained the duties of the officers.
  - b. **INFORMATION**
    - i. **Review released School Quality Snapshot (SQS) and Program Improvement Status-**Mr. Barlow reviewed the SQS with the council.

- ii. **Debrief of professional Development w/Data Works on Oct. 24, 2012-**Mr. Barlow informed the council that Mrs. Sylvia a representative from Data Works provided training on Kegan Strategies. Mrs. Pasley and Mrs. Champlin shared their input and considered the training to be very successful.
- c. **Review and update Site Council Bylaws-** The members reviewed the bylaws and Mr. Barlow proposed some changes that were highlighted in red. Mrs. Champlin made a motion to accept the changes and Mr. Costa seconded that motion. The motion passed.
- d. **Review and update the Title parent involvement policy-** Site Council members reviewed the parent involvement policy. Miss Escareno made a motion to accept the changes highlighted in red and Mrs. King made a second to that motion and it passed.
- e. **Plan SPSA Updates for November/December-The committee decided to update the achievement findings and Mr. Barlow made a motion to add Mr. Costa, Mrs. Champlin, Miss. Escareno, and himself.**

**Video-** Due to time restraints it was decided to postpone the video. Mrs. Pasley made to motion to table the video to the next meeting and Tori Oliveria made a second to that motion. The motion passed.

- IX. **ADJOURN MEETING-** The meeting was adjourned at 4:41p.m.