

KIT CARSON UNION SCHOOL DISTRICT
Minutes of Regular Board Meeting of December 10, 2014

6:30 pm

1. OPEN SESSION

- a) Call to Order: Andy Atsma, acting president called the meeting to order at 6:33 pm
- b) Tim Bowers, Kings County Superintendent of School was present. At this time Mr. Bowers proceeded with the swearing in ceremony. The following members were sworn in as trustees for the Kit Carson Union School District: Sheree Deniz, Eliza Carlson and Jasmine Costa.
- c) Members present: Andy Atsma, Eliza Carlson, Jasmine Costa and Sheree Deniz. Trustee Joe Oliveira was absent.
Also present: Todd Barlow, Superintendent/Principal, Margaret DeSantos, Administrative Secretary. Present in the audience: Shelley Leal, Robert Inabnit, Robin Jones, Megan Vickers, Jessica Wright, and Jason Chmielewski.
- d) Jessica Wright led the pledge to the flag

2. Public comments and public hearings

- a) Mr. Chmielewski acknowledged and gave kudos to Mr. McClelland for keeping him apprised of his daughter's progress in class.

Mr. Chmielewski also gave kudos to Mr. Barlow and his staff on utilizing the Chromebook Labs for student learning. His daughter enjoys using the Chromebooks Lab and has become quite an expert.

Mr. Chmielewski also spoke about a discipline situation in his daughter's class.

3. Presentation, reports and communications

- a) Mr. Barlow reviewed the calendar of events for the month of December and January. He mentioned the Soccer Tournament; the Winter Program and the a visit from a special someone on Friday, December 19th.
- b) **Board and staff comments:**
 - i. Margaret DeSantos reported that Kit Carson has 389 students and Mid Valley Charter School has 19 students enrolled.
 - ii. Robin Jones reported that the Winter Dance went very well and also gave kudos to Mr. Lloyd for arranging the dance and decorating the cafeteria.
 - iii. Mrs. Wright stated that all is going well in the cafeteria.
 - v. Mrs. Leal reported that she is working on the first interim report, and is looking forward to working with the new board members.
 - IV. Mrs. Vickers stated that all is going well in the Business Department and she enjoys working with Mrs. Leal.
 - VI. Robert Inabnit reported that the CHP Motor Carrier inspected the buses and all is well.

Board:

Trustee Carlson thanked Kit Carson for having her as a new board member and is ready to begin her position as a board member.

Trustee Costa also is thankful to a board member of Kit Carson School and is ready to serve the school district and the community.

Trustee Deniz welcomed the two new board members.

Trustee Atsma also welcomed the two new board members.

c) Superintendent's Report

Mr. Barlow welcomed the new board members.

Mr. Barlow reported that he had attended a funeral of a prior graduate of Kit Carson School. He reported that there were a few students that attended school with her and many spoke out in her memory. He stated that the family was very appreciative of the support from the Kit Carson Staff and community.

Mr. Barlow presented his superintendent's report on Google Slides: He mentioned the recent student absences due to the influenza; he spoke of creating a Kit Carson Facebook page, which the district could post the Midweek Message; he mentioned that the Chromebook Labs are up and running; Benchmark testing for grades 3rd thru 8th will be starting in March and he reviewed maintenance activities at the school.

Mr. Barlow thanked Robert and his staff for keeping the school and the school grounds looking good.

Mr. Barlow also reported on new requirements from the Department of Industrial Relations.

Mr. Barlow reported that the Music Program is coming along, but is not ready for a public performance due to the fact that they got a late start. He mention Tiger Society in which the "K" students played Bingo in the Cafeteria; the 2nd thru 3rd grades went bowling and the upper grader went to Lindsay to the McDermott House where there were many fun things to participate in. Mr. Lloyd was in charge of the Winter Dance and that went very well.

Mr. Barlow gave kudos to the Kit Carson Staff for working together to make Kit Carson a great place to learn.

4. Information items**a) First reading of certain Board Policies and Administrative Regulations**

The first reading was accepted.

b) PTC Spring Fling

Kelly Deftereos was present and spoke on behalf the the PTC Board. Mrs. Deftereos informed the board members that an opportunity to have a Petting Zoo and Pony rides at the spring fling has become available. She would like to know if the Board members object to this, and if not she would like to make arrangements now in order to secure the Petting Zoo and Pony rides.

Mr. Barlow informed Mrs. Deftereos that a Use of Facility form should be completed and return to Mrs. DeSantos for this particular event.

5. Consent items

a) Consider approving the Special Board minutes of November 19, 2014

It was moved by Trustee Deniz to approve the minutes as presented; Trustee Carlson seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Carlson	Trustee Costa	Trustee Deniz	Trustee Oliveira
Aye	Aye	Aye	Aye	Absent

b) Review and accept Bills and Warrants

The Bills and Warrants were submitted by Shelley Leal. It was moved by Trustee Carlson to accept the Bills and Warrants as submitted; Trustee Costa seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Carlson	Trustee Costa	Trustee Deniz	Trustee Oliveira
Aye	Aye	Aye	Aye	Absent

6. Actions items

a) Consider approval of the Annual Organizational Meeting pursuant to Education Code section 35143

Trustee Deniz motion to nominate Andy Atsma as the Board President. It was moved by Trustee Carlson to approve the nomination; Trustee Costa seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma motion to nominate Sheree Deniz as the Clerk of the Board. It was moved by Trustee Costa to approve the nomination; Trustee Carlson seconded the motion. Motion passed on a 4-0 vote.

The board has agreed to have the Board Meeting on the third wednesday of each month commencing at 6:30 pm. It was moved by Trustee Deniz and seconded by Trustee Costa. Motion passed on a 4-0 vote.

President Atsma elected Trustee Costa as the KCSBA Committee representative. It was moved by Trustee Deniz and seconded by Trustee Carlson. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Carlson	Trustee Costa	Trustee Deniz	Trustee Oliveira
Aye	Aye	Aye	Aye	Absent

b) Consider approving the Certificate of Signatures

Trustee Atsma moved to update the Certificate of Signatures; Trustee Deniz seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Carlson	Trustee Costa	Trustee Deniz	Trustee Oliveira
Aye	Aye	Aye	Aye	Absent

c) Consider approving the 2014-2015 Inter-District Request

Mr. Barlow reported that the family requesting the release will be living near the school they wish their children to attend, therefore it will be convenient for them to attend Oak Valley School. It was moved by Trustee Deniz to approve the request as presented; Trustee Carlson seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Carlson	Trustee Costa	Trustee Deniz	Trustee Oliveira
Aye	Aye	Aye	Aye	Absent

d) Consider approving the purchase of a software program to be utilized for the cafeteria meal program

Jessica Wright, Food Service Supervisor, explained that the current software program is satisfactory, however it does not communicate with the School Wise program which the district utilizes to track free and reduced meals. Mrs. Wright stated that with the new software program it will be able to communicate with the School Wise program, this program also offers more than the current program, like a "Meal Tracker." After a brief discussion, it was moved by Trustee Deniz to approve the purchase as presented; Trustee Carlson seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Carlson	Trustee Costa	Trustee Deniz	Trustee Oliveira
Aye	Aye	Aye	Aye	Absent

e) Consider accepting a donation from Paramount Farms

Trustee Atsma moved to accept the donation as presented; Trustee Deniz seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Carlson	Trustee Costa	Trustee Deniz	Trustee Oliveira
Aye	Aye	Aye	Aye	Absent

f) Consider approving the agreement with Kings County Office of Education to furnish the school district with Fingerprinting and Certification services

Mr. Barlow stated that this is an annual agreement. Trustee Deniz moved to approve the agreement as presented; Trustee Costa seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Carlson	Trustee Costa	Trustee Deniz	Trustee Oliveira
Aye	Aye	Aye	Aye	Absent

7. Financial

a) Consider approving the First Interim Report

Shelley Leal presented a Powerpoint on the First Interim Report. During the powerpoint presentation Mrs. Leal explained the that First Interim is from July thru October, the 2nd Interim is from November thru Jan. 31st, and the Budget Adoption is due in June. If there are revisions to the budget they must be presented to the governing board in September. Mrs. Leal also distributed and reviewed the Multiyear Projections report. She spoke of the budget adoption and reviewed the Multiyear Projections. After a brief discussion Trustee Deniz moved to approve the First Interim Report as presented; Trustee Costa seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Carlson	Trustee Costa	Trustee Deniz	Trustee Oliveira
Aye	Aye	Aye	Aye	Absent

b) Consider approving Resolution 1415-03; In the matter of adopting budget revisions

Trustee Costa moved to approve Resolution 1415-03 as presented; Trustee Carlson seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Carlson	Trustee Costa	Trustee Deniz	Trustee Oliveira
Aye	Aye	Aye	Aye	Absent

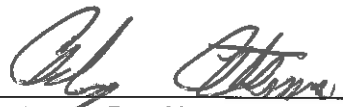
Future Planning and Adjournment:

Next meeting: Wednesday, January 21, 2015 6:30 pm

Future Planning: Scheduling of Board visits

Presentation by Zoey Chmielewski

The Board adjourned the meeting at 7:44 pm. Governing Board to meet in closed session to discuss Employee Observations.



Andy Atsma, President



Sheree Deniz, Clerk of the Board



Todd Barlow, Superintendent/Principal