

# KIT CARSON UNION ELEMENTARY SCHOOL DISTRICT

## BOARD MEETING AGENDA

September 21, 2016; 6:30 PM

Kit Carson School, Room 31, 9895 7th Avenue, Hanford, CA

### 1. Call to order open session

- a. Call to order
- b. Members present
- c. Pledge of Allegiance

### 2. Public comments & public hearings

*Public comment: In order to ensure that members of the public are provided a meaningful opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public input portion of the agenda, or at the time that matter's is taken up by the Board. Presentations are limited to 3-5 minutes.*

*Local Control Accountability Plan (LCAP) input. Pursuant to Education Code 52060(g) the Board welcomes public input on topics related to the District's LCAP. Input from community members during this portion of the meeting will be used to guide district personnel in planning, writing, implementing, and updating the LCAP. The superintendent will provide a written response upon request. The LCAP is available on the district's website at [www.kitcarsonschool.com](http://www.kitcarsonschool.com).*

*Public Hearing: Sufficiency of Instructional Materials (See item 5d).*

### 3. Presentations, reports and communication

- a. Staff reports
- b. Board member reports
- c. Superintendent report/review calendar of events

### 4. Information items

- a. First reading of Board Policies and Administrative Regulations
- b. Discussion re: Interdistrict Requests "approval pending space"

### 5. Consent Agenda

*The consent agenda consists of routine financial, legal and administrative matters that require board action. The consent agenda is voted on in a single vote. At the request of any one board member, items may be pulled from the consent agenda to be discussed and voted on separately.*

- a. Consider approving the minutes of August 17, 2016
- b. Review and approve the Bills and Warrants
- c. Consider approving the Inter District Request for 2016-2017
- d. Consider approving Resolution 1617-02; Sufficiency of Instructional Materials
- e. Consider approving Resolution 1617-03; GANN Limit
- f. Consider approving the Agreement for Professional Service between Kit Carson Union Elementary School District and Griswold LaSalle

### 6. Action items

- a. Consider ratifying the Agreement between County of Kings and All Kings County Public School Districts
- b. Consider approving the Agreement between Tulare County Superintendent of Schools and the Kit Carson Union Elementary School District
- c. Consider approving the Unaudited Actuals for 2015-16
- d. Consider approval of CalSTRS 403(b) Plan Compliance
- e. Consider approving the Classified Salary Schedule

## **7. Future Planning and Adjournment**

- Next Regular Board meeting: October 19, 2016
- Future board agenda item(s) 1) ACSA Local Fall Conference October 19th @ 4pm Lemoore High School
- Adjourn meeting to Closed Session to discuss Employee Evaluation(s)

**Closed Session:** Pursuant to Government Code Section 54956.9, trustees may wish to adjourn to Closed Session to discuss one or more of the items listed below. The items to be discussed shall be announced in accordance with Government Code 54954.5 and/or under Education Code provisions. Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 9895 7th Avenue., Hanford, CA during normal business hours.

- **Employee Evaluation(s)**

# September 2016

**TRUSTWORTHINESS RESPECT RESPONSIBILITY FAIRNESS CARING CITIZENSHIP**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 Boys Football 2:45-3:45pm  Choir 2:40-4pm	2	3
4	5 No School Labor Day	6 KC @ KRH A's @ 2:45 B's @ 3:45	7	8 Boys Football Practice 2:45-3:45  Choir 2:40-4pm	9 HC @ KC A's 2:30 B Volleyball @ 3:30	10
11	12 2:05 Faculty Meeting Room 31	13 SRM @ KC A's 2:30 pm B Volleyball @ 3:30 Drums 2:40-4pm PTC Meeting @ 6:30 pm	14 Study Hall 2:45-3:45 (Mandatory)	15 Boys Football Practice 2:45-3:45  Choir 2:40 - 4pm	16	17
18	19 2:05 PL Day, Room 31 CPM Room 32/43 and ELA Room 34/42	20 Cabinet Meeting @ 9:15 am  Drums 2:40-4pm  KC @ Lakeside A's 3:15 Grades Due for Eligibility & Progress Reports	21 Football 2:45-3:45pm  Study Hall  6:30 pm Board Meeting	22 6:00 pm - Family Night  Choir 2:40-4pm  Football/ Volleyball Practice 2:45-3:45pm	23 Fall Make-up Photos  Progress Reports ready for conferences	24
25	26 No School  Parent/ Teacher Conferences 8:00-4:15pm	27 KRH @ KC A's 2:30 B's 3:30  Remaining Progress Reports mailed	28 Football Study Hall 2:45-3:45	29 Football/ Volleyball Practice 2:45-3:45  Choir 2:40-4pm  Citizenship Lunch 11:30 - K-3 12:05 - 4-8	30	

From: Todd Barlow

Purpose: To update Board Policies and Administrative Regulations as advised by the California School Board Association

Superintendent's Recommendation: Information only

## POLICY GUIDE SHEET

May 2016

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Note: Descriptions below identify major revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts should review the sample materials and modify their own policies accordingly.

### **E 0420.41 - Charter School Oversight**

(E revised)

Exhibit updated to reflect **NEW LAWS** (2015) which add requirements for charter schools to adopt a math placement policy (SB 359), provide lactation accommodations for students (AB 302), comply with law pertaining to the education of foster youth (SB 445), and retroactively grant a diploma to students who met all graduation requirements except the high school exit examination (SB 172). Item also added to reflect requirement of California Constitution to annually issue a school accountability report card, applicable to charter schools pursuant to Education Code 47612(c). Exhibit deletes items related to the qualifications of teachers and paraprofessionals under the No Child Left Behind Act, repealed by **NEW FEDERAL LAW** (Every Student Succeeds Act, P.L. 114-95), and revises item related to student assessment to reflect the suspension of the high school exit examination through the 2017-18 school year (SB 172).

### **BP/AR 1230 - School-Connected Organizations**

(BP/AR revised)

Policy and regulation updated to clarify the relationship between the district and a school-connected organization, such as a booster club, parent-teacher organization, or other nonstudent organization. Policy adds material regarding the establishment of such organizations as separate legal entities subject to their own bylaws and rules, delegates the responsibility to approve organizations' fundraisers to the superintendent or designee, and reflects legal requirement that donations and participation in fundraising activities be voluntary. Regulation adds authority of the district to revoke an organization's authorization to conduct activities in the district when necessary, and adds rules designed to maintain the organization's status as a separate entity from the district based on recommendations in the Fiscal Crisis and Management Assistance Team's guidebook updated in 2015.

### **BP/AR 3311 - Bids**

(BP/AR revised)

Policy and regulation updated to include requirements for districts that choose to use the alternative Uniform Public Construction Cost Accounting Act (UPCCAA) for contracting for public works projects. Policy and regulation also updated to reflect **NEW LAW** (AB 1358, 2015) which authorizes a district to award a design-build contract for a public works project in excess of \$1 million on the basis of either low bid or "best value," as defined. Regulation also reflects new 2016 bid limit established by the Superintendent of Public Instruction for specified projects, and adds new section on "Lease-Leaseback Contract" reflecting legal requirements and **NEW COURT DECISION** (McGee v. Balfour Beatty Construction LLC).

### **BP/AR 3541.2 - Transportation for Students with Disabilities**

(BP revised; AR deleted)

Policy updated to clarify the policy's applicability to students receiving services pursuant to Section 504 of the federal Rehabilitation Act of 1973, add sample criteria for individualized education program (IEP) teams to use when determining a student's transportation needs, and add material re: the provision of information to IEP teams. Regulation deleted and material moved to BP re: provision of alternative transportation when a student is excluded from school bus transportation for a disciplinary or other reason, assurance that a contract with a nonpublic, nonsectarian school or agency addresses transportation as necessary, and transportation of service animals.

## **POLICY GUIDE SHEET**

**May 2016**

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### **BP 3580 - District Records**

(BP revised)

Policy updated to reflect legal requirement to disclose any breach of security of district records that contain personal information, as defined, by providing a written or electronic notification that meets the content and formatting requirements specified in law.

### **BP/AR/E(1)/E(2) 4112.24 - Teacher Qualifications Under the No Child Left Behind Act**

(BP/AR/E deleted)

Policy, regulation, and exhibits deleted since **NEW FEDERAL LAW** (P.L. 114-95) repealed requirements that teachers meet criteria of "highly qualified" teachers, as defined.

### **AR 4217.11 - Preretirement Part-Time Employment**

(AR revised)

Regulation updated to clarify that the regulation is mandated for districts that choose to offer a reduced workload program, which allows classified employees who are members of the Public Employees' Retirement System to reduce their workload to part time while continuing to receive the service credit and other benefits they would have received as full-time employees. Eligibility criteria revised to more directly reflect law. New material reflects requirements re: verification of employee's eligibility, and clarifies that other employees may be allowed to work part time without the benefits of the reduced workload program.

### **E 5145.6 - Parental Notifications**

(E revised)

Exhibit updated to delete parental notification related to the high school exit examination, suspended through the 2017-18 school year pursuant to **NEW LAW** (SB 172), and notifications repealed by **NEW FEDERAL LAW** (P.L. 114-95) including notices related to the identification of a school or district for program improvement, availability of supplemental educational services to eligible students in schools identified for program improvement, and failure to make "adequate yearly progress." Item revised to reflect P.L. 114-95 requirement to notify parents/guardians when their child is taught for four or more weeks by a teacher who does not meet state certification requirements. Exhibit also adds notices related to a breach of security of district records containing personal information, exemption of a homeless student from local graduation requirements, and child care and development program operations including approval/denial of subsidized services, a change in the level of service, and fees.

### **BP/AR 6200 - Adult Education**

(BP/AR revised)

Policy and regulation updated to reflect **NEW LAW** (AB 104, 2015) which establishes the Adult Education Block Grant to fund specified types of programs and coordinate services through regional consortia. Policy also describes other possible funding sources for adult education, clarifies that adult education courses must be approved by the California Department of Education as well as the district board, adds material on teacher qualifications, moves material from AR to BP re: graduation requirements, and adds material on program evaluation. Regulation also deletes prohibition against enrolling students with an F-1 visa, reflects law prohibiting offering a course exclusively through adult education if the course is required for high school graduation or academic progress, and condenses and moves material on community service classes into section on "Programs and Courses."

### **BB 9222 - Resignation**

(BB revised)

Bylaw updated to clarify the effective date of a resignation of a member of the board, the need for the board to fill the vacancy by ordering an election or making a provisional appointment as appropriate, and the need for the resigning member to file a revised Statement of Economic Interest/Form 700.

## **POLICY GUIDE SHEET**

**May 2016**

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### **BB/E 9270 - Conflict of Interest**

(BB/E revised)

Bylaw reorganized and updated to reflect requirement to submit the conflict of interest code to the code reviewing body (i.e., county board of supervisors or Fair Political Practices Commission, as appropriate) by the deadline established by the code reviewing body, merge material on the "rule of necessity" into the section "Conflict of Interest under the Political Reform Act," expand material on "noninterests" in the section "Conflict of Interest under Government Code 1090 - Financial Interest in a Contract" to include additional examples of noninterests, and include the exceptions to the gift limitation. Exhibit revised to update legal citations.

## MINOR REVISIONS

May 2016

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material to be deleted and boldface type indicating material to be inserted.

It is recommended that districts review the revisions and incorporate them in district materials as appropriate. **Although the changes are minor, the district should still use its normal adoption process to adopt the board policies, administrative regulations, and/or board bylaws affected by these revisions.**

This document is separate from the Technical Revisions that are periodically issued by CSBA based on renumbering of laws, changes in cross-references, or corrections in Notes, legal references, or management resources. Those nonsubstantive revisions generally can be made in district materials without formal adoption.

### **AR 3314 - Payment for Goods and Services**

Revise 4th paragraph to reflect Public Contract Code 7201, as amended by AB 1705 (Ch. 670, Statutes of 2014), as follows:

The proceeds to be withheld by the district may exceed five percent when the Board has made a finding, prior to the bid and during a properly noticed and regularly scheduled **public** meeting, that the project is substantially complex and requires a higher retention amount than five percent. In such cases, the Board's finding **shall include a description of the specific project and why it is a unique project that is not regularly, customarily, or routinely performed by the district or licensed contractors. The bid documents shall include details explaining the basis for the finding** and the actual amount to be withheld ~~shall be included in the bid documents.~~ (Public Contract Code 7201)

### **AR 3515.5 - Sex Offender Notification**

Add paragraph to end of AR as follows:

**Whenever the principal has granted permission to a person who is required to register as a sex offender pursuant to Penal Code 290 to come into a school building or upon school grounds to volunteer at the school, he/she shall notify the parent/guardian of each student at that school, at least 14 days in advance using one of the methods specified in Education Code 48981, that a registered sex offender has been granted such permission, the date(s) and times for which permission has been granted, and the parent/guardian's right to obtain information regarding the person from a designated law enforcement agency. (Penal Code 626.81)**

*(cf. 1240 - Volunteer Assistance)*

*(cf. 5145.6 - Parental Notifications)*



## MINOR REVISIONS

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### **BP 4030 - Nondiscrimination in Employment**

In 1st paragraph, add prohibited discrimination against an employee or job applicant on the basis of his/her association with a person or group with one or more of the listed characteristics, as follows:

The Governing Board is determined to provide district employees and job applicants a safe, positive environment where they are assured of full and equal employment access and opportunities, protection from harassment or intimidation, and freedom from any fear of reprisal or retribution for asserting their employment rights in accordance with law. The Board prohibits district employees from discriminating against or harassing any other district employee or job applicant on the basis of the person's actual or perceived race, religious creed, color, national origin, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, military and veteran status, gender, gender identity, gender expression, sex, or sexual orientation, **or association with a person or group with one or more of these actual or perceived characteristics.**

### **AR 4112 - Appointment and Conditions of Employment**

Delete item #3 to reflect repeal of 20 USC 6319 pursuant to the Every Student Succeeds Act (P.L. 114-95), and renumber the remaining items:

3. ~~When required by the federal No Child Left Behind Act for teachers of core academic subjects, possess the qualifications of "highly qualified" teachers as defined in law, Board policy and administrative regulations (20 USC 6319)~~

~~(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)  
(cf. 6171 - Title I Programs)~~

### **BP 4112.21 - Interns**

Delete 6th paragraph to reflect repeal of 20 USC 6319 pursuant to the Every Student Succeeds Act (P.L. 114-95), as follows:

~~An intern may be assigned to teach core academic subjects, as defined in law, if he/she meets the definition of a "highly qualified" teacher adopted by the State Board of Education. (20 USC 6319, 7801; 5 CCR 6100-6112)~~

~~(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)~~

### **AR 4112.23 - Special Education Staff**

Delete 2nd paragraph to reflect repeal of 20 USC 6319 pursuant to the Every Student Succeeds Act (P.L. 114-95), as follows:

## MINOR REVISIONS

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~~Special education teachers who teach core academic subjects shall possess the qualifications required by the No Child Left Behind Act. (5 CCR 6100-6126; 20 USC 1401, 6319, 7801; 34 CFR 200.55-200.57, 300.18)~~

~~(cf. 4112.24 Teacher Qualifications Under the No Child Left Behind Act)~~

### **E 4112.9/4212.9/4312.9 - Employee Notifications**

In section I (To All Employees), revise item on automated external defibrillators to reflect Health and Safety Code 1797.196, as amended by SB 658 (Ch. 264, Statutes of 2015), as follows:

When/Whom to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
Upon placement of automated external defibrillator (AED) in <b>sudden</b> school, and annually thereafter	Health and Safety Code 1797.196	AR 5141	Proper use of AED; location of all AEDs on campus,  <b>cardiac arrest, school's emergency response plan</b>

In section V (To Individual Employees Under Special Circumstances), add new 1st item at top of section, as follows:

When/Whom to Notify	Education or Other Legal Code	Board Policy/ Administrative Regulation #	Subject
<b>In the event of a breach date of security of district incident, records, to affected employees reporting</b>	Civil Code 1798.21	BP 3580	Types of records affected,  of breach, description of  and, as applicable, contact information for credit  agencies

### **BP 4117.13/4317.13 - Early Retirement Option**

In section "Two Years of Service Credit Retirement Incentive," revise 3rd paragraph to reflect repeal of 20 USC 6319 pursuant to the Every Student Succeeds Act (P.L. 114-95), as follows:

The Board may also consider the impact of the early retirement option on the staffing needs of district schools ~~and the ability to satisfy federal requirements for highly qualified teachers pursuant to 20 USC 6319.~~

~~(cf. 4112.24 Teacher Qualifications Under the No Child Left Behind Act)~~

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### **AR 5141.4 - Child Abuse Prevention and Reporting**

In section "Training," consider adding optional paragraph at end of section to reflect AB 1058 (Ch. 748, Statutes of 2015), as follows:

**In addition, at least once every three years, school personnel may receive training in the prevention of child abuse, including sexual abuse, on school grounds, by school personnel, or in school-sponsored programs. (Education Code 44691)**

### **AR 6158 - Independent Study**

In section "Course-Based Independent Study," revise item #1 to reflect repeal of 20 USC 6319 pursuant to the Every Student Succeeds Act (P.L. 114-95), as follows:

1. Courses shall be taught under the general supervision of certificated employees who hold the appropriate subject matter credential, ~~meet the requirements for highly qualified teachers pursuant to 20 USC 6301,~~ and are employed by the district or by another district, charter school, or county office of education with which the district has a memorandum of understanding to provide the instruction.

*(cf. 4112.24 Teacher Qualifications Under the No Child Left Behind Act)*

### **AR 6171 - Title I Programs**

In section "Schoolwide Programs," delete item #3 to reflect repeal of 20 USC 6319 pursuant to the Every Student Succeeds Act (P.L. 114-95), and renumber remaining items:

- ~~3. Instruction by highly qualified teachers~~

*(cf. 4112.24 Teacher Qualifications Under the No Child Left Behind Act)*

### **E(1) 9323.2 - Actions by the Board**

In section "Actions Requiring a Four-Fifths Vote of the Board," add new item #5 as follows:

5. **Resolution to award a contract for a public works project at \$187,500 or less to the lowest responsible bidder, when the district is using the informal process authorized under the Uniform Public Construction Cost Accounting Act for projects of \$175,000 or less, all bids received are in excess of \$175,000, and the Board determines that the district's cost estimate was reasonable (Public Contract Code 22034)**

From: Todd Barlow

Purpose: To discuss the consideration of Inter-District Requests.

Superintendent's Recommendation: Information only

Agenda Item:

5a Consider approving the minutes of August 17, 2016

From: Todd Barlow

Purpose: To approve the board minutes of the August 17, 2016, Regular Board meeting

Superintendent's Recommendation: Approval

**KIT CARSON UNION SCHOOL DISTRICT**  
*Board Meeting Minutes of August 17, 2016*

6:30 pm

**1. OPEN SESSION**

- a) Call to Order: Andy Atsma, President called the meeting to order at 6:31 pm
- b) Members present: Andy Atsma, Sheree Deniz, and Joe Oliveira. Trustee Acosta was absent  
Also present: Todd Barlow, Superintendent/Principal, Margaret DeSantos, Administrative Secretary. Present in the audience were Robin Jones and Kelly Mynderup.
- c) Robin Jones led the pledge to the flag.

**2. Public comments and public hearings**

- a. Public comment  
None
- b. Local Control Accountability Plan (LCAP)  
Mr. Barlow stated that 50 parent surveys have been filled out so far. He will report the findings at the next meeting.

**3. Presentation, reports and communications**

- a) Staff Report:
  - i. Margaret DeSantos reported that as of today Kit Carson has 362 students and Mid Valley has 17 students enrolled.
  - ii Robin Jones reported that all is going well
  - iii Kelly Mynderup, no report
- b) Board member reports:
  - Trustee Oliveira reported that he attended the Back to School Night with his granddaughter. He stated that it was awesome. He is happy with Mrs. Brenner as his granddaughter's teacher. He gave Robin Jones kudos on helping the parents take the Community Input Survey form.
  - Trustee Deniz reported that she too enjoyed attending Back to School Night
  - Trustee Atsma - no report
- c) Superintendent report/review calendar of events

Mr. Barlow thanked the trustees for attending the Back to School Night event. He also thanked Robin Jones and Kelly Mynderup for helping with the cookies and surveys.

Mr. Barlow reported that he and Mrs. Jones have been performing "classroom walk-throughs". He stated that there are great things happening in the classes.

Mr. Barlow mentioned that he and Mrs. Jones are monitoring a situation which may require a full time nurse for a student.

Mr. Barlow informed the Governing Board that he is now a co-chair for the Measure W for Facilities improvements to Hanford Joint Union High School District Schools.

**4. Information items**

- a) Review Quarterly Report on Williams Uniform Complaints  
Mr. Barlow reported that there have been no complaints.
- b) First reading of Administrative Regulation 4261.2-Personnel  
A discussion was held regarding possible changes/revisions.

**5. Consent items:**

*The consent agenda consist of routine financial, legal and administrative matters that require board action. The consent agenda is voted on/in a single vote. At the request of any one board member; items may be pulled from the consent agenda to be discussed and voted on separately.*

- a. Consider approving the minutes of June 22, 2016 and July 12, 2016
- b. Review and approve the Bills and Warrants
- c. Consider approving the Inter District Request for 2016-2017
- d. Consider increasing the Breakfast and lunch meal prices
- e. Consider ratifying the Agreement between Kings View Counseling Services for Kings County and Kit Carson Union Elementary School District
- f. Consider ratifying Memorandum of Understanding between Kit Carson Union Elementary School and the Tulare County Office of Education Migrant Education

It was moved by Trustee Oliveira to approve the consent agenda as presented; Trustee Atsma seconded the motion. Motion passed on a 3-0 vote.

Trustee Acosta	Trustee Atsma	Trustee Deniz	Trustee Oliveira
Absent	Aye	Aye	Aye

**6. Action items:**

- a. Consider renewing the Memorandum of Understanding between Kit Carson Union Elementary School District and the California Highway Patrol

It was moved by Trustee Oliveira to approve the renewal as presented; Trustee Deniz seconded the motion. Motion passed on a 3-0 vote.

Trustee Acosta	Trustee Atsma	Trustee Deniz	Trustee Oliveira
Absent	Aye	Aye	Aye

- b. Consider approving the current Expense Allocation Agreement

It was moved by Trustee Deniz to approve the Expense Allocation Agreement as presented; Trustee Oliveira seconded the motion. Motion passed on a 3-0 vote.

Trustee Acosta	Trustee Atsma	Trustee Deniz	Trustee Oliveira
Absent	Aye	Aye	Aye

- c. Consider confirming that the SELPA Plan has been approved

Mr. Barlow stated that this item needs the governing board to ratify the SELPA Plan. It was moved by Trustee Atsma to ratify the SELPA Plan as presented; Trustee Oliveira seconded the motion. Motion passed on a 3-0 vote.

Trustee Acosta	Trustee Atsma	Trustee Deniz	Trustee Oliveira
Absent	Aye	Aye	Aye

- d. Consider approving the 7th/8th History books as surplus

Mr. Barlow stated that this is the old 7th/8th history books. It was moved by Trustee Oliveira to approve the request presented; Trustee Deniz seconded the motion. Motion passed on a 3-0 vote.

Trustee Acosta	Trustee Atsma	Trustee Deniz	Trustee Oliveira
Absent	Aye	Aye	Aye

**7. Future Planning and Adjournment:**

- a) The Next meeting, Wednesday, Sept. 21 @ 6:30 pm
- b) Future board agenda item:
- c) The meeting adjourned at 6:50 pm. There was no closed session

Date: \_\_\_\_\_

\_\_\_\_\_  
Andy Atsma, President

\_\_\_\_\_  
Sheree Deniz, Clerk of the Board

\_\_\_\_\_  
Todd Barlow, Superintendent/Principal



From: Kelly Mynderup

Purpose: Review and approve bills and warrants for the following dates:

8/08/2016 - \$52,744.25

8/12/2016 - \$ 9,010.95

8/26/2016 - \$27,753.76

9/02/2016 - 6,778.39

9/09/2016 - \$31,011.64

Superintendent's Recommendation: Approval

# School District Payment Order

District Name: Kit Carson Union Elementary School District

As per the Authorized Signature Permit, the following payments are authorized as listed on the payment register.

Warrants	18	\$52,631.10
Credit Card Payments	1	\$113.15

Grand Total for Payments Dated: 08/08/2016 \$52,744.25

☒ Authorized Officer/Employee *T. L. B. L.*  
Or  
☐ Board Members \* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\* If this option is chosen, must have a majority of board members authorization (EC 42632)

Date _____	
KCOE Examination and Approval	
By _____	Date _____

This order must be returned to KCOE prior to distribution of payments.

**Warrant Register For Warrants  
Dated 08/08/2016**

8/17/2016 1:31:17PM

Warrant Number	Vendor Number	Vendor Name	Amount
12526043	1298	Bank of America - 0420	\$8.60
12526044	1299	BANK OF AMERICA - 6660	\$217.66
12526045	1241	BANK OF AMERICA - 7914	\$568.87
12526046	290	LORI BRENNER	\$187.21
12526047	850	JILL CHRISMAN	\$69.16
12526048	1300	COOK'S COMMUNICATIONS CORP	\$171.00
12526049	894	HEARTLAND SCHOOL SOLUTIONS - N	\$1,309.00
12526050	1261	TRACEY LAMATTINO	\$119.20
12526051	535	STEVEN LLOYD	\$75.90
12526052	1034	MID VALLEY DISPOSAL	\$510.00
12526053	1046	MULTI-TECH MOBILE SERVICE	\$617.50
12526054	246	OFFICE DEPOT	\$1,529.94
12526055	1158	PANDA SECURITY	\$780.00
12526056	256	PEARSON EDUCATION	\$2,163.71
12526057	1197	PURCHASE POWER	\$257.99
12526058	325	SISC III	\$42,375.02
12526059	1253	THE MATH LEARNING CENTER	\$1,298.44
12526060	1074	VERIZON WIRELESS	\$371.90

**Total Amount of All Warrants:****\$52,631.10**

**Credit Card Register For  
Payments Dated 08/08/2016**

Document Number	Vendor Number	Vendor Name	Amount
14016564	117	G W SCHOOL SUPPLY	\$113.15
Total Amount of All Credit Card Payments:			\$113.15

# Commercial Payment Register For Payments Dated: 08/08/2016

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI	Resource	Object	Amount
12526043	1298	Bank of America - 0420	PV - 170037	0100-0000-0-0000-2700-430000-000	Unrestricted Resources	Materials and Supplies Total For Fund Number: 0100	\$8.60
						Total Amount of Payment:	\$8.60
12526044	1299	BANK OF AMERICA - 6660	PV - 170039	0100-0000-0-0000-7150-520000-000	Unrestricted Resources	Travel and Conferences Total For Fund Number: 0100	\$217.66
						Total Amount of Payment:	\$217.66
12526045	1241	BANK OF AMERICA - 7914	PV - 170038	0100-8150-0-0000-8110-430000-000	Ongoing & Major Maint. Acct.	Materials and Supplies	\$85.99
			PV - 170038	0100-8150-0-0000-8110-430000-000	Ongoing & Major Maint. Acct.	Materials and Supplies	\$200.07
			PV - 170038	0100-8150-0-0000-8110-430000-000	Ongoing & Major Maint. Acct.	Materials and Supplies	\$273.02
			PV - 170038	0100-8150-0-0000-8110-430000-000	Ongoing & Major Maint. Acct.	Materials and Supplies	\$9.79
						Total For Fund Number: 0100	\$568.87
12526046	290	BRENNER, LORI	PV - 170035	0100-1100-0-1110-1000-430000-004	State Lottery	Total Amount of Payment:	\$568.87
			PV - 170036	0100-1100-0-1110-1000-430000-004	State Lottery	Materials and Supplies	\$43.32
						Materials and Supplies	\$143.89
12526047	850	CHRISMAN, JILL	PV - 170040	0100-1100-0-1110-1000-430000-005	State Lottery	Total For Fund Number: 0100	\$187.21
						Total Amount of Payment:	\$187.21
						Materials and Supplies	\$69.16
12526048	1300	COOK'S COMMUNICATIONS	PV - 170041	0100-0000-0-0000-3600-580000-000	Unrestricted Resources	Total For Fund Number: 0100	\$69.16
						Total Amount of Payment:	\$69.16
						Other Services and Operating Expenditures	\$76.00
			PV - 170041	0100-0000-0-0000-3600-580000-000	Unrestricted Resources	Other Services and Operating Expenditures	\$95.00
						Total For Fund Number: 0100	\$171.00
12526049	894	HEARTLAND SCHOOL SOLU	PV - 170045	1300-5310-0-0000-3700-430040-000	Child Nutrition - School Programs	Total Amount of Payment:	\$171.00
						Computer Software	\$1,309.00
12526050	1261	LAMATTINO, TRACEY	PV - 170046	0100-1100-0-1110-1000-430000-010	State Lottery	Total For Fund Number: 1300	\$1,309.00
						Total Amount of Payment:	\$1,309.00
						Materials and Supplies	\$119.20
12526051	535	LLOYD, STEVEN	PV - 170050	0100-1100-0-1110-1000-430000-012	State Lottery	Total For Fund Number: 0100	\$119.20
						Total Amount of Payment:	\$119.20
						Materials and Supplies	\$75.90
12526052	1034	MID VALLEY DISPOSAL	PV - 170042	0100-0000-0-0000-8200-550050-000	Unrestricted Resources	Total For Fund Number: 0100	\$75.90
						Total Amount of Payment:	\$75.90
						Garbage	\$510.00
						Total For Fund Number: 0100	\$510.00

## Commercial Payment Register

For Payments Dated: 08/08/2016

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY - GO - FN - OB - SI	Resource	Object	Amount
12526053	1046	MULTI-TECH MOBILE SERV	PV - 170043	0100-0000-0-0000-3600-5800000-000	Unrestricted Resources	Total Amount of Payment: Other Services and Operating Expenditures	\$510.00 \$422.50
			PV - 170044	0100-0000-0-0000-3600-5800000-000	Unrestricted Resources	Other Services and Operating Expenditures	\$195.00
						Total For Fund Number: 0100	\$617.50
12526054	246	OFFICE DEPOT	PO - 1617007	0100-1100-0-1110-1000-4300000-018	State Lottery	Total Amount of Payment: Materials and Supplies	\$617.50
			PO - 1617008	0100-1100-0-1110-1000-4300000-007	State Lottery	Materials and Supplies	\$500.14
			PO - 1617010	0100-1100-0-1110-1000-4300000-002	State Lottery	Materials and Supplies	\$128.83
			PO - 1617018	0100-0000-0-0000-7300-4300000-000	Unrestricted Resources	Materials and Supplies	\$171.22
			PO - 1617023	0100-1100-0-1110-1000-4300000-016	State Lottery	Materials and Supplies	\$339.90
			PO - 1617009	0100-1100-0-1110-1000-4300000-056	State Lottery	Materials and Supplies	\$323.33
			PO - 1617018	0100-1100-0-1110-1000-4300000-007	State Lottery	Materials and Supplies	\$61.25
						Materials and Supplies	\$5.27
						Total For Fund Number: 0100	\$1,529.94
12526055	1158	PANDA SECURITY	PO - 1617033	0100-0000-0-0000-2700-4300000-000	Unrestricted Resources	Total Amount of Payment: Materials and Supplies	\$1,529.94
						Materials and Supplies	\$780.00
						Total For Fund Number: 0100	\$780.00
12526056	256	PEARSON EDUCATION	PO - 1617021	0100-6300-0-1110-1000-4200000-000	Lottery:Instructional Materials	Total Amount of Payment: Books Other Than Textbooks	\$780.00
			PO - 1617028	0100-6300-0-1110-1000-4200000-000	Lottery:Instructional Materials	Books Other Than Textbooks	\$2,111.46
						Books Other Than Textbooks	\$52.25
						Total For Fund Number: 0100	\$2,163.71
12526057	1197	PURCHASE POWER	PV - 170047	0100-0000-0-0000-2700-5900030-000	Unrestricted Resources	Total Amount of Payment: Communications - Postage	\$2,163.71
						Communications - Postage	\$257.99
						Total For Fund Number: 0100	\$257.99
12526058	325	SISC III	PV - 170049	0100-0000-0-0000-0000-951410-000	Unrestricted Resources	Total Amount of Payment: Summer Health and Welfare	\$257.99
			PV - 170049	0100-0000-0-1110-1000-370100-000	Unrestricted Resources	Retiree Benefits, certificated	\$23,504.90
			PV - 170049	0100-0000-0-0000-0000-951400-000	Unrestricted Resources	Health and Welfare	\$1,327.70
						Health and Welfare	\$15,036.36
						Total For Fund Number: 0100	\$39,868.96
12526058	325	SISC III	PV - 170049	1300-0000-0-0000-0000-951400-000	Unrestricted Resources	Health and Welfare	\$2,506.06
						Total For Fund Number: 1300	\$2,506.06
12526059	1253	THE MATH LEARNING CENT	PO - 1617020	0100-6300-0-1110-1000-4200000-000	Lottery:Instructional Materials	Total Amount of Payment: Books Other Than Textbooks	\$42,375.02
						Books Other Than Textbooks	\$1,298.44
						Total For Fund Number: 0100	\$1,298.44
						Total Amount of Payment:	\$1,298.44

## Commercial Payment Register

For Payments Dated: 08/08/2016

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY - GO - FN - OB - SI	Resource	Object	Amount
12526060	1074	VERIZON WIRELESS	PV - 170048	0100-0000-0-0000-2700-590010-000	Unrestricted Resources	Communications - Telephone	\$371.90
						Total For Fund Number: 0100	\$371.90
						Total Amount of Payment:	\$371.90
14016564	117	G W SCHOOL SUPPLY	PO - 1617029	0100-1100-0-1110-1000-430000-005	State Lottery	Materials and Supplies	\$113.15
						Total For Fund Number: 0100	\$113.15
						Total Amount of Payment:	\$113.15

**Commercial Payment Register**  
**For Payments Dated: 08/08/2016**

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**District: 18 Kit Carson Union Elementary School District**

**Fund**

0100

1300

**Total**

\$48,929.19

\$3,815.06

\$52,744.25

**Total # of Payments: 19**

**Total # of Payments: 19**

**Grand Total: \$ 52,744.25**



# Detail By Fund/Resource

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District	Fund	Resource	Amount
18 Kit Carson Union Elementary School District	0100 General Fund	Unrestricted Resources	\$76.00
		Unrestricted Resources	\$95.00
		Unrestricted Resources	\$422.50
		Unrestricted Resources	\$195.00
		Unrestricted Resources	\$780.00
		Unrestricted Resources	\$8.60
		Unrestricted Resources	\$217.66
		Unrestricted Resources	\$257.99
		Unrestricted Resources	\$15,036.36
		Unrestricted Resources	\$510.00
		Unrestricted Resources	\$371.90
		Unrestricted Resources	\$339.90
		Unrestricted Resources	\$1,327.70
		Unrestricted Resources	\$23,504.90
	Total for Resource 0000		\$43,143.51
	1100	State Lottery	\$69.16
		State Lottery	\$323.33
		State Lottery	\$113.15
		State Lottery	\$5.27
		State Lottery	\$61.25
		State Lottery	\$128.83
		State Lottery	\$500.14
		State Lottery	\$171.22
		State Lottery	\$43.32
		State Lottery	\$143.89
	1100	State Lottery	\$119.20
		State Lottery	\$75.90
		Total for Resource 1100	\$1,754.66

# Detail By Fund/Resource

Page 2 of 2  
8/17/2016 1:31:13PM

District	Fund	Resource	Amount
18 Kit Carson Union Elementary School District			
	0100	General Fund	
	6300	Lottery:Instructional Materials	\$2,111.46
	6300	Lottery:Instructional Materials	\$52.25
	6300	Lottery:Instructional Materials	\$1,298.44
		Total for Resource 6300	\$3,462.15
	8150	Ongoing & Major Maint. Acct.	\$85.99
	8150	Ongoing & Major Maint. Acct.	\$273.02
	8150	Ongoing & Major Maint. Acct.	\$200.07
	8150	Ongoing & Major Maint. Acct.	\$9.79
		Total for Resource 8150	\$568.87
		Total for Fund 0100	\$48,929.19
1300	Cafeteria Fund		
	0000	Unrestricted Resources	\$2,506.06
		Total for Resource 0000	\$2,506.06
	5310	Child Nutrition - School Programs	\$1,309.00
		Total for Resource 5310	\$1,309.00
		Total for Fund 1300	\$3,815.06
		Total for District 18	\$52,744.25

# Detail By Fund/Resource

District	Fund	Resource	Amount
Grand Total			\$52,744.25

# School District Payment Order

District Name: Kit Carson Union Elementary School District

As per the Authorized Signature Permit, the following payments are authorized as listed on the payment register.

Warrants	13	\$7,810.12
Credit Card Payments	5	\$1,200.83
Grand Total for Payments Dated:	08/12/2016	\$9,010.95

☒ Authorized Officer/Employee \_\_\_\_\_  
Or  
☐ Board Members \* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\* If this option is chosen, must have a majority of board members authorization (EC 42632)

Date _____	
KCOE Examination and Approval	
By _____	Date _____

This order must be returned to KCOE prior to distribution of payments.

**Warrant Register For Warrants**  
**Dated 08/12/2016**

Warrant Number	Vendor Number	Vendor Name	Amount
12526526	419	CECILIA BARTRAM	\$122.98
12526527	867	CHRIS BENEDICT	\$68.71
12526528	1218	CITY OF HANFORD UTILITY SERVIC	\$163.90
12526529	1097	DE LAGE LANDEN	\$911.07
12526530	1261	TRACEY LAMATTINO	\$19.35
12526531	1033	Lawrence Tractor Inc	\$484.53
12526532	1303	MGS CONSTRUCTION SERVICES INC	\$2,160.00
12526533	1046	MULTI-TECH MOBILE SERVICE	\$305.46
12526534	1045	RODRIGUEZ BROS INC	\$173.37
12526535	285	ROE OIL CO.	\$622.31
12526536	897	SCHOOL PATHWAYS LLC	\$150.00
12526537	330	SO CALIF EDISON CO	\$96.05
12526538	206	SYSCO FOOD SERVICES	\$2,532.39

**Total Amount of All Warrants:****\$7,810.12**

**Credit Card Register For  
Payments Dated 08/12/2016**

8/17/2016 1:31:35PM

Document Number	Vendor Number	Vendor Name	Amount
14016649	1093	CALTRONICS BUSINESS SYSTEMS	\$382.70
14016650	63	CENTRAL DRUG SYSTEM INC.	\$396.00
14016651	1079	GEIL ENTERPRISES INC	\$20.00
14016652	225	MILLER'S RENTALAND INC	\$200.00
14016653	300	SCHOLASTIC	\$202.13
Total Amount of All Credit Card Payments:			\$1,200.83

## Commercial Payment Register

For Payments Dated: 08/12/2016

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY - GO - FN - OB - SI	Resource	Object	Amount
12526526	419	BARTRAM, CECILIA	PV - 170066	0100-1100-0-1110-1000-430000-056	State Lottery	Materials and Supplies	\$122.98
						Total For Fund Number: 0100	\$122.98
12526527	867	BENEDICT, CHRIS	PV - 170065	0100-1100-0-1110-1000-430000-020	State Lottery	Total Amount of Payment:	\$122.98
						Materials and Supplies	\$68.71
						Total For Fund Number: 0100	\$68.71
12526528	1218	CITY OF HANFORD UTILITY	PV - 170060	0100-0000-0-0000-8200-550030-000	Unrestricted Resources	Total Amount of Payment:	\$68.71
						Water/Sewer	\$163.90
						Total For Fund Number: 0100	\$163.90
12526529	1097	DE LAGE LANDEN	PV - 170067	0100-1100-0-1110-1000-560005-000	State Lottery	Total Amount of Payment:	\$163.90
						Maintenance Agreement-Copies	\$213.60
						Maintenance Agreement-Copies	\$697.47
						Total For Fund Number: 0100	\$911.07
12526530	1261	LAMATTINO, TRACEY	PV - 170068	0100-1100-0-1110-1000-430000-010	State Lottery	Total Amount of Payment:	\$911.07
						Materials and Supplies	\$19.35
						Total For Fund Number: 0100	\$19.35
12526531	1033	Lawrence Tractor Inc	PV - 170062	0100-8150-0-0000-8110-580000-000	Ongoing & Major Maint. Acct.	Total Amount of Payment:	\$19.35
						Other Services and Operating Expenditures	\$484.53
						Total For Fund Number: 0100	\$484.53
12526532	1303	MGS CONSTRUCTION SERVICE	LB - 151624	0100-0000-0-0000-8200-560000-000	Unrestricted Resources	Total Amount of Payment:	\$484.53
						Rentals, Leases and Repairs	\$2,160.00
						Total For Fund Number: 0100	\$2,160.00
12526533	1046	MULTI-TECH MOBILE SERVICE	PV - 170051	0100-0000-0-0000-3600-560000-000	Unrestricted Resources	Total Amount of Payment:	\$2,160.00
						Rentals, Leases and Repairs	\$305.46
						Total For Fund Number: 0100	\$305.46
12526534	1045	RODRIGUEZ BROS INC	PV - 170052	0100-8150-0-0000-8110-430000-000	Ongoing & Major Maint. Acct.	Total Amount of Payment:	\$305.46
						Materials and Supplies	\$116.23
						Ongoing & Major Maint. Acct.	\$57.14
						Total For Fund Number: 0100	\$173.37
12526535	285	ROE OIL CO.	PV - 170057	0100-8150-0-0000-8110-430010-000	Ongoing & Major Maint. Acct.	Total Amount of Payment:	\$173.37
						Matl & Suppl. -Gasoline/Diesel Fuel	\$91.38
						Ongoing & Major Maint. Acct.	\$187.64
						Matl & Suppl. -Gasoline/Diesel Fuel	\$343.29
						Unrestricted Resources	\$622.31
						Total For Fund Number: 0100	\$622.31

## Commercial Payment Register

For Payments Dated: 08/12/2016

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY - GO - FN - OB - SI	Resource	Object	Amount
12526536	897	SCHOOL PATHWAYS LLC	PV - 170054	0900-0332-0-1110-1000-580000-000	LCFF Supplemental/Concentration Grant	<b>Total Amount of Payment:</b> Other Services and Operating Expenditures	<u>\$622.31</u> <u>\$150.00</u>
12526537	330	SO CALIF EDISON CO	PV - 170063	0100-0000-0-0000-8200-350010-000	Unrestricted Resources	Total For Fund Number: 0900 <b>Total Amount of Payment:</b> Gas	<u>\$150.00</u> <u>\$150.00</u> <u>\$96.05</u> <u>\$96.05</u>
12526538	206	SYSCO FOOD SERVICES	PV - 170053	1300-5310-0-0000-3700-470010-000	Child Nutrition - School Programs	<b>Total Amount of Payment:</b> Other Food Service Supplies	<u>\$96.05</u> <u>\$18.40</u>
			PV - 170053	1300-5310-0-0000-3700-470000-000	Child Nutrition - School Programs	Food	\$1,054.37
			PV - 170053	1300-5310-0-0000-3700-470000-000	Child Nutrition - School Programs	Food	\$1,421.33
			PV - 170053	1300-5310-0-0000-3700-470010-000	Child Nutrition - School Programs	Other Food Service Supplies	\$38.29
14016649	1093	CALTRONICS BUSINESS SYS	PV - 170059	0100-1100-0-1110-1000-560005-000	State Lottery	Total For Fund Number: 1300 <b>Total Amount of Payment:</b> Maintenance Agreement-Copies	<u>\$2,532.39</u> <u>\$2,532.39</u> <u>\$382.70</u>
14016650	63	CENTRAL DRUG SYSTEM INC	PV - 170056	0100-0000-0-0000-3600-580020-000	Unrestricted Resources	Total For Fund Number: 0100 <b>Total Amount of Payment:</b> Prof. Serv. & Oper. Exp. - Transportation	<u>\$382.70</u> <u>\$382.70</u> <u>\$396.00</u>
14016651	1079	GEIL ENTERPRISES INC	PV - 170061	0100-0000-0-0000-2700-580016-000	Unrestricted Resources	<b>Total Amount of Payment:</b> Prof. Serv. & Oper. Exp. - Alarms	<u>\$396.00</u> <u>\$396.00</u> <u>\$20.00</u>
14016652	225	MILLER'S RENTAL AND INC	PV - 170064	0100-8150-0-0000-8110-560000-000	Ongoing & Major Maint. Acct.	Total For Fund Number: 0100 <b>Total Amount of Payment:</b> Rentals, Leases and Repairs	<u>\$20.00</u> <u>\$20.00</u> <u>\$200.00</u>
14016653	300	SCHOLASTIC	PV - 170055	0100-6300-0-1110-1000-420000-000	Lottery-Instructional Materials	Total For Fund Number: 0100 <b>Total Amount of Payment:</b> Books Other Than Textbooks	<u>\$200.00</u> <u>\$200.00</u> <u>\$202.13</u>
						Total For Fund Number: 0100 <b>Total Amount of Payment:</b>	<u>\$202.13</u> <u>\$202.13</u>



# **Commercial Payment Register** **For Payments Dated: 08/12/2016**

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**District: 18 Kit Carson Union Elementary School District**

**Fund**

0100

0900

1300

**Total**

\$6,328.56

\$150.00

\$2,532.39

\$9,010.95

**Total # of Payments: 18**

**Total # of Payments: 18**

**Grand Total:**

**\$ 9,010.95**

# Detail By Fund/Resource

District	Fund	Resource	Amount
18 Kit Carson Union Elementary School District			
	0100	General Fund	
		0000	Unrestricted Resources \$163.90
		0000	Unrestricted Resources \$2,160.00
		0000	Unrestricted Resources \$305.46
		0000	Unrestricted Resources \$343.29
		0000	Unrestricted Resources \$96.05
		0000	Unrestricted Resources \$20.00
		0000	Unrestricted Resources \$396.00
			<b>Total for Resource 0000 \$3,484.70</b>
		1100	State Lottery \$382.70
		1100	State Lottery \$19.35
		1100	State Lottery \$122.98
		1100	State Lottery \$68.71
		1100	State Lottery \$213.60
		1100	State Lottery \$697.47
			<b>Total for Resource 1100 \$1,504.81</b>
		6300	Lottery:Instructional Materials \$202.13
			<b>Total for Resource 6300 \$202.13</b>
		8150	Ongoing & Major Maint. Acct. \$200.00
		8150	Ongoing & Major Maint. Acct. \$484.53
		8150	Ongoing & Major Maint. Acct. \$116.23
		8150	Ongoing & Major Maint. Acct. \$57.14
		8150	Ongoing & Major Maint. Acct. \$91.38
		8150	Ongoing & Major Maint. Acct. \$187.64
			<b>Total for Resource 8150 \$1,136.92</b>
			<b>Total for Fund 0100 \$6,328.56</b>
	0900	Charter Schools Fund	
		0332	LCFF Supplemental/Concentration Gran \$150.00
			<b>Total for Resource 0332 \$150.00</b>

# Detail By Fund/Resource

District	Fund	Resource	Amount
18 Kit Carson Union Elementary School District			
	1300 Cafeteria Fund		
	5310	Child Nutrition - School Programs	\$1,421.33
	5310	Child Nutrition - School Programs	\$38.29
	5310	Child Nutrition - School Programs	\$1,054.37
	5310	Child Nutrition - School Programs	\$18.40
		Total for Resource 5310	\$2,532.39
		Total for Fund 1300	\$2,532.39
		Total for District 18	\$9,010.95
			\$150.00

# Detail By Fund/Resource

District	Fund	Resource	Amount
Grand Total			\$9,010.95


# School District Payment Order

District Name: Kit Carson Union Elementary School District

As per the Authorized Signature Permit, the following payments are authorized as listed on the payment register.

Warrants	14	\$20,849.00
Credit Card Payments	7	\$6,904.76

Grand Total for Payments Dated: 08/26/2016 \$27,753.76

☒ Authorized Officer/Employee 

Or

☐ Board Members \*

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\* If this option is chosen, must have a majority of board members authorization (EC 42632)

Date \_\_\_\_\_

KCOE Examination and Approval	
By _____	Date _____

This order must be returned to KCOE prior to distribution of payments.

**Warrant Register For Warrants  
Dated 08/26/2016**

9/7/2016 2:54:28PM

Warrant Number	Vendor Number	Vendor Name	Amount
12527425	14	ARAMARK UNIFORM SERVICES	\$88.18
12527426	406	CDW-G	\$2,021.76
12527427	988	Central Valley Support Service	\$7.50
12527428	1254	CPM EDUCATIONAL PROGRAM	\$8,500.00
12527429	1048	GILBERT ELECTRIC COMPANY	\$325.47
12527430	588	GOODMAN FOOD PRODUCTS	\$1,092.24
12527431	1195	HEDGES PEST CONTROL	\$625.00
12527432	268	PRODUCERS DAIRY FOODS INC	\$419.77
12527433	285	ROE OIL CO.	\$482.46
12527434	305	SCHOOL SERVICES OF CALIFORNIA	\$155.00
12527435	836	SOUTHWEST SCHOOL & OFF. SUPPLY	\$119.16
12527436	206	SYSCO FOOD SERVICES	\$1,473.78
12527437	1136	US BANK	\$241.87
12527438	1279	VALLEY NETWORK SOLUTIONS	\$5,296.81
		<b>Total Amount of All Warrants:</b>	<b>\$20,849.00</b>

**Credit Card Register For  
Payments Dated 08/26/2016**

9/7/2016 2:54:31PM

Document Number	Vendor Number	Vendor Name	Amount
14016815	44	BUTLER CHEMICAL	\$320.35
14016816	1093	CALTRONICS BUSINESS SYSTEMS	\$32.35
14016817	117	G W SCHOOL SUPPLY	\$67.69
14016818	1047	MOBILE MODULAR MANAGEMENT CORP	\$888.00
14016819	698	SHERWIN WILLIAMS CO	\$51.55
14016820	524	SUPPLYWORKS INC	\$340.82
14016821	915	TEACHER'S CURRICULUM INSTITUTE	\$5,204.00

**Total Amount of All Credit Card Payments:****\$6,904.76**

# Commercial Payment Register

## For Payments Dated: 08/26/2016

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY - GO - FN - OB - SI	Resource	Object	Amount
12527425	14	ARAMARK UNIFORM SERVICE	PV - 170090	0100-0000-0-0000-8200-5800000-000	Unrestricted Resources	Other Services and Operating Expenditures	\$88.18
					Total For Fund Number: 0100		\$88.18
12527426	406	CDW-G	PO - 1617032	0100-3010-0-1110-1000-4300000-000	IASA-Title I Basic Grants Low Income	Materials and Supplies	\$88.18
					Total Amount of Payment:		\$2,021.76
					Total For Fund Number: 0100		\$2,021.76
12527427	988	Central Valley Support Service	PV - 170098	0100-0000-0-0000-7300-5800000-000	Unrestricted Resources	Other Services and Operating Expenditures	\$2,021.76
					Total Amount of Payment:		\$2,021.76
					Total For Fund Number: 0100		\$7.50
12527428	1254	CPM EDUCATIONAL PROGRAM	PO - 1617054	0100-4035-0-1110-1000-5800000-000	Title II Teacher Quality	Other Services and Operating Expenditures	\$7.50
					Total Amount of Payment:		\$7.50
					Total For Fund Number: 0100		\$8,500.00
12527429	1048	GILBERT ELECTRIC COMPANY	PV - 170099	0100-8150-0-0000-8110-5800000-000	Ongoing & Major Maint. Accl.	Other Services and Operating Expenditures	\$8,500.00
					Total Amount of Payment:		\$8,500.00
					Total For Fund Number: 0100		\$325.47
12527430	588	GOODMAN FOOD PRODUCTS	PV - 170097	1300-5310-0-0000-3700-4700000-000	Child Nutrition - School Programs	Food	\$325.47
					Total Amount of Payment:		\$325.47
					Total For Fund Number: 0100		\$1,092.24
12527431	1195	HEDGES PEST CONTROL	PV - 170100	0100-0000-0-0000-8200-5500700-000	Unrestricted Resources	Pest Control	\$1,092.24
					Total Amount of Payment:		\$1,092.24
					Total For Fund Number: 0100		\$625.00
12527432	268	PRODUCERS DAIRY FOODS I	PV - 170089	1300-5310-0-0000-3700-4700000-000	Child Nutrition - School Programs	Food	\$625.00
					Total Amount of Payment:		\$625.00
					Total For Fund Number: 0100		\$419.77
12527433	285	ROE OIL CO.	PV - 170101	0100-0000-0-0000-3600-4300100-000	Unrestricted Resources	Matl & Suppl. -Gasoline/Diesel Fuel	\$419.77
					Total Amount of Payment:		\$425.34
					Total For Fund Number: 0100		\$57.12
					Total For Fund Number: 0100		\$57.12
12527434	305	SCHOOL SERVICES OF CALIF	LB - 151625	0100-0000-0-0000-7300-5200000-000	Unrestricted Resources	Travel and Conferences	\$482.46
					Total Amount of Payment:		\$482.46
					Total For Fund Number: 0100		\$155.00
12527435	836	SOUTHWEST SCHOOL & OFF	PV - 170095	0100-1100-0-1110-1000-4300000-020	State Lottery	Materials and Supplies	\$155.00
					Total Amount of Payment:		\$155.00
					Total For Fund Number: 0100		\$119.16



# Commercial Payment Register

## For Payments Dated: 08/26/2016

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI	Resource	Object	Amount
12527436	206	SYSCO FOOD SERVICES	PV - 170088	1300-5310-0-0000-3700-470000-000	Child Nutrition - School Programs	Food	\$119.16
					<b>Total Amount of Payment:</b>		\$119.16
					Child Nutrition - School Programs	Food	\$218.96
					Child Nutrition - School Programs	Other Food Service Supplies	\$860.91
					Child Nutrition - School Programs	Other Food Service Supplies	\$109.08
					Child Nutrition - School Programs	Other Food Service Supplies	\$32.22
					Child Nutrition - School Programs	Other Food Service Supplies	\$252.61
					<b>Total For Fund Number: 1300</b>		\$1,473.78
					<b>Total Amount of Payment:</b>		\$1,473.78
12527437	1136	US BANK	PV - 170096	0100-0000-0-0000-7300-560005-000	Unrestricted Resources	Maintenance Agreement-Copies	\$120.94
					<b>Total For Fund Number: 0100</b>		\$120.94
12527437	1136	US BANK	PV - 170096	0900-0000-0-1110-1000-560005-000	Unrestricted Resources	Maintenance Agreement-Copies	\$120.93
					<b>Total For Fund Number: 0900</b>		\$120.93
12527438	1279	VALLEY NETWORK SOLUTIONS	PO - 1617030	0100-3010-0-1110-1000-440000-000	IASA-Title I Basic Grants Low Income	Equipment-Non Depreciated	\$241.87
					<b>Total Amount of Payment:</b>		\$2,296.81
					<b>Total For Fund Number: 0100</b>		\$5,296.81
14016815	44	BUTLER CHEMICAL	PV - 170094	1300-5310-0-0000-3700-430000-000	Child Nutrition - School Programs	Materials and Supplies	\$320.35
					<b>Total For Fund Number: 1300</b>		\$320.35
14016816	1093	CALTRONICS BUSINESS SYS	PV - 170093	0100-0000-0-0000-7300-560005-000	Unrestricted Resources	Maintenance Agreement-Copies	\$32.35
					<b>Total Amount of Payment:</b>		\$32.35
					<b>Total For Fund Number: 0100</b>		\$32.35
14016817	117	G W SCHOOL SUPPLY	PO - 1617003	0100-1100-0-1110-1000-430000-056	State Lottery	Materials and Supplies	\$67.69
					<b>Total For Fund Number: 0100</b>		\$67.69
14016818	1047	MOBILE MODULAR MANAGI	PV - 170092	2500-0000-0-0000-8700-560000-124	Unrestricted Resources	Rentals, Leases and Repairs	\$888.00
					<b>Total Amount of Payment:</b>		\$888.00
					<b>Total For Fund Number: 2500</b>		\$888.00
14016819	698	SHERWIN WILLIAMS CO	PV - 170087	0100-8150-0-0000-8110-430000-000	Ongoing & Major Maint. Acct.	Materials and Supplies	\$51.55
					<b>Total For Fund Number: 0100</b>		\$51.55
14016820	524	SUPPLYWORKS INC	PV - 170091	0100-0000-0-0000-8200-430000-000	Unrestricted Resources	Materials and Supplies	\$340.82
					<b>Total Amount of Payment:</b>		\$340.82
					<b>Total For Fund Number: 0100</b>		\$340.82

## Commercial Payment Register

For Payments Dated: 08/26/2016

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY - GO - FN - OB - SI	Resource	Object	Amount
14016821	915	TEACHER'S CURRICULUM IN	PO - 1617004	0100-6300-0-1110-1000-420000-000	Lottery:Instructional Materials	Books Other Than Textbooks	\$5,204.00
					Total For Fund Number: 0100		\$5,204.00
					Total Amount of Payment:		\$5,204.00

# **Commercial Payment Register** **For Payments Dated: 08/26/2016**

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 Page 1 of 1

**District: 18 Kit Carson Union Elementary School District**

**Fund**

**Total**

\$23,438.69  
 \$120.93  
 \$3,306.14  
 \$888.00  
\$27,753.76

**Total # of Payments: 21**

**Total # of Payments: 21**

**Grand Total: \$ 27,753.76**

# Detail By Fund/Resource

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District	Fund	Resource	Amount
18 Kit Carson Union Elementary School District			
	0100	General Fund	
		0000	Unrestricted Resources \$625.00
		0000	Unrestricted Resources \$120.94
		0000	Unrestricted Resources \$155.00
		0000	Unrestricted Resources \$32.35
		0000	Unrestricted Resources \$340.82
		0000	Unrestricted Resources \$57.12
		0000	Unrestricted Resources \$425.34
		0000	Unrestricted Resources \$88.18
		0000	Unrestricted Resources \$7.50
			Total for Resource 0000 \$1,852.25
		1100	State Lottery \$119.16
		1100	State Lottery \$67.69
			Total for Resource 1100 \$186.85
		3010	IASA-Title I Basic Grants Low Income \$5,296.81
		3010	IASA-Title I Basic Grants Low Income \$2,021.76
			Total for Resource 3010 \$7,318.57
		4035	Title II Teacher Quality \$8,500.00
			Total for Resource 4035 \$8,500.00
		6300	Lottery:Instructional Materials \$5,204.00
			Total for Resource 6300 \$5,204.00
		8150	Ongoing & Major Maint. Acct. \$51.55
		8150	Ongoing & Major Maint. Acct. \$325.47
			Total for Resource 8150 \$377.02
			Total for Fund 0100 \$23,438.69
0900	Charter Schools Fund		
		0000	Unrestricted Resources \$120.93
			Total for Resource 0000 \$120.93
			Total for Fund 0900 \$120.93

Detail By Fund/Resource

Page 2 of 2  
9/7/2016 2:54:24PM

District	Fund	Resource	Amount
18 Kit Carson Union Elementary School District			
1300 Cafeteria Fund			
	5310	Child Nutrition - School Programs	\$1,092.24
	5310	Child Nutrition - School Programs	\$32.22
	5310	Child Nutrition - School Programs	\$218.96
	5310	Child Nutrition - School Programs	\$860.91
	5310	Child Nutrition - School Programs	\$109.08
	5310	Child Nutrition - School Programs	\$252.61
	5310	Child Nutrition - School Programs	\$320.35
	5310	Child Nutrition - School Programs	\$419.77
		Total for Resource 5310	\$3,306.14
		Total for Fund 1300	\$3,306.14
2500 CapitalFacilities Fund			
	0000	Unrestricted Resources	\$888.00
		Total for Resource 0000	\$888.00
		Total for Fund 2500	\$888.00
		Total for District 18	\$27,753.76

Detail By Fund/Resource


District	Fund	Resource	Amount
Grand Total			\$27,753.76

# School District Payment Order

District Name: Kit Carson Union Elementary School District

As per the Authorized Signature Permit, the following payments are authorized as listed on the payment register.

Warrants	10	\$4,857.41
Credit Card Payments	3	\$1,920.98
Grand Total for Payments Dated:	09/02/2016	\$6,778.39

☒ Authorized Officer/Employee 

Or

☐ Board Members \* \_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

\* If this option is chosen, must have a majority of board members authorization (EC 42632)

Date \_\_\_\_\_

KCOE Examination and Approval	
By _____	Date _____

This order must be returned to KCOE prior to distribution of payments.

**Warrant Register For Warrants**  
**Dated 09/02/2016**

Warrant Number	Vendor Number	Vendor Name	Amount
12528159	14	ARAMARK UNIFORM SERVICES	\$88.18
12528160	1224	ASSOCIATION OF CALIF. SCHOOL A	\$863.56
12528161	344	CALIFORNIA DEPARTMENT OF EDUCA	\$252.20
12528162	892	CHERYL JONES	\$24.57
12528163	168	SHERYL KANAGAWA	\$680.70
12528164	474	KINGS CO OFFICE OF EDUCATION	\$103.78
12528165	243	NOGA'S AIR CONDITIONING INC	\$490.06
12528166	268	PRODUCERS DAIRY FOODS INC	\$448.73
12528167	206	SYSCO FOOD SERVICES	\$1,631.39
12528168	1074	VERIZON WIRELESS	\$274.24
Total Amount of All Warrants:			\$4,857.41



**Credit Card Register For  
Payments Dated 09/02/2016**

Document Number	Vendor Number	Vendor Name	Amount
14016910	60	CASBO PROFESSIONAL DEVELOPMENT	\$580.00
14016911	804	GBC NATIONAL SERVICE	\$188.13
14016912	1002	SIGNAL COMMUNICATION SYSTEMS	\$1,152.85
		<b>Total Amount of All Credit Card Payments:</b>	<b>\$1,920.98</b>

## Commercial Payment Register

For Payments Dated: 09/02/2016

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY - GO - FN - OB - SI	Resource	Object	Amount
12528159	14	ARAMARK UNIFORM SERVICE	PV - 170102	0100-0000-0-0000-8200-580000-000	Unrestricted Resources	Other Services and Operating Expenditures	\$88.18
					Total For Fund Number: 0100		\$88.18
12528160	1224	ASSOCIATION OF CALIF. SCH.	PV - 170108	0100-0000-0-0000-2100-530000-000	Unrestricted Resources	Total Amount of Payment: Dues and Memberships	\$863.56
					Total For Fund Number: 0100		\$863.56
12528161	344	CALIFORNIA DEPARTMENT	PV - 170104	1300-5310-0-0000-3700-470000-000	Child Nutrition - School Programs	Total Amount of Payment: Food	\$252.20
					Total For Fund Number: 1300		\$252.20
12528162	892	JONES, CHERYL	PV - 170106	0900-1100-0-1110-1000-430000-000	State Lottery	Total Amount of Payment: Materials and Supplies	\$24.57
					Total For Fund Number: 0900		\$24.57
12528163	168	KANAGAWA, SHERYL	PV - 170110	0100-1100-0-1110-1000-430000-000	State Lottery	Total Amount of Payment: Materials and Supplies	\$206.82
					Total For Fund Number: 0100		\$206.82
12528164	474	KINGS CO OFFICE OF EDUCA	PV - 170109	1300-5310-0-0000-3700-580040-000	Child Nutrition - School Programs	Total Amount of Payment: Prof. Serv. & Oper. Exp. - Advertising	\$473.88
					Total For Fund Number: 1300		\$473.88
12528165	243	NOGA'S AIR CONDITIONING	PO - 1617045	0100-0000-0-0000-8200-580000-000	Unrestricted Resources	Total Amount of Payment: Other Services and Operating Expenditures	\$680.70
					Total For Fund Number: 0100		\$680.70
12528165	243	NOGA'S AIR CONDITIONING	PO - 1617044	1400-0000-0-0000-8100-580000-000	Unrestricted Resources	Total Amount of Payment: Other Services and Operating Expenditures	\$103.78
					Total For Fund Number: 1400		\$103.78
12528166	268	PRODUCERS DAIRY FOODS I	PV - 170103	1300-5310-0-0000-3700-470000-000	Child Nutrition - School Programs	Total Amount of Payment: Food	\$48.80
					Total For Fund Number: 1300		\$48.80
12528167	206	SYSCO FOOD SERVICES	PV - 170105	1300-5310-0-0000-3700-470010-000	Child Nutrition - School Programs	Total Amount of Payment: Other Food Service Supplies	\$359.13
					Total For Fund Number: 1300		\$359.13
					Total For Fund Number: 1400		\$441.26
					Total Amount of Payment: Food		\$490.06
					Total For Fund Number: 1300		\$448.73
					Total Amount of Payment: Other Food Service Supplies		\$448.73
					Total For Fund Number: 1300		\$38.29
					Total For Fund Number: 1400		\$94.72
					Total For Fund Number: 1300		\$680.91
					Total For Fund Number: 1400		\$817.47

**Commercial Payment Register**  
**For Payments Dated: 09/02/2016**

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI	Resource	Object	Amount
						Total For Fund Number: 1300	\$1,631.39
						Total Amount of Payment:	\$1,631.39
12528168	1074	VERIZON WIRELESS	PV - 170111	0100-0000-0-0000-2700-590010-000	Unrestricted Resources	Communications - Telephone	\$274.24
						Total For Fund Number: 0100	\$274.24
						Total Amount of Payment:	\$274.24
14016910	60	CASBO PROFESSIONAL DEVI	PO - 1617050	0100-0000-0-0000-7300-520000-000	Unrestricted Resources	Travel and Conferences	\$580.00
						Total For Fund Number: 0100	\$580.00
						Total Amount of Payment:	\$580.00
14016911	804	GBC NATIONAL SERVICE	PO - 1617061	0100-1100-0-1110-1000-430000-000	State Lottery	Materials and Supplies	\$188.13
						Total For Fund Number: 0100	\$188.13
						Total Amount of Payment:	\$188.13
14016912	1002	SIGNAL COMMUNICATION S	PO - 1617041	0900-0000-0-0000-2700-430000-000	Unrestricted Resources	Materials and Supplies	\$1,152.85
						Total For Fund Number: 0900	\$1,152.85
						Total Amount of Payment:	\$1,152.85

**Commercial Payment Register**  
**For Payments Dated: 09/02/2016**

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 Page 1 of 1

**District: 18 Kit Carson Union Elementary School District**

Fund	Total
0100	\$2,723.61
0900	\$1,177.42
1300	\$2,436.10
1400	\$441.26
	<u>\$6,778.39</u>

Total # of Payments: 13

<b>Total # of Payments: 13</b>	<b>Grand Total: \$ 6,778.39</b>
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# Detail By Fund/Resource

Page 1 of 2  
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District	Fund	Resource	Amount
18 Kit Carson Union Elementary School District			
	0100	General Fund	
		0000	Unrestricted Resources \$863.56
		0000	Unrestricted Resources \$88.18
		0000	Unrestricted Resources \$274.24
		0000	Unrestricted Resources \$48.80
		0000	Unrestricted Resources \$580.00
			<b>Total for Resource 0000 \$1,854.78</b>
		1100	State Lottery \$188.13
		1100	State Lottery \$206.82
			<b>Total for Resource 1100 \$394.95</b>
		4035	Title II Teacher Quality \$473.88
			<b>Total for Resource 4035 \$473.88</b>
			<b>Total for Fund 0100 \$2,723.61</b>
	0900	Charter Schools Fund	
		0000	Unrestricted Resources \$1,152.85
			<b>Total for Resource 0000 \$1,152.85</b>
		1100	State Lottery \$24.57
			<b>Total for Resource 1100 \$24.57</b>
			<b>Total for Fund 0900 \$1,177.42</b>
	1300	Cafeteria Fund	
		5310	Child Nutrition - School Programs \$94.72
		5310	Child Nutrition - School Programs \$817.47
		5310	Child Nutrition - School Programs \$38.29
		5310	Child Nutrition - School Programs \$680.91
		5310	Child Nutrition - School Programs \$252.20
		5310	Child Nutrition - School Programs \$448.73
		5310	Child Nutrition - School Programs \$103.78
			<b>Total for Resource 5310 \$2,436.10</b>
			<b>Total for Fund 1300 \$2,436.10</b>
	1400	Deferred Maintenance Fund	

Detail By Fund/Resource

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District	Fund	Resource	Amount
18 Kit Carson Union Elementary School District			
1400	Deferred Maintenance Fund		
	0000	Unrestricted Resources	\$359.13
	0000	Unrestricted Resources	\$82.13
		Total for Resource 0000	\$441.26
		Total for Fund 1400	\$441.26
		Total for District 18	\$6,778.39

Detail By Fund/Resource

Page 1 of 1  
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District	Fund	Resource	Amount
Grand Total			\$6,778.39


# School District Payment Order

District Name: Kit Carson Union Elementary School District

As per the Authorized Signature Permit, the following payments are authorized as listed on the payment register.

Warrants	7	\$30,465.36
Credit Card Payments	1	\$546.28

Grand Total for Payments Dated: 09/09/2016 \$31,011.64

☒ Authorized Officer/Employee  \_\_\_\_\_  
Or  
☐ Board Members \* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_

\* If this option is chosen, must have a majority of board members authorization (EC 42632)

Date \_\_\_\_\_

KCOE Examination and Approval	
By _____	Date _____

This order must be returned to KCOE prior to distribution of payments.



Warrant Register For Warrants  
Dated 09/09/2016

Warrant Number	Vendor Number	Vendor Name	Amount
12528629	1298	Bank of America - 0420	\$8,936.19
12528630	1248	BANK OF AMERICA - 5228	\$310.87
12528631	1299	BANK OF AMERICA - 6660	\$99.35
12528632	1241	BANK OF AMERICA - 7914	\$2,219.36
12528633	1218	CITY OF HANFORD UTILITY SERVIC	\$412.59
12528634	1281	RANCHO EL CHORRO OUTDOOR SCHOO	\$2,775.00
12528635	325	SISC III	\$15,712.00

Total Amount of All Warrants: \$30,465.36

**Credit Card Register For  
Payments Dated 09/09/2016**

Document Number	Vendor Number	Vendor Name	Amount
14016982	1093	CALTRONICS BUSINESS SYSTEMS	\$546.28
Total Amount of All Credit Card Payments:			\$546.28

## Commercial Payment Register

For Payments Dated: 09/09/2016

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY - GO - FN - OB - SI	Resource	Object	Amount
12528629	1298	Bank of America - 0420	CM - 1705	0100-0000-0-0000-7300-430000-000	Unrestricted Resources	Materials and Supplies	-\$4.46
			CM - 1705	0100-0000-0-0000-7300-430000-000	Unrestricted Resources	Materials and Supplies	-\$46.90
			PV - 170112	0100-0000-0-0000-7300-430000-000	Unrestricted Resources	Materials and Supplies	\$34.14
			PV - 170112	0100-0000-0-0000-7300-430000-000	Unrestricted Resources	Materials and Supplies	\$37.61
			PV - 170112	0100-0332-0-0000-2420-430000-099	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$16.95
			PV - 170112	0100-4035-0-1110-1000-430000-000	Title II Teacher Quality	Materials and Supplies	\$27.98
			PV - 170112	0100-4035-0-1110-1000-430000-000	Title II Teacher Quality	Materials and Supplies	\$27.98
			PO - 1617026	0100-6300-0-1110-1000-420000-000	Lottery/Instructional Materials	Books Other Than Textbooks	\$423.35
			PO - 1617039	0100-0332-0-1110-1000-440000-000	LCFF Supplemental/Concentration Grant	Equipment-Non Depreciated	\$288.59
			PV - 170112	0100-0000-0-0000-2700-590030-000	Unrestricted Resources	Communications - Postage	\$197.20
			PV - 170112	0100-1100-0-1110-1000-430000-000	State Lottery	Materials and Supplies	\$271.60
			PO - 1617005	0100-0332-0-1160-1000-430000-000	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$2,566.65
			PO - 1617037	0100-6300-0-1110-1000-420000-000	Lottery/Instructional Materials	Books Other Than Textbooks	\$303.75
			PO - 1617038	0100-6500-0-5770-1120-430000-000	Special Education	Materials and Supplies	\$2,565.20
			PV - 170112	0100-0000-0-0000-2700-430000-000	Unrestricted Resources	Materials and Supplies	\$677.73
			PV - 170112	0100-0000-0-0000-7300-430000-000	Unrestricted Resources	Materials and Supplies	\$4.46
			PV - 170112	0100-0000-0-0000-7300-430000-000	Unrestricted Resources	Materials and Supplies	\$30.48
			PV - 170112	0100-0000-0-0000-7300-430000-000	Unrestricted Resources	Materials and Supplies	\$46.90
			PV - 170112	0100-1100-0-1110-1000-430000-000	State Lottery	Materials and Supplies	\$199.00
			PV - 170112	0100-4035-0-1110-1000-430000-000	Title II Teacher Quality	Materials and Supplies	\$38.26
			PV - 170112	0100-4035-0-1110-1000-430000-000	Title II Teacher Quality	Materials and Supplies	\$58.65
			CM - 1705	0100-0000-0-0000-7300-430000-000	Unrestricted Resources	Materials and Supplies	-\$36.68
			CM - 1705	0100-0000-0-0000-7300-430000-000	Unrestricted Resources	Materials and Supplies	-\$36.68
			PV - 170112	0100-0000-0-0000-7300-430000-000	Unrestricted Resources	Materials and Supplies	\$30.49
			PV - 170112	0100-0000-0-0000-7300-430000-000	Unrestricted Resources	Materials and Supplies	\$36.68
			PV - 170112	0100-0000-0-0000-7300-430000-000	Unrestricted Resources	Materials and Supplies	\$36.68
			PV - 170112	0100-0332-0-1160-1000-430000-000	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$73.52
			PO - 1617019	0100-0332-0-1160-1000-430000-000	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$745.68
Total For Fund Number: 0100							\$8,614.81
12528629	1298	Bank of America - 0420	PV - 170112	0900-0000-0-0000-2700-430000-000	Unrestricted Resources	Materials and Supplies	\$47.19
			PV - 170112	0900-6300-0-1110-1000-420000-000	Lottery/Instructional Materials	Books Other Than Textbooks	\$129.90

## Commercial Payment Register

For Payments Dated: 09/09/2016

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY - GO - FN - OB - SI	Resource	Object	Amount
12528629	1298	Bank of America - 0420	PV - 170112	0900-0000-0-1110-1000-420000-000	Unrestricted Resources	Books Other Than Textbooks	\$5.00
			PV - 170112	0900-0332-0-1110-1000-580000-000	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$23.96
			PV - 170112	0900-0332-0-1110-1000-580000-000	LCFF Supplemental/Concentration Grant	Other Services and Operating Expenditures	\$23.96
			PO - 1617036	0900-1100-0-1110-1000-430000-000	State Lottery	Materials and Supplies	\$15.90
			PO - 1617040	0900-1100-0-1110-1000-430000-000	State Lottery	Materials and Supplies	\$21.45
			PV - 170112	0900-0332-0-1110-1000-430000-000	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$39.20
					Total For Fund Number: 0900		\$306.56
12528629	1298	Bank of America - 0420	PV - 170112	1200-0037-0-8500-6000-430000-000	Latchkey	Materials and Supplies	\$14.82
					Total For Fund Number: 1200		\$14.82
					Total Amount of Payment:		\$8,936.19
12528630	1248	BANK OF AMERICA - 5228	PV - 170114	0100-6500-0-5770-1120-430000-000	Special Education	Materials and Supplies	\$20.97
			PV - 170114	0100-0000-0-0000-2700-430000-000	Unrestricted Resources	Materials and Supplies	\$11.76
			PV - 170114	0100-0000-0-0000-2700-430000-000	Unrestricted Resources	Materials and Supplies	\$71.14
					Total For Fund Number: 0100		\$103.87
12528630	1248	BANK OF AMERICA - 5228	PV - 170114	0900-6300-0-1110-1000-420000-000	Lottery:Instructional Materials	Books Other Than Textbooks	\$19.00
					Total For Fund Number: 0900		\$19.00
12528630	1248	BANK OF AMERICA - 5228	PV - 170114	1300-5310-0-0000-3700-430000-000	Child Nutrition - School Programs	Materials and Supplies	\$188.00
					Total For Fund Number: 1300		\$188.00
					Total Amount of Payment:		\$310.87
12528631	1299	BANK OF AMERICA - 6660	PV - 170116	0100-0332-0-0000-2495-430000-000	LCFF Supplemental/Concentration Grant	Materials and Supplies	\$99.35
					Total For Fund Number: 0100		\$99.35
					Total Amount of Payment:		\$99.35
12528632	1241	BANK OF AMERICA - 7914	PV - 170115	0100-0000-0-0000-3600-520000-000	Unrestricted Resources	Travel and Conferences	\$91.75
			PV - 170115	0100-0000-0-0000-3600-520000-000	Unrestricted Resources	Travel and Conferences	\$112.60
			PV - 170115	0100-8150-0-0000-8110-430000-000	Ongoing & Major Maint. Acct.	Materials and Supplies	\$273.08
			PV - 170115	0100-8150-0-0000-8110-430000-000	Ongoing & Major Maint. Acct.	Materials and Supplies	\$82.70
			PV - 170115	0100-8150-0-0000-8110-430000-000	Ongoing & Major Maint. Acct.	Materials and Supplies	\$391.34
			PV - 170115	0100-8150-0-0000-8110-430000-000	Ongoing & Major Maint. Acct.	Materials and Supplies	\$498.25
			PV - 170115	0100-8150-0-0000-8110-430000-000	Ongoing & Major Maint. Acct.	Materials and Supplies	\$62.77
			PV - 170115	0100-8150-0-0000-8110-430000-000	Ongoing & Major Maint. Acct.	Materials and Supplies	\$115.14
			PV - 170115	0100-8150-0-0000-8110-430000-000	Ongoing & Major Maint. Acct.	Materials and Supplies	\$279.33
			PV - 170115	0100-8150-0-0000-8110-430000-000	Ongoing & Major Maint. Acct.	Materials and Supplies	\$63.58

## Commercial Payment Register

For Payments Dated: 09/09/2016

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY - GO - FN - OB - SI	Resource	Object	Amount
12528632	1241	BANK OF AMERICA - 7914	PV - 170115	0100-8150-0-0000-8110-430000-000	Ongoing & Major Maint. Acct.	Materials and Supplies	\$123.75
			PV - 170115	0100-8150-0-0000-8110-430000-000	Ongoing & Major Maint. Acct.	Materials and Supplies	\$125.07
					Total For Fund Number: 0100		\$2,219.36
12528633	1218	CITY OF HANFORD UTILITY	PV - 170119	0100-0000-0-0000-8200-350030-000	Unrestricted Resources	Total Amount of Payment: Water/Sewer	\$2,219.36
					Total For Fund Number: 0100		\$412.59
12528634	1281	RANCHO EL CHORRO OUTDI	PV - 170118	0100-0332-0-1110-1000-580000-000	LCFF Supplemental/Concentration Grant	Total Amount of Payment: Other Services and Operating Expenditures	\$412.59
					Total For Fund Number: 0100		\$2,775.00
12528635	325	SISC III	CM - 1706	0100-0000-0-0000-0000-951410-000	Unrestricted Resources	Total Amount of Payment: Summer Health and Welfare	\$2,775.00
			PV - 170117	0100-0000-0-0000-0000-951400-000	Unrestricted Resources	Health and Welfare	-\$3,158.12
			PV - 170117	0100-0000-0-1110-1000-370100-000	Unrestricted Resources	Retiree Benefits, certificated	\$15,036.36
					Total For Fund Number: 0100		\$1,327.70
12528635	325	SISC III	PV - 170117	1300-0000-0-0000-0000-951400-000	Unrestricted Resources	Total For Fund Number: 0100 Health and Welfare	\$13,205.94
					Total For Fund Number: 1300		\$2,506.06
14016982	1093	CALTRONICS BUSINESS SYS	PV - 170113	0100-1100-0-1110-1000-560005-000	State Lottery	Total Amount of Payment: Maintenance Agreement-Copies	\$2,506.06
			PV - 170113	0100-1100-0-1110-1000-560005-000	State Lottery	Maintenance Agreement-Copies	\$15,712.00
					Total For Fund Number: 0100		\$60.52
					Total Amount of Payment:		\$485.76
							\$546.28
							\$546.28

# **Commercial Payment Register** **For Payments Dated: 09/09/2016**

9/9/2016 1:35:38PM

Page 1 of 1

**District: 18 Kit Carson Union Elementary School District**

Fund	Total
0100	\$27,977.20
0900	\$325.56
1200	\$14.82
1300	\$2,694.06
	<u>\$31,011.64</u>

**Total # of Payments: 8**

**Total # of Payments: 8      Grand Total: \$ 31,011.64**

# Detail By Fund/Resource

9/9/2016 1:36:11PM Page 1 of 3

District	Fund	Resource	Amount
18 Kit Carson Union Elementary School District			
	0100	General Fund	
	0000	Unrestricted Resources	\$11.76
	0000	Unrestricted Resources	\$71.14
	0000	Unrestricted Resources	\$15,036.36
	0000	Unrestricted Resources	\$1,327.70
	0000	Unrestricted Resources	-\$3,158.12
	0000	Unrestricted Resources	\$112.60
	0000	Unrestricted Resources	\$91.75
	0000	Unrestricted Resources	\$36.68
	0000	Unrestricted Resources	\$36.68
	0000	Unrestricted Resources	\$412.59
	0000	Unrestricted Resources	\$30.49
	0000	Unrestricted Resources	\$30.48
	0000	Unrestricted Resources	\$4.46
	0000	Unrestricted Resources	\$677.73
	0000	Unrestricted Resources	\$197.20
	0000	Unrestricted Resources	\$34.14
	0000	Unrestricted Resources	\$46.90
	0000	Unrestricted Resources	\$37.61
	0000	Unrestricted Resources	-\$36.68
	0000	Unrestricted Resources	-\$36.68
	0000	Unrestricted Resources	-\$4.46
	0000	Unrestricted Resources	-\$46.90
		Total for Resource 0000	\$14,913.43
	0332	LCFF Supplemental/Concentration Gran	\$2,566.65
	0332	LCFF Supplemental/Concentration Gran	\$745.68
	0332	LCFF Supplemental/Concentration Gran	\$288.59
	0332	LCFF Supplemental/Concentration Gran	\$16.95
	0332	LCFF Supplemental/Concentration Gran	\$2,775.00

# Detail By Fund/Resource

9/9/2016 1:36:11PM Page 2 of 3

District	Fund	Resource	Amount
18 Kit Carson Union Elementary School District			
	0100	General Fund	
	0332	LCFF Supplemental/Concentration Gran	\$73.52
	0332	LCFF Supplemental/Concentration Gran	\$99.35
		Total for Resource 0332	\$6,565.74
	1100	State Lottery	\$199.00
	1100	State Lottery	\$271.60
	1100	State Lottery	\$60.52
	1100	State Lottery	\$485.76
		Total for Resource 1100	\$1,016.88
	4035	Title II Teacher Quality	\$27.98
	4035	Title II Teacher Quality	\$58.65
	4035	Title II Teacher Quality	\$27.98
	4035	Title II Teacher Quality	\$38.26
		Total for Resource 4035	\$152.87
	6300	Lottery:Instructional Materials	\$423.35
	6300	Lottery:Instructional Materials	\$303.75
		Total for Resource 6300	\$727.10
	6500	Special Education	\$2,565.20
	6500	Special Education	\$20.97
		Total for Resource 6500	\$2,586.17
	8150	Ongoing & Major Maint. Acct.	\$115.14
	8150	Ongoing & Major Maint. Acct.	\$63.58
	8150	Ongoing & Major Maint. Acct.	\$125.07
	8150	Ongoing & Major Maint. Acct.	\$391.34
	8150	Ongoing & Major Maint. Acct.	\$498.25
	8150	Ongoing & Major Maint. Acct.	\$279.33
	8150	Ongoing & Major Maint. Acct.	\$123.75
	8150	Ongoing & Major Maint. Acct.	\$82.70
	8150	Ongoing & Major Maint. Acct.	\$62.77



# Detail By Fund/Resource

Page 3 of 3  
9/9/2016 1:36:11PM

District	Fund	Resource	Amount
18 Kit Carson Union Elementary School District			
	0100	General Fund	
		8150	Ongoing & Major Maint. Acct.
			\$273.08
		Total for Resource 8150	\$2,015.01
		Total for Fund 0100	\$27,977.20
	0900	Charter Schools Fund	
		0000	Unrestricted Resources
			\$5.00
		0000	Unrestricted Resources
			\$47.19
		Total for Resource 0000	\$52.19
		0332	LCFF Supplemental/Concentration Gran
			\$23.96
		0332	LCFF Supplemental/Concentration Gran
			\$23.96
		0332	LCFF Supplemental/Concentration Gran
			\$39.20
		Total for Resource 0332	\$87.12
		1100	State Lottery
			\$21.45
		1100	State Lottery
			\$15.90
		Total for Resource 1100	\$37.35
		6300	Lottery:Instructional Materials
			\$129.90
		6300	Lottery:Instructional Materials
			\$19.00
		Total for Resource 6300	\$148.90
		Total for Fund 0900	\$325.56
	1200	Child Development Fund	
		0037	Latchkey
			\$14.82
		Total for Resource 0037	\$14.82
		Total for Fund 1200	\$14.82
	1300	Cafeteria Fund	
		0000	Unrestricted Resources
			\$2,506.06
		Total for Resource 0000	\$2,506.06
		5310	Child Nutrition - School Programs
			\$188.00
		Total for Resource 5310	\$188.00
		Total for Fund 1300	\$2,694.06
		Total for District 18	\$31,011.64

# Detail By Fund/Resource

9/9/2016 1:36:11PM Page 1 of 1

District	Fund	Resource	Amount
Grand Total			\$31,011.64

From: Todd Barlow

Purpose: Review and consider approval of the Inter-district request(s)

Code	Last Name	First Name	Reason	Recommendation	Grade	Release Date	From School
1617-06-070	*****	*****	Child Care	Consideration	6	8/01/2016	HESD
1617-01-071	*****	*****	Child Care	Consideration	1	8/01/2016	HESD
1617-2-072	*****	*****	Sp Circumstance	Approved pending space	2	8/03/2016	HESD
1617-1-073	*****	*****	Sp Circumstance	Consideration	1	8/03/2016	HESD
1617-7-074	*****	*****	Sp Circumstance	Approved pending space	7	8/15/2016	HESD
1617-0-075	*****	*****	Sp Circumstance	Consideration	K	8/15/2016	HESD
1617-6-076	*****	*****	Child Care	Consideration	6	8/25/2016	Pioneer
1617-5-077	*****	*****	Child Care	Consideration	5	8/25/2016	Pioneer
1617-5-078	*****	*****	Child Care	Approved pending space	5	8/25/2016	HESD
1617-0-079	*****	*****	Child Care	Approved pending space	K	8/25/2016	HESD

Agenda Item:

5d

Consider approving Resolution 1617-02; Sufficiency of Instructional Materials

From: Todd Barlow

**Purpose:** To comply with the requirements of Education Code 60119; shall make a determination, through a resolution, as to whether each pupil in each school in the school district has sufficient textbooks or instructional materials, or both, that are aligned to the content standards adopted pursuant to Section 60605 or 60605.8 in each of the following subjects, as appropriate, that are consistent with the content and cycles of the curriculum framework adopted by the state board:

(i) Mathematics.

(ii) Science.

(iii) History-social science.

(iv) English-Language Arts

**Superintendent's Recommendation:** Approval

**RESOLUTION NO 1617-02**

**RESOLUTION OF THE GOVERNING BOARD  
OF THE  
KIT CARSON UNION SCHOOL DISTRICT**

**RESOLUTION REGARDING SUFFICIENCY OF INSTRUCTIONAL MATERIALS:**

**Whereas**, the governing board of Kit Carson Union School district, in order to comply with the requirements of *Education Code* Section 60119 held a public hearing on September 21, 2016, at 6:30 o'clock PM, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

**Whereas**, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

**Whereas**, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders (if the district or county office has a bargaining unit) in the public hearing, and;

**Whereas**, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district/county office of education, and;

**Whereas**, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

**Whereas**, sufficient textbooks and instructional materials were provided to each student, including English learners that **are aligned to the academic content standards** and consistent with the cycles and content of the curriculum frameworks in **the following subjects**:

- Mathematics – Bridges Mathematics Program (K-5) 2015/College Preparatory Math (CPM)(6-8) 2015
- Social Studies – McMillan McGraw Hill: Treasures 2011 / Scott Foresmen History Social Science for CA – 2006 / Teachers Curriculum Institute-2006
- Science – McMillan McGraw Hill: Treasures 2011 / Scott Foresmen Science 2007 / Glencoe - 2007
- English/Language Arts, including the English language development component of an adopted program – McMillan McGraw Hill: Reading Treasures 2011

Therefore, it is resolved that for the 2016-2017 school year, the Kit Carson Union School district has provided each pupil with sufficient textbooks and instructional materials **aligned to the academic content standards** and consistent with the cycles and content of the curriculum frameworks.

**Ayes**

**Noes**

**Absent**

---

Andy Atsma, President  
Governing Board of Trustees

Agenda Item:

5e

Consider approving Resolution 1617-03; GANN Limit

From: Kelly Mynderup

Purpose: In accordance with Proposition 4 , 1979 “The GANN Amendment” to establish maximum appropriation limitations (GANN Limit) and accept a revised Gann Limit for the 2015-2016 fiscal year and a projected GAnn limit for the 2016-2017 fiscal year.

Superintendent’s Recommendation: Approval

**RESOLUTION NO 1617-03  
RESOLUTION OF THE GOVERNING BOARD  
OF THE  
KIT CARSON UNION SCHOOL DISTRICT  
RESOLUTION FOR ADAPTING THE “GANN” LIMIT**

BOARD DELEGATION OF POWERS/DUTIES OF GOVERNING BOARD  
{GOVERNMENT CODE § 7902.1}

**WHEREAS**, in November of 1979, the California electorate did adopt Proposition 4, commonly called The Gann Amendment, which added Article XIII-B to the California Constitution; and,

**WHEREAS**, the provisions of that Article establish maximum appropriation limitations, commonly called “Gann Limits,” for public agencies, including school districts; and,

**WHEREAS**, the District must establish a revised Gann Limit for the 2015-2016 fiscal year and a projected Gann Limit for the 2016-2017 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

**NOW, THEREFORE, BE IT RESOLVED** that this Board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2015-2016 and 2016-2017 fiscal years are made in accord with applicable constitutional and statutory law;

**AND BE IT FURTHER RESOLVED** that this Board does hereby declare that the appropriations in the Budget for the 2015-2016 and 2016-2017 fiscal years do not exceed the limitations imposed by Proposition 4;

**AND BE IT FURTHER RESOLVED** that the Superintendent provide copies of this resolution along with the appropriate attachments to interested citizens of this district.

The adoption of the foregoing resolution was moved by Board Member \_\_\_\_\_,  
seconded by Board Member \_\_\_\_\_, and passed by the following vote:

AYES:

NOES:

ABSENT:

I, Andy Atsma, President of the Governing Board of the Kit Carson Union School District, hereby certify that the foregoing is a true and correct copy of a Resolution duly made, adopted and entered in the Board minutes of the Governing Board meeting on the 21<sup>st</sup> of September 2016.

\_\_\_\_\_  
Andy Atsma, President  
Kit Carson Governing Board

	2015-16 Calculations			2016-17 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
<b>A. PRIOR YEAR DATA</b> (2014-15 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	<b>2014-15 Actual</b>			<b>2015-16 Actual</b>		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	2,041,752.37		2,041,752.37			2,136,705.29
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	377.31		377.31			380.32
<b>ADJUSTMENTS TO PRIOR YEAR LIMIT</b>	<b>Adjustments to 2014-15</b>			<b>Adjustments to 2015-16</b>		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)		0.00				0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
<b>B. CURRENT YEAR GANN ADA</b> (2015-16 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	<b>2015-16 P2 Report</b>			<b>2016-17 P2 Estimate</b>		
1. Total K-12 ADA (Form A, Line A6)	358.13		358.13	358.77		358.77
2. Total Charter Schools ADA (Form A, Line C9)	22.19		22.19	20.00		20.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			380.32			378.77
<b>C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED</b>	<b>2015-16 Actual</b>			<b>2016-17 Budget</b>		
<b>TAXES AND SUBVENTIONS (Funds 01, 09, and 62)</b>						
1. Homeowners' Exemption (Object 8021)	5,575.36		5,575.36	0.00		0.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	673.52		673.52	0.00		0.00
4. Secured Roll Taxes (Object 8041)	687,785.95		687,785.95	476,358.00		476,358.00
5. Unsecured Roll Taxes (Object 8042)	30,460.15		30,460.15	0.00		0.00
6. Prior Years' Taxes (Object 8043)	10,682.35		10,682.35	0.00		0.00
7. Supplemental Taxes (Object 8044)	5,146.35		5,146.35	0.00		0.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	(247,516.55)		(247,516.55)	0.00		0.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	0.00		0.00	0.00		0.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)	(184,530.00)		(184,530.00)	(172,358.00)		(172,358.00)
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	308,277.13	0.00	308,277.13	304,000.00	0.00	304,000.00
<b>OTHER LOCAL REVENUES (Funds 01, 09, and 62)</b>						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	308,277.13	0.00	308,277.13	304,000.00	0.00	304,000.00

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	2015-16 Calculations			2016-17 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
<b>EXCLUDED APPROPRIATIONS</b>						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			34,962.00			36,826.00
<b>OTHER EXCLUSIONS</b>						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			34,962.00			36,826.00
<b>STATE AID RECEIVED (Funds 01, 09, and 62)</b>						
24. LCFF - CY (objects 8011 and 8012)	3,257,108.00		3,257,108.00	3,196,905.00		3,196,905.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	1.00		1.00	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	3,257,109.00	0.00	3,257,109.00	3,196,905.00	0.00	3,196,905.00
<b>DATA FOR INTEREST CALCULATION</b>						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	4,537,929.57		4,537,929.57	4,103,323.50		4,103,323.50
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	8,864.79		8,864.79	6,620.00		6,620.00
<b>APPROPRIATIONS LIMIT CALCULATIONS</b>						
<b>D. PRELIMINARY APPROPRIATIONS LIMIT</b>						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			2,041,752.37			2,136,705.29
2. Inflation Adjustment			1.0382			1.0537
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			1.0080			0.9959
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			2,136,705.29			2,242,215.43
<b>APPROPRIATIONS SUBJECT TO THE LIMIT</b>						
5. Local Revenues Excluding Interest (Line C18)			308,277.13			304,000.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			45,638.40			45,452.40
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			1,863,390.16			1,975,041.43
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			1,863,390.16			1,975,041.43
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			4,250.63			3,682.78
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			312,527.76			307,682.78
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			1,859,139.53			1,971,358.65
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			312,527.76			
b. State Subventions (Line D8)			1,859,139.53			
c. Less: Excluded Appropriations (Line C23)			34,962.00			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			2,136,705.29			

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	2015-16 Calculations			2016-17 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
<b>10. Adjustments to the Limit Per Government Code Section 7902.1</b> (Line D9d minus D4; if negative, then zero)  If not zero report amount to: Michael Cohen, Director State Department of Finance Attention: School Gann Limits State Capitol, Room 1145 Sacramento, CA 95814			0.00			
<b>Summary</b>	<b>2015-16 Actual</b>			<b>2016-17 Budget</b>		
<b>11. Adjusted Appropriations Limit</b> (Lines D4 plus D10)			2,136,705.29			2,242,215.43
<b>12. Appropriations Subject to the Limit</b> (Line D9d)			2,136,705.29			

\* Please provide below an explanation for each entry in the adjustments column.

Kelly Mynderup  
Gann Contact Person

559-582-2843  
Contact Phone Number

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Agenda Item:

5f

Consider approving the Agreement for Professional Services between Kit Carson Union Elementary School District and Griswold LaSalle

From: Todd Barlow

Purpose: To procure legal services for the District as needed.

Fiscal Impact: Based on per hour charges as listed in the Agreement

Superintendent's Recommendation: Approval

## AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2016, by and between the KIT CARSON UNION ELEMENTARY SCHOOL DISTRICT ("District") and the law firm of GRISWOLD, LaSALLE, COBB, DOWD, & GIN, L.L.P. ("Attorney"). In consideration of the promises and the mutual agreements hereinafter contained, District and Attorney agree as follows:

District hires Attorney to represent, advise, and counsel it as its legal advisor, and to provide legal advice and representation as requested.

Attorney shall provide legal services as requested by District and keep District informed of significant developments in those matters.

District agrees to pay Attorneys based upon the rate schedule attached hereto as Exhibit "A"; however, agreements for legal fees other than on an hourly basis may be made by mutual agreement.

Attorney shall send District a monthly statement for fees and costs incurred. District shall pay Attorney's statement within thirty (30) days. Attorney's statement shall state the basis for calculations (or other method of determination) of Attorney's fees and costs.

IN WITNESS WHEREOF, the parties hereto have signed this Agreement.

KIT CARSON UNION ELEMENTARY  
SCHOOL DISTRICT

GRISWOLD, LaSALLE, COBB,  
DOWD, & GIN, L.L.P.

By \_\_\_\_\_  
Todd Barlow  
Superintendent

By  \_\_\_\_\_  
RANDY EDWARDS

## **EXHIBIT A**

### **PROFESSIONAL RATE SCHEDULE 2016**

#### **HOURLY PROFESSIONAL RATES:**

Attorneys:	\$175.00 - \$250.00
Paralegals:	\$90.00
Legal Assistants:	\$50.00

#### **COSTS AND EXPENSES:**

In-office photocopying:	\$0.20/per page (black and white)
	\$0.65/per page (color)

Other costs shall be charged on an actual and necessary basis, e.g., court, process server, investigator, witness, expert, etc.

GRISWOLD, LaSALLE, COBB, DOWD, & GIN, L.L.P.

Attorneys at Law

111 E. Seventh Street,

Hanford, CA. 93230

Telephone: 559-584-6656

Facsimile: 559-582-3106

Agenda Item:

6a Consider ratifying the Agreement between the County of Kings and All Kings County  
Public School Districts

From: Todd Barlow

Purpose: Education Code section 49403 states that the District shall cooperate with the local health officer in measures necessary for the prevention and control of communicable diseases in school age children.

Superintendent's Recommendation: Approval

**AGREEMENT  
BETWEEN THE COUNTY OF KINGS AND  
ALL KINGS COUNTY PUBLIC SCHOOL DISTRICTS**

This Agreement is entered into on August 1, 2016, by and between the County of Kings (“County”) and the Kit Carson Union School District (“District”) pursuant to the following recitals:

WHEREAS, Education Code Section 49403 states that the District shall cooperate with the local health officer in measures necessary for the prevention and control of communicable diseases in school age children; and

WHEREAS, the County receives immunizing agents from the California State Department of Public Health in order to support countywide preventable disease immunization efforts; and

WHEREAS, the District may permit a health care practitioner acting under the direction or pursuant to a standing order of a supervising physician and surgeon, to administer an immunizing agent or a tuberculosis screening agent to a district employee or to a pupil whose parent or guardian has consented in writing to the administration of the immunizing agent or tuberculosis screening agent; and

WHEREAS, the District’s health care practitioners may only administer immunizations for the prevention and control of annual seasonal influenza, influenza pandemic episodes, and any other diseases that represent a current or potential outbreak as declared by a federal, state, or local public health officer; and

WHEREAS, the local health officer may act and the parties agree to have the local health officer act as the supervising physician and surgeon in lieu of a physician and surgeon

employed by the school district;

NOW, THEREFORE, in consideration of the foregoing, the parties agree as set forth below.

1. Immunization Program.

A. The Kings County Health Officer, a licensed physician in the State of California, shall serve as the supervising physician and surgeon for childhood immunizations for the District.

B. The following health care practitioners, acting under the direction of the Kings County Health Officer, may administer an immunizing agent within the course of a school immunization program or a tuberculosis screening agent: a physician assistant; a nurse practitioner; a registered nurse; a licensed vocational nurse who is acting under the supervision of a registered nurse, in accordance with applicable provisions of law.

C. A health care practitioner's authority to administer an immunizing agent or tuberculosis screening agent pursuant to this subdivision is subject to the following conditions:

i. The administration of an immunizing agent or tuberculosis screening agent is upon the standing orders of the Kings County Health Officer and in accordance with any written regulations that the State Department of Public Health may adopt; and

ii. The District's school nurse maintains control as supervisor of health in accordance with Education Code Sections 44871, 44877, 49422, and subdivision (a) of Section 49426 and is under the authority of the local school governing board.



D. No District health care practitioner shall administer immunizations or tuberculosis screening agents without the express written authorization of the Kings County Health Officer. The Kings County Health Officer shall only provide authorization for health care practitioners that:

i. Satisfactorily demonstrate competence in the administration of the immunizing agent or tuberculosis screening agent, including knowledge of all indications and contraindications for the administration of the agent, and the recognition and treatment of emergency reactions to the agent that constitute a danger to the health or life of the person receiving the immunization; and

ii. Possess the medications and equipment that are required, in the medical judgment of the Kings County Health Officer, to treat any emergency conditions and reactions caused by the immunizing agents that constitute a danger to the health or life of the person receiving the immunization or tuberculosis screening agent, and to demonstrate the ability to administer the medications and use the equipment as necessary.

E. Upon availability, the County will supply the District with Vaccine for Children (VFC) childhood vaccines. The District is responsible to purchase the tuberculosis screening agent and medications and equipment necessary to treat any emergency conditions and reactions caused by the immunizing agents.

F. Upon the prior authorization of the Kings County Health Officer, the District may use the Health Officer's DEA license number to order immunization and tuberculosis related products, serums, and vaccines in furtherance of this Agreement.

G. The District shall submit copies of all immunizations given to students to the County for data entry into the California Immunization Registry.

2. Term.

This Agreement shall commence upon the date set forth above and shall be effective for a period of five (5) years, unless earlier terminated.

3. Independent Contractor.

In the performance of this Agreement, the District shall be, and is an independent contractor and is not an agent or employee of the County. District has and shall retain the right to exercise full control and supervision of its officers, employees and agents in the provision of services hereunder, if any, and full control over the employment, direction, compensation and discharge of said officers, employees and agents. District shall be responsible for the close supervision of any employees or agents performing under this Agreement; the County shall not be responsible for such supervision except where expressly indicated herein.

4. Indemnification.

Each party shall defend, hold harmless and indemnify the other party, its officers, agents, employees, elected officials and volunteers, from and against any and all claims, causes of action, suits, costs, expenses (including court costs, investigative costs, litigation expenses and reasonable attorney's fees of both staff counsel and retained counsel), damages, judgments or decrees, related to or resulting in any person's or persons' injury, death, or property damage, and caused or allegedly caused, in whole or in part, by the negligent or willful act(s), including negligent performance of professional services, of the indemnifying party, its officers, agents, employees, elected officials and volunteers, in the performance of any duty, obligation

or service, including the violation of any legally mandated confidence, provided by/referred to in this Agreement.

5.     Notice.

Any notice to be given hereunder shall be written and given either by personal delivery or by first class mail, postage prepaid, and addressed as follows:

COUNTY:                   County of Kings  
                              330 Campus Drive  
                              Hanford, California 93230

DISTRICT:                Kit Carson Union School District  
                              9895 7<sup>th</sup> Avenue  
                              Hanford, CA 93230

6.     Termination of Agreement.

The County may, by written notice to District, terminate the whole or any part of this Agreement immediately if District fails to perform as set forth in this Agreement. Either party may terminate this Agreement within thirty (30) days written notice to the other party.

7.     Records.

District agrees to make available upon reasonable notice to the County and the State or their authorized representatives, its books, records, documents, and any and all other evidence of all work or services performed or accounting of costs or expenses incurred in the performance of this Agreement, for inspection, examination and copying at all reasonable times, at the District's place of business, or other mutually agreeable location in California. District agrees to organize and maintain in accordance with general business standards any and all pertinent books and records pertaining to the goods and services furnished under the terms

of this Agreement for three (3) years following the termination of this Agreement.

8. Non-Discrimination.

In performing under this Agreement, District shall not discriminate against any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation.

9. Compliance with the Law.

District shall comply with all federal, state and local laws and regulations applicable to its performance under the Agreement.

10. Jurisdiction and Venue.

The parties have executed and delivered this agreement in the County of Kings, State of California. The laws of the State of California shall govern the validity, enforceability or interpretation of this Agreement. Kings County shall be the venue for any action or proceeding, in law or equity that may be brought in connection with this Agreement. District hereby waives any rights it may possess under Section 394 of the Code of Civil Procedure to transfer to a neutral county or other venue any action arising out of this Agreement.

11. Severability.

If any part of Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null and void insofar as it is in conflict with said laws, but the remainder of the Agreement shall be in full force and effect.

12. Modification or Amendment.

This Agreement shall only be modified or amended through a written document signed by District and the Chairperson acting on behalf of the Kings County Board of Supervisors.

13. Integration.

This Agreement including the recitals represents the entire understanding of the parties as to those matters contained herein and supersedes all prior negotiations, representations or agreements, either written or oral.

14. Confidentiality.

County is a licensed health care professional or a provider of health care under the California Confidentiality of Medical Information Act (Civil Code section 56 *et seq.*) and understands that information disclosed to District related to individual students is confidential. District shall hold all confidential information in trust and confidence and District shall not disclose such information to any unauthorized persons. Upon cancellation for any reason or expiration of this Agreement, District shall maintain all written or descriptive matter, which contains any such confidential information.

A. District is a Covered Entity subject to the Standards of Privacy of Individually Identifiable Health Information set forth in 45 Code of Federal Regulations Part 160 and Part 164. (Hereinafter "HIPAA"). District shall comply with the provisions of HIPAA for the protection of Protected Health Information.

B. District shall comply with any and all federal and state laws, rules and regulations not previously mentioned governing confidential health care information.

15. Licenses and Permits.

District and all employees participating in providing services under this Agreement shall possess and maintain all necessary licenses, permits, certificates and credentials required by the laws of the United States, the State of California, County of Kings and all other appropriate


governmental agencies, including any certification and credentials required by County. Failure to maintain the licenses, permits, certificates, and credentials shall be deemed a breach of this Agreement and constitutes grounds for the termination of this Agreement by County.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

COUNTY OF KINGS

By \_\_\_\_\_  
Chairperson of the Kings County  
Board of Supervisors

DISTRICT

By  \_\_\_\_\_  
Todd Barlow, Superintendent  
Kit Carson Union School District

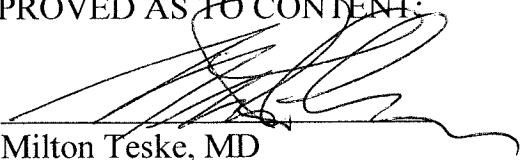
ATTEST:  
Clerk of the Board of Supervisors

APPROVED AS TO FORM:  
Colleen Carlson, County Counsel

By \_\_\_\_\_  
Catherine Venturella

By \_\_\_\_\_  
Juliana F Gmur, Deputy

APPROVED AS TO CONTENT:

By  \_\_\_\_\_  
Milton Teske, MD  
Kings County Health Officer

Agenda Item:

6b Consider approving the Agreement between Tulare County Superintendent of Schools and the Kit Carson Union Elementary School District

From: Todd Barlow

Purpose: To approve the Agency Agreement between Tulare County Superintendent of Schools Program and Kit Carson Union Elementary School District. The Tulare County Superintendent and the Kit Carson School District agree to partner together to provide an inter program for eligible teachers working in the District. This program is known as the Project IMPACT District Intern Program.

Superintendent's Recommendation: Approval

For TCOE Office Use	
Vendor #	_____
Req. #	_____
PO #	_____
Supt receiving funds	

## AGENCY AGREEMENT

This Agency Agreement ("Agreement") is entered into between the **Tulare County Superintendent of Schools**, (hereinafter, "Superintendent" or "Program Sponsor") and the **Kit Carson Unified School District** (hereinafter, "District" or "Employing Agency") (collectively, "Parties").

### RECITALS

- A. WHEREAS, teacher intern programs are a partnership between the California Commission on Teacher Credentialing (CTC) approved Program Sponsor and the California Employing Agency that elects to employ an individual on the basis of an intern credential;
- B. WHEREAS, Superintendent is a CTC approved Program Sponsor and District is an Employing Agency that elects to employ individuals on the basis of an intern credential;
- C. WHEREAS, District acknowledges that there is a need for additional teachers and that current certificated employees will not be displaced when hiring interns, and the interns meet the NCLB definition of "highly qualified;"
- D. WHEREAS, the supervision and support of interns is the responsibility of both the Program Sponsor and the District;
- E. WHEREAS, Superintendent and District agree to partner together to provide an intern program for eligible teachers working in the District. This program is known as the project IMPACT District Intern Program;
- F. WHEREAS, pursuant to Section 80033 of Title 5 of the California Code of Regulations (C.C.R.), every approved intern program must have a signed agreement between the District and the Program Sponsor detailing the support and supervision that will be provided to interns; Intern programs are the result of a partnership between the institution who prepare teachers (Program Sponsor) and the employer. CCTC states the supervision and support of interns is the responsibility of both the Commission-approved teacher preparation program and the employer. The combination of employer-provided support and mentoring and program supervision provided to the intern should be a minimum of 2-4 hours per week. (CCTC, PSC 3C-22)

**ACCORDINGLY, IT IS HEREBY AGREED** between the parties hereto as follows:

- 1. **TERM:** This TWO YEAR agreement shall become effective as of July 1, 2016 and shall expire on June 30, 2018.
- 2. **RESPONSIBILITIES OF THE PARTIES:**
  - a. District shall have the responsibilities as set forth in Exhibit A;
  - b. Superintendent shall have the responsibilities as set forth in Exhibit B.
- 3. **COST OF SERVICES:** In consideration of the Agreement, District shall pay Superintendent according to the fee structure outlined in Exhibit A, paragraph 6.
  - a. Please see attached Exhibit A, Paragraph VI.



4. **SCHEDULE OF PAYMENTS:**

a. Superintendent shall invoice the District according to the schedule outlined in Exhibit A, paragraph 6.

5. **INDEMNIFICATION:** Superintendent and District shall hold each other harmless, defend and indemnify their respective agents, officers, and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of Superintendent or District or their agents, officers and employees under this Agreement. This indemnification shall be provided by each party to the other party regarding its own activities undertaken pursuant to this Agreement, or as a result of the relationship thereby created, including any claims that may be made against either party by any taxing authority asserting that an employer-employee relationship exists by reason of the Agreement, or any claims made against either party alleging civil rights violations by such party under Government Code section 12920 *et seq.* (California Fair Employment and Housing Act). This indemnification obligation shall continue beyond the term of the Agreement as to any acts or omissions occurring under this Agreement or any extension of the Agreement.

6. **TERMINATION:** Either party may terminate this Agreement without cause by giving thirty (30) calendar days advance written notice to the other party.

The Parties, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

DISTRICT

SUPERINTENDENT

Todd Barlow

Jim Vidak

Superintendent

Superintendent of Schools

Kit Carson Unified School District

Tulare County Office of Education

9895 7<sup>th</sup> Avenue

P.O. Box 5091

Hanford, CA 93230

Visalia, CA 93278-5091

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

TCOE Program Information

Contact Person and Phone No.: Donna Glassman-Sommer, 559-730-2549

Budget Number: 010-90228-0-000000-210000-58000-000-00-0000

Please return an original copy to:

Tulare County Office of Education  
Jim Vidak  
Superintendent of Schools  
ATTN: Donna Glassman-Sommer  
P.O. Box 5091  
Visalia, CA 93278-5091

**SCOPE OF SERVICES****RESPONSIBILITIES OF DISTRICT OR EMPLOYING AGENCY:**

- 1) At the time of hiring an intern teacher, the Employing Agency will identify a mentor teacher and allocate additional personnel if needed to provide on-site support for the intern.
  - a) The mentor teacher and additional personnel working with the intern shall possess a Clear or Life Credential in the same area as the intern, have a minimum of three years of successful teacher experience, and have an English Language Authorization.
  - b) The Employing Agency shall determine the terms of employment for the mentor teacher and additional personnel. It is at the discretion of the Employing Agency to determine if the mentor teacher and additional personnel receive compensation and, if so, compensation is the responsibility of the Employing Agency.
  - c) To meet the CTC and 5 CCR § 80033 requirement of 144 hours of required support and supervision per year, the District will ensure that the intern receives a minimum of 50-60 hours of support (approximately 2 hours per week) with the mentor teacher and additional personnel (if appropriate) per year. Support may include, but is not limited to, weekly course planning of curriculum and assessments, coaching in the classroom, and problem-solving regarding student issues. (For additional ideas for support, see CTC Professional Services Committee [“PSA”] 13-06 Appendix B.) The intern will be responsible for documenting hours received from the Employing Agency.
  - d) For those interns who do not already have an English Language Authorization from a current California credential or passing score on the California Teacher of English Learners (“CTEL”) exam, the Employing Agency will ensure that the intern receives an additional 20 hours of the required 45 hours per year related to working with English Learners.
  - e) The mentor teacher and additional personnel should be immediately available to assist the intern with planning lessons that are appropriately designed and differentiated for English Learners, including assessing language needs and progress, and supporting making content instruction accessible for English Learners, e.g. through in-classroom modeling and coaching as needed.
  - f) The Employing Agency will ensure there is protected time for the mentor and additional personnel to work with the intern within the school day and school week.
- 2) The Employing Agency will assign a representative (e.g. Assistant Superintendent or site Principal) to act as a contact person with the TCOE IMPACT District Intern Program.
- 3) Access to the intern’s site administrator or evaluator for consultation with program personnel.
- 4) If appropriate, the Employing Agency will assist the TCOE IMPACT District Intern Program Accounts Manager to establish monthly payroll deduction of tuition for the intern.
- 5) The Employing Agency will provide evaluation data as requested by the CTC and the TCOE IMPACT District Intern Program, including survey completion, demographic and/or retention information.

- 6) Release TCOE IMPACT District Intern Program intern teachers to participate in 2 half-days of professional development observations as part of in-kind match.
- 7) Ensure that the business office administrator is informed of the requirement for payroll deduction of fees for interns participating in the TCOE IMPACT District Intern Program.
- 8) The Employing Agency will apply all IMPACT units earned for the advancement of the candidate on the district salary when the preliminary credential is granted as per ED CODE.
- 9) If necessary, if the intern's site is located outside the local area of TCOE (e.g. more than 45 minutes away), the Employing Agency may be asked to assist in identifying a Practicum Supervisor for the intern.
- 10) The following fee structure for participation in the program applies: The cost will be \$1,000.00 per intern per year (regardless of the Participating Teacher's start date). The Employing Agency will be billed in March for the interns who are in the program at that time. Please contact the NTLD office if the billing cycle needs to be adjusted.

\*Due to local control funding formula, the TCOE IMPACT District Intern Program no longer receives state funding to support intern programs. Funding has been redirected towards local control funds. Districts can use funds from Title II, Educator Effectiveness for this fee. Additionally, districts can charge back interns to support supervision of new teachers as per California ED CODE 44462.

## FEE SCHEDULE

	Delivery
The cost will be <b><i>\$1,000.00 per intern per year</i></b> (regardless of the Intern Teacher's start date) for a total cost of <b><i>\$2,000.00 per intern for the two-year program</i></b> . The Employing Agency will be billed in March of each year for any interns who are in the program at that time.	2016-2018 school year
<i>Total Cost</i>	<b>Not to Exceed \$1,000.00 per intern, per year</b>

The Contract Total for Services to be provided shall not exceed \$1,000.00 per intern per year, and/or a total cost of \$2,000 per intern for the two-year program.

**SCOPE OF SERVICES****RESPONSIBILITIES OF PROGRAM SPONSOR PROVIDED BY  
TULARE COUNTY SUPERINTENDENT OF SCHOOLS**

- 1) The Program Sponsor will provide administration, management, and coordination of the TCOE IMPACT District Intern Program as approved by CCTC.
- 2) The Program Sponsor shall provide training to administrators to acquaint them with TCOE IMPACT District Intern Program goals, requirements for participants, and administrator responsibilities.
- 3) The Program Sponsor shall identify a Practicum Supervisor and allocate additional personnel if needed to provide on-site support for the intern.
  - a) The Practicum Supervisor and additional personnel working with the intern shall possess a Clear or Life Credential in the same area as the intern, have a minimum of three years of successful teaching experience, and have an English Language Authorization.
  - b) The Program Sponsor shall provide appropriate orientation and training for the Practicum Supervisor and additional personnel, including, but not limited to, characteristics of coaching, time and frequency of visitations, and process for documenting observations and evaluation of the intern.
  - c) The Program Sponsor will ensure that the intern receives a minimum of 84-94 hours of support from the Practicum Supervisor and additional personnel per year. Support may include, but is not limited to, weekly course planning of curriculum and assessments, coaching within the classroom, and problem-solving regarding student issues. The intern will be responsible for documenting hours received from the Program Sponsor, e.g., Practicum Supervisor and additional personnel.
  - d) For those interns who do not already have English Language Authorization from a California credential or passing score on the CTEL exam, the Program Sponsor will ensure that the intern receives an additional 25 hours of in-classroom coaching specific to the needs of English Learners from the Practicum Supervisor and additional personnel.
- 4) The Superintendent will submit the District Intern credential application and provide assistance and support with credentialing issues.
- 5) The Program Sponsor will be responsible for establishing effective and on-going communication with Employing Agency and TCOE IMPACT District Intern personnel (e.g. Practicum Supervisor, Evaluator, Intern Coordinator) as appropriate to ensure a successful teaching experience for the intern.

- 6) The Program Sponsor will be responsible for providing the intern with procedures to document and monitor the CTC required hours of mentoring and support from the employer and the District Intern Program.
- 7) The TCOE IMPACT District Intern Program will provide all CTC required coursework for the Preliminary Credential.
- 8) Coordinate and provide developing teacher Practicum Supervision (approx. 20 visits year one, and 10 visits year two).
- 9) Coordinate Administrative Committee meetings to provide an ongoing system of program development and evaluation that leads to substantive program improvements in teacher development associated with the CTC requirements.
- 10) Maintain records of the TCOE IMPACT PROJECT teachers; provide advisement and feedback to the Participant as to their progress.

Agenda Item:

6c

Consider approval of the Unaudited Actuals for 2015-16

From: Kelly Mynderup

Purpose: To review the final 2015-2016 report to be submitted to the state.

Fiscal impact: No direct impact

Superintendent's Recommendation: Approval



# KIT CARSON UNION ELEMENTARY SCHOOL DISTRICT 2015/2016 UNAUDITED ACTUALS

September 21, 2016

This was the first full year of implementation of the Local Control Funding Formula (LCFF) and although we have until 2019-20 to be fully implemented, the District is continuing to watch our proportionality target using our Supplemental and Concentration dollars. We ended the year with a \$669,815 increase due to one-time monies received, this brings our ending fund balance to \$1,447,187. We will need this cushion to help with the loss of ADA.

1. We were funded on last year's P-2 guarantee of 374.35 ADA instead of the actual figure of 355.57. We will budget 355.87 ADA throughout the 2016/17 school year. Looking at our current enrollment of 373 students, and estimating a 95% attendance rate, we could be looking at an ADA of 354.35 next year. At \$8,916 per ADA this could be a loss of \$178,000 and it would be our fifth year of declining enrollment.

2. LCFF revenues of \$3,358,523 consisted of:

State Aid	\$2,604,698
Education Protection Act	511,958
Property Taxes	241,867

3. Cola was 1.02%, the Gap Funding Rate was 30.16% and our unduplicated average was 76.16%.
4. Resource 0332 was set up to help track our LCFF spending. We spent \$534,041 on salaries/benefits, tutoring, supplies, the music program and our family nights. This is all outlined in our Local Control Accountability Plan (LCAP).
5. Transportation costs were \$220,844 up \$27,067 from last year. These expenses are written into the LCAP and are included in our proportionality percentage.

6. Special Education expenses totaled \$177,208 with a contribution of \$75,140 coming from the General Fund. The expenses are \$6, 130 higher than last year. Our share of KCOE's budget shortage came to \$8,723.
7. Lottery has an ending balance of \$61,173 and an additional \$34,033 to be used on instructional materials. We spent \$38,655 on teacher classroom supplies and copy machine expenses.
8. The balance of California Clean Energy Jobs Act or Prop. 39, \$54,816 was spent on energy efficient lighting and HVAC units.
9. For the third year we have had to request an exemption from the county for not meeting the required 60% of funds spent in the classroom. We are at 56.79%, which is up from than last year's 55.84%, but it would take an additional \$99,033 in expenditures to meet the 60% target. This report does not take into account salaries and benefits for staff such as our LVN, Student Advocate and Librarian who also contribute to our students but are not necessarily in the classroom.
10. Mid Valley has an ending balance of \$39,683 of which \$7,635 is Prop 39 monies. This ending balance is up \$11,163 from last year and the District was able to take an indirect again of \$5,315.
11. Latchkey's expenditures were \$12,198. The General Fund contributed \$2,000 to help cover costs, we were unable to take an indirect this year.
12. Cafeteria ended the year with \$41,870. This is down \$9,990 from last year but the District took an indirect of \$10,400 for the third straight year.
13. Deferred Maintenance (1400) has an ending balance of \$17,983. Our big expense this year was the blue fencing and KC gate. We transfer \$50,000 each year (as per the LCAP) from the General Fund to help defray maintenance costs for the district/school as these are now rolled into our base with LCFF dollars
14. Fund 1500 or Pupil Transportation Equipment Fund has an ending balance of \$34,608.
15. Special Reserve Fund has a balance of \$437,589 earning \$3,203 in interest.
16. Cap. Facilities Fund has a **positive** ending balance of \$57,289. We received \$69,250 in Developer Fees. Our portables are paid for out of this fund.
17. Fund 4000 has an ending balance of \$809,488 earning \$5,770 in interest.



**KIT CARSON UNION ELEMENTARY SCHOOL DISTRICT**  
**2015/16**  
**UNAUDITED ACTUALS**

	Pages
District Certification Sheet .....	1
Summary of Unaudited Actuals Data Submission .....	2
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Mid Valley (900) .....	8- 9
Latchkey (1200) .....	10-11
Cafeteria Fund (1300) .....	12-13
Deferred Maintenance Fund (1400) .....	14-15
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Gann Limit .....	26-28
Indirect Cost Rate .....	29-30
Lottery .....	31
Schedule of Capital Assets .....	32

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2015-16 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed \_\_\_\_\_  
Clerk/Secretary of the Governing Board  
(Original signature required)

Date of Meeting: \_\_\_\_\_

To the Superintendent of Public Instruction:

2015-16 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed \_\_\_\_\_  
County Superintendent/Designee  
(Original signature required)

Date: \_\_\_\_\_

For additional information on the unaudited actual reports, please contact:

For County Office of Education:

Stephen G. Corl  
Name  
Assistant Superintendent, Business Services  
Title  
559-589-7091  
Telephone  
scorl@kings.k12.ca.us  
E-mail Address

For School District:

Kelly Mynderup  
Name  
CBO  
Title  
559-582-2843  
Telephone  
kmynderup@kitcarsonschool.c  
E-mail Address

Unaudited Actuals  
FINANCIAL REPORTS  
2015-16 Unaudited Actuals  
Summary of Unaudited Actual Data Submission

16 63958 0000000  
Form CA

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
CEA	Percent of Current Cost of Education Expended for Classroom Compensation Must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts or future apportionments may be affected. (EC 41372)	56.79%
	CEA Deficiency Amount Applicable to districts not exempt from the requirement and not meeting the minimum classroom compensation percentage - see Form CEA for further details.	\$99,037.53
GANN	Adjustments to Appropriations Limit Per Government Code Section 7902.1 If this amount is not zero, it represents an increase to your appropriations limit. The Department of Finance must be notified of increases within 45 days of budget adoption.	\$0.00
	Adjusted Appropriations Limit	\$2,136,705.29
	Appropriations Subject to Limit	\$2,136,705.29
	These amounts represent the board approved Appropriations Limit and Appropriations Subject to Limit pursuant to Government Code Section 7906 and EC 42132.	
ICR	Preliminary Proposed Indirect Cost Rate Fixed-with-carry-forward indirect cost rate for use in 2017-18, subject to CDE approval.	6.37%
NCMOE	No Child Left Behind (NCLB) Maintenance of Effort (MOE) Determination If MOE Not Met, the 2017-18 apportionment may be reduced by the lesser of the following two percentages: MOE Deficiency Percentage - Based on Total Expenditures MOE Deficiency Percentage - Based on Expenditures Per ADA	MOE Met

Description	2015-16 Unaudited Actuals			2016-17 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
<b>A. DISTRICT</b>						
<b>1. Total District Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	355.57	355.28	379.28	355.87	355.87	374.35
<b>2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
<b>3. Total Basic Aid Open Enrollment Regular ADA</b> Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
<b>4. Total, District Regular ADA (Sum of Lines A1 through A3)</b>	355.57	355.28	379.28	355.87	355.87	374.35
<b>5. District Funded County Program ADA</b>						
a. County Community Schools						
b. Special Education-Special Day Class	2.56	2.41	2.56	2.90	2.90	2.90
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
<b>g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)</b>	2.56	2.41	2.56	2.90	2.90	2.90
<b>6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)</b>	358.13	357.69	381.84	358.77	358.77	377.25
<b>7. Adults in Correctional Facilities</b>						
<b>8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)</b>						

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Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals			2016-17 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) LCFF Sources		8010-8099	3,358,523.13	0.00	3,358,523.13	3,301,498.00	0.00	3,301,498.00	-1.7%
2) Federal Revenue		8100-8299	0.00	132,816.19	132,816.19	0.00	172,125.50	172,125.50	29.6%
3) Other State Revenue		8300-8599	266,075.67	334,242.53	600,318.20	95,239.00	156,777.00	252,016.00	-58.0%
4) Other Local Revenue		8600-8799	118,160.79	122,808.13	240,968.92	102,000.00	107,125.00	209,125.00	-13.2%
5) TOTAL REVENUES			3,742,759.59	589,866.85	4,332,626.44	3,498,737.00	436,027.50	3,934,764.50	-9.2%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	1,416,100.98	155,477.38	1,571,578.36	1,421,454.50	152,510.00	1,573,964.50	0.2%
2) Classified Salaries		2000-2999	500,698.12	138,499.25	639,197.37	600,404.00	134,269.00	734,673.00	14.9%
3) Employee Benefits		3000-3999	445,234.33	180,726.08	625,960.41	515,261.80	206,333.00	721,594.80	15.3%
4) Books and Supplies		4000-4999	115,028.59	34,866.62	149,895.21	136,441.74	56,609.50	193,051.24	28.8%
5) Services and Other Operating Expenditures		5000-5999	333,698.64	75,560.34	409,258.98	374,191.00	55,490.20	429,681.20	5.0%
6) Capital Outlay		6000-6999	24,716.46	262,280.00	286,996.46	0.00	0.00	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	20,109.00	29,938.00	50,047.00	19,098.00	50,470.00	69,568.00	39.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(21,450.01)	5,735.01	(15,715.00)	(14,824.00)	4,399.00	(10,425.00)	-33.7%
9) TOTAL EXPENDITURES			2,834,136.11	883,082.68	3,717,218.79	3,052,027.04	660,080.70	3,712,107.74	-0.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)									
			908,623.48	(293,215.83)	615,407.65	446,709.96	(224,053.20)	222,656.76	-63.8%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers		8900-8929	0.00	56,718.00	56,718.00	0.00	0.00	0.00	-100.0%
a) Transfers In									
b) Transfers Out		7600-7629	2,311.20	0.00	2,311.20	0.00	0.00	0.00	-100.0%
2) Other Sources/Uses		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
a) Sources									
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(194,281.84)	194,281.84	0.00	(210,489.00)	210,489.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			(196,593.04)	250,999.84	54,406.80	(210,489.00)	210,489.00	0.00	-100.0%

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Description			2015-16 Unaudited Actuals			2016-17 Budget			% Diff Column C & F
			Resource Codes	Object Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)									
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited	9791		712,030.44	(42,215.99)	669,814.45		236,220.96	(13,564.20)	222,656.76
b) Audit Adjustments	9793		678,397.67	98,974.47	777,372.14		1,390,428.11	56,758.48	1,447,186.59
c) As of July 1 - Audited (F1a + F1b)			0.00	0.00	0.00		0.00	0.00	0.00
d) Other Restatements	9795		678,397.67	98,974.47	777,372.14		1,390,428.11	56,758.48	1,447,186.59
e) Adjusted Beginning Balance (F1c + F1d)			678,397.67	98,974.47	777,372.14		1,390,428.11	56,758.48	1,447,186.59
2) Ending Balance, June 30 (E + F1e)			1,390,428.11	56,758.48	1,447,186.59		1,626,649.07	43,194.28	1,669,843.35
Components of Ending Fund Balance									
a) Nonspendable	9711		1,100.00	0.00	1,100.00		1,100.00	0.00	1,100.00
Revolving Cash	9712		0.00	0.00	0.00		0.00	0.00	0.00
Stores	9713		7,043.00	0.00	7,043.00		0.00	0.00	0.00
Prepaid Expenditures	9719		0.00	0.00	0.00		0.00	0.00	0.00
All Others	9740		0.00	56,758.48	56,758.48		0.00	44,537.48	44,537.48
b) Restricted									
c) Committed	9750		0.00	0.00	0.00		0.00	0.00	0.00
Stabilization Arrangements	9760		0.00	0.00	0.00		0.00	0.00	0.00
Other Commitments									
d) Assigned									
Other Assignments	9780		250,000.00	0.00	250,000.00		250,000.00	0.00	250,000.00
e) Unassigned/unappropriated									
Reserve for Economic Uncertainties	9789		150,000.00	0.00	150,000.00		150,000.00	0.00	150,000.00
Unassigned/unappropriated Amount	9790		982,285.11	0.00	982,285.11		1,225,549.07	(1,343.20)	1,224,205.87

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Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals			2016-17 Budget		% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	
<b>G. ASSETS</b>								
1) Cash								
a) in County Treasury		9110	1,445,139.22	98,681.81	1,543,821.03			
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00	0.00	0.00			
b) in Banks		9120	0.00	0.00	0.00			
c) in Revolving Fund		9130	1,100.00	0.00	1,100.00			
d) with Fiscal Agent		9135	0.00	0.00	0.00			
e) collections awaiting deposit		9140	0.00	0.00	0.00			
2) Investments		9150	0.00	0.00	0.00			
3) Accounts Receivable		9200	143,647.07	30,287.85	173,934.92			
4) Due from Grantor Government		9290	0.00	0.00	0.00			
5) Due from Other Funds		9310	0.00	0.00	0.00			
6) Stores		9320	0.00	0.00	0.00			
7) Prepaid Expenditures		9330	7,043.00	0.00	7,043.00			
8) Other Current Assets		9340	0.00	0.00	0.00			
9) TOTAL ASSETS			1,596,929.29	128,969.66	1,725,898.95			
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>								
1) Deferred Outflows of Resources		9490	0.00	0.00	0.00			
2) TOTAL DEFERRED OUTFLOWS			0.00	0.00	0.00			
<b>I. LIABILITIES</b>								
1) Accounts Payable		9500	206,501.18	0.00	206,501.18			
2) Due to Grantor Governments		9590	0.00	0.00	0.00			
3) Due to Other Funds		9610	0.00	56,718.00	56,718.00			
4) Current Loans		9640	0.00	0.00	0.00			
5) Unearned Revenue		9650	0.00	15,493.18	15,493.18			
6) TOTAL LIABILITIES			206,501.18	72,211.18	278,712.36			
<b>J. DEFERRED INFLOWS OF RESOURCES</b>								
1) Deferred Inflows of Resources		9690	0.00	0.00	0.00			
2) TOTAL DEFERRED INFLOWS			0.00	0.00	0.00			
<b>K. FUND EQUITY</b>								
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			1,390,428.11	56,758.48	1,447,186.59			

Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals			2016-17 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
LCFF SOURCES									
Principal Apportionment State Aid - Current Year		8011	2,604,698.00	0.00	2,604,698.00	2,589,828.00	0.00	2,589,828.00	-0.6%
Education Protection Account State Aid - Current Year		8012	511,958.00	0.00	511,958.00	473,722.00	0.00	473,722.00	-7.5%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions Homeowners' Exemptions		8021	5,575.36	0.00	5,575.36	0.00	0.00	0.00	-100.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	673.52	0.00	673.52	0.00	0.00	0.00	-100.0%
County & District Taxes Secured Roll Taxes		8041	687,785.95	0.00	687,785.95	476,358.00	0.00	476,358.00	-30.7%
Unsecured Roll Taxes		8042	30,460.15	0.00	30,460.15	0.00	0.00	0.00	-100.0%
Prior Years' Taxes		8043	10,682.35	0.00	10,682.35	0.00	0.00	0.00	-100.0%
Supplemental Taxes		8044	5,146.35	0.00	5,146.35	0.00	0.00	0.00	-100.0%
Education Revenue Augmentation Fund (ERAF)		8045	(247,516.55)	0.00	(247,516.55)	0.00	0.00	0.00	-100.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604) Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			3,609,463.13	0.00	3,609,463.13	3,539,908.00	0.00	3,539,908.00	-1.9%
LCFF Transfers									
Unrestricted LCFF Transfers - Current Year	0000	8091	(50,000.00)		(50,000.00)	(50,000.00)		(50,000.00)	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(200,940.00)	0.00	(200,940.00)	(188,410.00)	0.00	(188,410.00)	-6.2%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%



Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	156,863.00	149,407.00	-4.8%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	48,206.88	18,382.00	-61.9%
4) Other Local Revenue		8600-8799	233.25	770.00	230.1%
5) TOTAL REVENUES			205,303.13	168,559.00	-17.9%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	106,651.93	116,254.29	9.0%
2) Classified Salaries		2000-2999	1,126.34	2,000.00	77.6%
3) Employee Benefits		3000-3999	16,170.42	19,998.00	23.7%
4) Books and Supplies		4000-4999	22,204.15	9,760.87	-56.0%
5) Services and Other Operating Expenditures		5000-5999	12,574.02	23,470.00	86.7%
6) Capital Outlay		6000-6999	30,098.00	0.00	-100.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	5,315.00	4,750.00	-10.6%
9) TOTAL EXPENDITURES			194,139.86	176,233.16	-9.2%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			11,163.27	(7,674.16)	-168.7%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

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Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			11,163.27	(7,674.16)	-168.7%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	28,519.85	39,683.12	39.1%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			28,519.85	39,683.12	39.1%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			28,519.85	39,683.12	39.1%
2) Ending Balance, June 30 (E + F1e)			39,683.12	32,008.96	-19.3%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	10,568.00	0.00	-100.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	29,115.12	33,512.27	15.1%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	(1,503.31)	New

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Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	10,528.84	12,520.00	18.9%
5) TOTAL, REVENUES			10,528.84	12,520.00	18.9%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	9,474.37	9,429.00	-0.5%
3) Employee Benefits		3000-3999	1,908.71	2,165.00	13.4%
4) Books and Supplies		4000-4999	814.88	1,219.17	49.6%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			12,197.96	12,813.17	5.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(1,669.12)	(293.17)	-82.4%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	2,000.00	0.00	-100.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			2,000.00	0.00	-100.0%

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Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			330.88	(293.17)	-188.6%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	86.80	417.68	381.2%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			86.80	417.68	381.2%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			86.80	417.68	381.2%
2) Ending Balance, June 30 (E + F1e)			417.68	124.51	-70.2%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	417.68	107.85	-74.2%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	16.66	New

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Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	166,271.63	164,250.00	-1.2%
3) Other State Revenue		8300-8599	12,571.54	12,250.00	-2.6%
4) Other Local Revenue		8600-8799	25,743.59	22,783.00	-11.5%
5) TOTAL, REVENUES			204,586.76	199,283.00	-2.6%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	90,990.35	96,525.00	6.1%
3) Employee Benefits		3000-3999	48,741.17	52,231.00	7.2%
4) Books and Supplies		4000-4999	63,984.39	66,004.19	3.2%
5) Services and Other Operating Expenditures		5000-5999	771.83	2,205.00	185.7%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	10,400.00	5,675.00	-45.4%
9) TOTAL, EXPENDITURES			214,887.74	222,640.19	3.6%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(10,300.98)	(23,357.19)	126.7%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	311.20	0.00	-100.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			311.20	0.00	-100.0%

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Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(9,989.78)	(23,357.19)	133.8%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	51,860.19	41,870.41	-19.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			51,860.19	41,870.41	-19.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			51,860.19	41,870.41	-19.3%
2) Ending Balance, June 30 (E + F1e)			41,870.41	18,513.22	-55.8%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	1,561.09	1,561.09	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	40,309.32	16,952.13	-57.9%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

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Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	50,000.00	50,000.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.0%
5) TOTAL REVENUES			50,000.00	50,000.00	0.0%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	1,106.26	1,000.00	-9.6%
5) Services and Other Operating Expenditures		5000-5999	10,240.73	20,500.00	100.2%
6) Capital Outlay		6000-6999	74,638.70	35,000.00	-53.1%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			85,985.69	56,500.00	-34.3%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			(35,985.69)	(6,500.00)	-81.9%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

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Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(35,985.69)	(6,500.00)	-81.9%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	53,968.96	17,983.27	-66.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			53,968.96	17,983.27	-66.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			53,968.96	17,983.27	-66.7%
			17,983.27	11,483.27	-36.1%
2) Ending Balance, June 30 (E + F1e)					
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	17,983.27	7,330.26	-59.2%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	4,153.01	New

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Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	253.27	250.00	-1.3%
5) TOTAL REVENUES			253.27	250.00	-1.3%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			0.00	0.00	0.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			253.27	250.00	-1.3%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

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Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			253.27	250.00	-1.3%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	34,354.49	34,607.76	0.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			34,354.49	34,607.76	0.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			34,354.49	34,607.76	0.7%
2) Ending Balance, June 30 (E + F1e)			34,607.76	34,857.76	0.7%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	34,607.76	34,844.49	0.7%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	13.27	New

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Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	3,202.55	3,000.00	-6.3%
5) TOTAL REVENUES			3,202.55	3,000.00	-6.3%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			0.00	0.00	0.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			3,202.55	3,000.00	-6.3%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

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Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			3,202.55	3,000.00	-6.3%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	434,386.70	437,589.25	0.7%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			434,386.70	437,589.25	0.7%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			434,386.70	437,589.25	0.7%
2) Ending Balance, June 30 (E + F1e)			437,589.25	440,589.25	0.7%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	437,589.25	440,386.70	0.6%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	202.55	New

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Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	69,446.99	25,250.00	-63.6%
5) TOTAL REVENUES			69,446.99	25,250.00	-63.6%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	9,284.00	10,656.00	14.8%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			9,284.00	10,656.00	14.8%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			60,162.99	14,594.00	-75.7%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

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Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			60,162.99	14,594.00	-75.7%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	(2,873.74)	57,289.25	-2093.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			(2,873.74)	57,289.25	-2093.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			(2,873.74)	57,289.25	-2093.5%
2) Ending Balance, June 30 (E + F1e)			57,289.25	71,883.25	25.5%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	57,289.25	67,202.26	17.3%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	4,680.99	New

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Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>A. REVENUES</b>					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	5,769.56	5,000.00	-13.3%
5) TOTAL, REVENUES			5,769.56	5,000.00	-13.3%
<b>B. EXPENDITURES</b>					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>			5,769.56	5,000.00	-13.3%
<b>D. OTHER FINANCING SOURCES/USES</b>					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	56,718.00	0.00	-100.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(56,718.00)	0.00	-100.0%

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Description	Resource Codes	Object Codes	2015-16 Unaudited Actuals	2016-17 Budget	Percent Difference
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>			(50,948.44)	5,000.00	-109.8%
<b>F. FUND BALANCE, RESERVES</b>					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	860,436.72	809,488.28	-5.9%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			860,436.72	809,488.28	-5.9%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			860,436.72	809,488.28	-5.9%
			809,488.28	814,488.28	0.6%
2) Ending Balance, June 30 (E + F1e)					
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	809,488.28	814,218.72	0.6%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	269.56	New

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PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Reductions (Extracted) (See Note 2) (4a)	Reductions (Overrides)* (See Note 2) (4b)	EDP No.	Current Expense- Part II (Col 3 - Col 4) (5)	EDP No.
1000 - Certificated Salaries	1,571,578.36	301	0.00	303	1,571,578.36	305	0.00		307	1,571,578.36	309
2000 - Classified Salaries	639,197.37	311	0.00	313	639,197.37	315	89,816.63		317	549,380.74	319
3000 - Employee Benefits	625,960.41	321	15,860.40	323	610,100.01	325	44,828.78		327	565,271.23	329
4000 - Books, Supplies Equip Replace. (6500)	293,242.67	331	143,347.46	333	149,895.21	335	45,902.95		337	103,992.26	339
5000 - Services... & 6000 - Indirect Costs	393,543.98	341	0.00	343	393,543.98	345	98,485.20		347	295,058.78	349
TOTAL					3,364,314.93	365	TOTAL			3,085,281.37	369

Note 1 - In Column 2, report expenditures for the following programs: Nonagency (Goals 7100-7199), Community Services (Goal 8100), Food Services (Function 3700), Fringe Benefits for Retired Persons (Objects 3701-3702), and Facilities Acquisition & Construction (Function 8500).

Note 2 - In Column 4, report expenditures for: Transportation (Function 3600), Lottery Expenditures (Resource 1100), Special Education Students in Nonpublic Schools (Function 1180), and other federal or state categorical aid in which funds were granted for expenditures in a program not incurring any teacher salary expenditures or requiring disbursement of the funds without regard to the requirements of EC Section 41372.

If an amount (even zero) is entered in any row of Column 4b or in Line 13b, the form uses only the values in Column 4b and Line 13b rather than the values in Column 4a and Line 13a.

PART II: MINIMUM CLASSROOM COMPENSATION (Instruction, Functions 1000-1999)				Object	EDP No.
1. Teacher Salaries as Per EC 41011				1100	375
2. Salaries of Instructional Aides Per EC 41011				2100	380
3. STRS				3101 & 3102	382
4. PERS				3201 & 3202	383
5. OASDI - Regular, Medicare and Alternative				3301 & 3302	384
6. Health & Welfare Benefits (EC 41372) (Include Health, Dental, Vision, Pharmaceutical, and Annuity Plans)				3401 & 3402	385
7. Unemployment Insurance				3501 & 3502	390
8. Workers' Compensation Insurance				3601 & 3602	392
9. OPEB, Active Employees (EC 41372)				3751 & 3752	393
10. Other Benefits (EC 22310)				3901 & 3902	395
11. SUBTOTAL Salaries and Benefits (Sum Lines 1 - 10)					
12. Less: Teacher and Instructional Aide Salaries and Benefits deducted in Column 2					
13a. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4a (Extracted)					396
13b. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4b (Overrides)*					396
14. TOTAL SALARIES AND BENEFITS					397
15. Percent of Current Cost of Education Expended for Classroom Compensation (EDP 397 divided by EDP 369) Line 15 must equal or exceed 60% for elementary, 55% for unified and 50% for high school districts to avoid penalty under provisions of EC 41372.					56.79%
16. District is exempt from EC 41372 because it meets the provisions of EC 41374. (If exempt, enter 'X')					

### PART III: DEFICIENCY AMOUNT

A deficiency amount (Line 5) is only applicable to districts not meeting the minimum classroom compensation percentage required under EC 41372 and not exempt under the provisions of EC 41374.

1. Minimum percentage required (60% elementary, 55% unified, 50% high)	60.00%
2. Percentage spent by this district (Part II, Line 15)	56.79%
3. Percentage below the minimum (Part III, Line 1 minus Line 2)	3.21%
4. District's Current Expense of Education after reductions in columns 4a or 4b (Part I, EDP 369)	3,085,281.37
5. Deficiency Amount (Part III, Line 3 times Line 4)	99,037.53

### PART IV: Explanation for adjustments entered in Part I, Column 4b (required)


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Unaudited Actuals  
2015-16 Unaudited Actuals  
Schedule of Long-Term Liabilities

Kit Carson Union Elementary  
Kings County

16 63958 0000000  
Form DEBT

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30	Amounts Due Within One Year
<b>Governmental Activities:</b>							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net Pension Liability			0.00			0.00	
Net OPEB Obligation	39,597.00	34,793.00	74,390.00			74,390.00	
Compensated Absences Payable	18,149.91		18,149.91	2,541.50		20,691.41	
Governmental activities long-term liabilities	57,746.91	34,793.00	92,539.91	2,541.50	0.00	95,081.41	0.00
<b>Business-Type Activities:</b>							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net Pension Liability			0.00			0.00	
Net OPEB Obligation			0.00			0.00	
Compensated Absences Payable			0.00			0.00	
Business-type activities long-term liabilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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	2015-16 Calculations			2016-17 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
<b>A. PRIOR YEAR DATA</b> (2014-15 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	<b>2014-15 Actual</b>			<b>2015-16 Actual</b>		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	2,041,752.37		2,041,752.37			2,136,705.29
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	377.31		377.31			380.32
<b>ADJUSTMENTS TO PRIOR YEAR LIMIT</b>	<b>Adjustments to 2014-15</b>			<b>Adjustments to 2015-16</b>		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)		0.00				0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
<b>B. CURRENT YEAR GANN ADA</b> (2015-16 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	<b>2015-16 P2 Report</b>			<b>2016-17 P2 Estimate</b>		
1. Total K-12 ADA (Form A, Line A6)	358.13		358.13	358.77		358.77
2. Total Charter Schools ADA (Form A, Line C9)	22.19		22.19	20.00		20.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			380.32			378.77
<b>C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED</b> TAXES AND SUBVENTIONS (Funds 01, 09, and 62)	<b>2015-16 Actual</b>			<b>2016-17 Budget</b>		
1. Homeowners' Exemption (Object 8021)	5,575.36		5,575.36	0.00		0.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	673.52		673.52	0.00		0.00
4. Secured Roll Taxes (Object 8041)	687,785.95		687,785.95	476,358.00		476,358.00
5. Unsecured Roll Taxes (Object 8042)	30,460.15		30,460.15	0.00		0.00
6. Prior Years' Taxes (Object 8043)	10,682.35		10,682.35	0.00		0.00
7. Supplemental Taxes (Object 8044)	5,146.35		5,146.35	0.00		0.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	(247,516.55)		(247,516.55)	0.00		0.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	0.00		0.00	0.00		0.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)	(184,530.00)		(184,530.00)	(172,358.00)		(172,358.00)
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	308,277.13	0.00	308,277.13	304,000.00	0.00	304,000.00
<b>OTHER LOCAL REVENUES (Funds 01, 09, and 62)</b>						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	308,277.13	0.00	308,277.13	304,000.00	0.00	304,000.00

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	2015-16 Calculations			2016-17 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
<b>EXCLUDED APPROPRIATIONS</b>						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			34,962.00			36,826.00
<b>OTHER EXCLUSIONS</b>						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			34,962.00			36,826.00
<b>STATE AID RECEIVED (Funds 01, 09, and 62)</b>						
24. LCFF - CY (objects 8011 and 8012)	3,257,108.00		3,257,108.00	3,196,905.00		3,196,905.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	1.00		1.00	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	3,257,109.00	0.00	3,257,109.00	3,196,905.00	0.00	3,196,905.00
<b>DATA FOR INTEREST CALCULATION</b>						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	4,537,929.57		4,537,929.57	4,103,323.50		4,103,323.50
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	8,864.79		8,864.79	6,620.00		6,620.00
<b>APPROPRIATIONS LIMIT CALCULATIONS</b>						
<b>D. PRELIMINARY APPROPRIATIONS LIMIT</b>						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			2,041,752.37			2,136,705.29
2. Inflation Adjustment			1.0382			1.0537
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			1.0080			0.9959
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			2,136,705.29			2,242,215.43
<b>APPROPRIATIONS SUBJECT TO THE LIMIT</b>						
5. Local Revenues Excluding Interest (Line C18)			308,277.13			304,000.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			45,638.40			45,452.40
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			1,863,390.16			1,975,041.43
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			1,863,390.16			1,975,041.43
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			4,250.63			3,682.78
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			312,527.76			307,682.78
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			1,859,139.53			1,971,358.65
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			312,527.76			
b. State Subventions (Line D8)			1,859,139.53			
c. Less: Excluded Appropriations (Line C23)			34,962.00			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			2,136,705.29			

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### Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

#### A. Salaries and Benefits - Other General Administration and Centralized Data Processing

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)  
(Functions 7200-7700, goals 0000 and 9000) 99,690.83
2. Contracted general administrative positions not paid through payroll
  - a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. \_\_\_\_\_
  - b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

#### B. Salaries and Benefits - All Other Activities

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)  
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 2,845,133.60

#### C. Percentage of Plant Services Costs Attributable to General Administration

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 3.50%

### Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

#### A. Normal Separation Costs (optional)

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. \_\_\_\_\_  
Retain supporting documentation.

#### B. Abnormal or Mass Separation Costs (required)

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 0.00

**Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)**

**A. Indirect Costs**

1. Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	208,481.11
2. Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	8,547.52
3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	0.00
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	12,214.40
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7. Adjustment for Employment Separation Costs	0.00
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	229,243.03
9. Carry-Forward Adjustment (Part IV, Line F)	(3,785.11)
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	225,457.92

**B. Base Costs**

1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	2,089,423.21
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	464,024.24
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 5100)	315,566.42
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	8,165.00
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	0.00
6. Enterprise (Function 6000, objects 1000-5999 except 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	92,129.84
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	19,297.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	336,768.45
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	0.00
13. Adjustment for Employment Separation Costs	0.00
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	12,197.96
15. Child Development (Fund 12, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	204,487.74
16. Cafeteria (Funds 13 and 61, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
17. Foundation (Funds 19 and 57, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	3,542,059.86
18. Total Base Costs (Lines B1 through B12 and Lines B13b through B17, minus Line B13a)	

**C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment**

(For information only - not for use when claiming/recovering indirect costs) (Line A8 divided by Line B18)	6.47%
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**D. Preliminary Proposed Indirect Cost Rate**

(For final approved fixed-with-carry-forward rate for use in 2017-18 see <a href="http://www.cde.ca.gov/fg/ac/ic/">www.cde.ca.gov/fg/ac/ic/</a> ) (Line A10 divided by Line B18)	6.37%
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Unaudited Actuals  
2015-16 Unaudited Actuals  
LOTTERY REPORT  
Revenues, Expenditures and  
Ending Balances - All Funds

16 63958 0000000  
Form L

Description	Object Codes	Lottery: Unrestricted (Resource 1100)	Transferred to Other Resources for Expenditure	Lottery: Instructional Materials (Resource 6300)*	Totals
<b>A. AMOUNT AVAILABLE FOR THIS FISCAL YEAR</b>					
1. Adjusted Beginning Fund Balance	9791-9795	48,164.40		22,173.55	70,337.95
2. State Lottery Revenue	8560	57,074.44		19,856.59	76,931.03
3. Other Local Revenue	8600-8799	0.00		0.00	0.00
4. Transfers from Funds of Lapsed/Reorganized Districts	8965	0.00		0.00	0.00
5. Contributions from Unrestricted Resources (Total must be zero)	8980	0.00			0.00
6. Total Available (Sum Lines A1 through A5)		105,238.84	0.00	42,030.14	147,268.98
<b>B. EXPENDITURES AND OTHER FINANCING USES</b>					
1. Certificated Salaries	1000-1999	0.00			0.00
2. Classified Salaries	2000-2999	0.00			0.00
3. Employee Benefits	3000-3999	0.00			0.00
4. Books and Supplies	4000-4999	20,175.58		7,997.51	28,173.09
5. a. Services and Other Operating Expenditures (Resource 1100)	5000-5999	21,676.67			21,676.67
b. Services and Other Operating Expenditures (Resource 6300)	5000-5999, except 5100, 5710, 5800				
c. Duplicating Costs for Instructional Materials (Resource 6300)	5100, 5710, 5800				
6. Capital Outlay	6000-6999	0.00			0.00
7. Tuition	7100-7199	0.00			0.00
8. Interagency Transfers Out					
a. To Other Districts, County Offices, and Charter Schools	7211,7212,7221, 7222,7281,7282	0.00			0.00
b. To JPAs and All Others	7213,7223, 7283,7299	0.00			0.00
9. Transfers of Indirect Costs	7300-7399				
10. Debt Service	7400-7499	0.00			0.00
11. All Other Financing Uses	7630-7699	0.00			0.00
12. Total Expenditures and Other Financing Uses (Sum Lines B1 through B11 )		41,852.25	0.00	7,997.51	49,849.76
<b>C. ENDING BALANCE</b>					
(Must equal Line A6 minus Line B12)	979Z	63,386.59	0.00	34,032.63	97,419.22
<b>D. COMMENTS:</b>					

Data from this report will be used to prepare a report to the Legislature as required by Control Section 24.60 of the Budget Act.

\*Pursuant to Government Code Section 8880.4(a)(2)(B) and the definition in Education Code Section 60010(h), Resource 6300 funds are to be used for the purchase of instructional materials only. Any amounts in the shaded cells of this column should be reviewed for appropriateness.

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# Kit Carson Union Elementary School District

## Annual Audit Report - Totals by Category

(Existing Assets [as of 2015] plus New Assets minus any Removed Assets)

Acquisition Cost greater than \$5,000 for Fiscal Year End 2015 - 2016

Description	Barcode * Serial No.	Site * Room No.	Acquisition Cost	Salvage Value	*Accumulated Depreciation June 30, 2015	Amount Annual Depreciation	Accumulated Depreciation June 30, 2016	Depreciated Value June 30, 2016
Total Items for Category - CAPITAL IMPROVEMENTS : 15								
Total Items for Category - EQUIPMENT : 7								
Total Items for Category - LAND : 1								
Total Items for Category - LAND IMPROVEMENTS : 9								
Total Items for Category - STRUCTURES : 23								
Total Items for Category - VEHICLES : 6								
Total Items for Kit Carson Union Elementary School District : 61								

\* NOTE: Accumulated depreciation for June 30, 2015 may be slightly different than printed reports because of rounding differences in the way this field is calculated.

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Agenda Item:

6d

Consider approval of CalSTRS 403(b) Plan Compliance

From: Kelly Mynderup

Purpose: To act as third party Administrator (TPA) and to provide compliance services.

Superintendent's Recommendation: Approval



# KIT CARSON

## UNION ELEMENTARY SCHOOL DISTRICT



Superintendent/Principal  
Todd Barlow

9895 7<sup>th</sup> Avenue – Hanford, CA 93230 -- (559) 582-2843 – Fax (559) 582-7565

Board of Trustees  
Alejandro Acosta  
Andy Atsma  
Sheree Deniz  
Joe Oliveira

September 15, 2016

To Whom It May Concern:

This is to confirm that JNT Resource Partners dba TCG Administrators ("TCG") is under contract as the third party administrator ("TPA") for the Employer's 403(b) Plan and is named in our 403(b) Written Plan and Adoption Agreement as the Plan Administrator.

As such, TCG (including its Managers and Partners) is authorized to sign any and all agreements on the Employer's behalf with all vendors/providers of 403(b) annuities and/or 403(b)(7) custodial accounts, and/or their representatives, including, but not limited to Information Sharing Agreements, pursuant to Section 1.403(b)-10(b)(2) of the Treasury Regulations.

This authorization shall remain in full force and effect until such time as the Employer's contract with TCG expires or is terminated, whether such contract is directly with TCG or through an interlocal agreement with another government agency.

To induce any third party to act in reliance upon this letter, the Employer hereby agrees that any third party receiving a duly executed copy, facsimile, or electronic form of this letter may act in reliance thereon, and that revocation or termination of this letter shall be ineffective as to such third party unless and until actual notice or knowledge of such revocation or termination shall have been received by such third party.

The individual whose signature appears below is duly authorized to execute this document on behalf of the Employer.

Yours truly,

Todd Barlow

Superintendent/Principal

## BOARD RESOLUTION

In accordance with AB 2462, the governing boards of a school district, community college district, or county office of education may, by formal action, elect to provide to their employees a 403(b) Plan Compliance and Administration Program, entitled CalSTRS 403bComply, by allowing CalSTRS to provide 403(b) compliance services for the lowest possible cost.

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**Formal Action of the Kit Carson Union Elementary School District**  
*(Name of Governing Board)*

**For the Kit Carson Union Elementary School District**  
*(Name of Education Agency)*

**Herein referred to as the “Employer”**

**Whereas**, the Board of Education (“Board”) wants to provide a 403(b) Plan Compliance and Administration Program for its employees by allowing CalSTRS to provide direction and guidance while remaining compliant with the new regulations imposed by the Internal Revenue Service, effective January 1, 2009; and

**Whereas**, The California State Teachers’ Retirement System (CalSTRS) 403bComply offers Plan Compliance and Administration. CalSTRS’ relationship with California school employees and school districts and its reputation for fiduciary integrity make it uniquely positioned to fill the need for a compliance program that people can trust and rely on; and

**Whereas**, the Board wishes to approve a Written Plan that shall comply with Section 403(b) of the Internal Revenue Code (the “Code”) and applicable regulations; and

**Whereas**, the Board agrees to adopt the CalSTRS 403(b) Plan Compliance and Administration Program as presented in the Contract attached hereto;

**Whereas**, the Board agrees to adopt the 403(b) Written Plan and accompanying Adoption Agreement attached hereto;

**Therefore**, be it resolved that the Board hereby elects by formal action to provide a Compliance and Administrative Program, adopts said program and authorizes the Superintendent or his/her designee to take all action necessary to enforce the Contract; and

**Therefore**, be it resolved that the Board hereby elects by formal action to approve the 403(b) Written Plan, adopts said Plan and authorizes the Superintendent or his/her designee to take all action necessary to act as the Employer’s 403(b) Plan Administrator, for purposes of implementing and overseeing the 403(b) Written Plan; and the 403(b) Plan Administrator is hereby authorized to execute any and all legal documents on behalf of the Employer and to take whatever additional actions that are necessary to maintain the 403(b) Plan in compliance with relevant laws and/or regulations.

**And** that as a result of this election and adoption, said CalSTRS 403(b) Plan Compliance and Administration Program shall go into effect on: September 15, 2016.

**And** that as a result of this election and adoption, said 403(b) Written Plan shall go into effect on: September 15, 2016.

## BOARD RESOLUTION

<u>September 15, 2016</u>	<u>16</u>	<u>63958</u>
<i>Effective Date</i>	<i>County Code</i>	<i>District Code</i>

<u></u>	<u></u>
<i>Name of Authorized Board Member or Delegated Agent of Board</i>	<i>Position Held</i>

<u></u>	<u></u>
<i>Signature of Authorized Board Member or Delegated Agent of Board</i>	<i>Date Signed</i>

<u>Kelly Mynderup</u>	<u>559-582-2843, ext 103</u>
<i>Contact Name</i>	<i>Contact Telephone Number</i>

<u>9895 7<sup>th</sup> Avenue, Hanford, CA 93230</u>
<i>Contact Address</i>

*Forward original formal action to:*

*CalSTRS, Active Financial Choices  
P.O. Box 15275, MS-44  
Sacramento, CA 95851-0275.*

*Keep a copy for your records.*



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**403bComply**  
*Compliance & Administration Solutions*

# **403(b) WRITTEN PLAN**

## **ADOPTION AGREEMENT FOR PUBLIC EDUCATION ENTITIES**

Prepared by:

CalSTRS 403bComply

**WRITTEN 403(b) PLAN  
ADOPTION AGREEMENT  
FOR PUBLIC EDUCATION ENTITIES**

The Employer designated in Section 1.01 below hereby adopts the Executive 403(b) Plan for the benefit of its eligible Employees and their Beneficiaries.

**I.  
EMPLOYER AND PLAN INFORMATION**

1.01 NAME OF EMPLOYER: Kit Carson Union Elementary School District

1.02 ADDRESS: 9895 7<sup>th</sup> Avenue

Hanford, CA 93230

1.03 TYPE OF ORGANIZATION.

The Employer acknowledges that it is a public education organization under the Internal Revenue Code and that the Employer is the type of public education agency indicated below:

- a. ☒ Public School District or Division
- b. ☐ Public College or University
- c. ☐ Other: (specify type): \_\_\_\_\_

1.04 PLAN NAME.

"The Kit Carson Union Elementary School School District Voluntary 403(B) Plan" unless otherwise designated:

1.05 PLAN ADMINISTRATOR.

- a. ☒ The Plan Administrator shall be the Third Party Administrator, CalSTRS 403bComply, and the Employer
- b. ☐ The Plan Administrator shall be the Employer.
- c. ☐ The Plan Administrator shall be the person(s), position or committee named as follows:  
\_\_\_\_\_

1.06 PLAN EFFECTIVE DATE.

This Adoption Agreement of the Written Plan shall:

- a. ☒ Establish a Written Plan (for a previously established Plan) effective as of September 15, 2016
- b. ☐ Establish a new Plan effective as of \_\_\_\_\_
- c. ☐ Constitute an Amendment and Restatement in its entirety of a previously established 403(b) Written Plan of the Employer, which restatement shall be effective \_\_\_\_\_

## II. ELECTIVE PLAN PROVISIONS

### 2.01 ELIGIBLE CLASSES.

Unless any Employee classes are *excluded* below, all Employees are eligible to make Elective Deferral and Roth 403(b) Contributions (if the latter is applicable) to the Plan:

- a. ☒ NA - All Employees are included
- b. ☐ Employees who are students and regularly attending classes at the Employer institution during the calendar year (limited to Employers that are educational institutions)
- c. ☐ Employees who normally work fewer than \_\_\_ hours per week (must be 20 or less; equivalent to 1,000 hours or less in a year except as otherwise provided under applicable 403(b) regulations effective January 1, 2009) during the calendar year
- d. ☐ Non-resident aliens who have earned no income from U.S. sources
- e. ☐ Employees who do not contribute at least \_\_\_\_\_ (maximum \$200) per year
- f. ☐ Participants in a Section 457(b) Deferred Compensation Plan
- g. ☐ Other (specify; must be in compliance with the Written Plan and applicable Code and regulations): \_\_\_\_\_

### 2.02 ROTH 403(b) CONTRIBUTIONS.

- a. The Plan ☒ shall ☐ shall not allow Employees to make Roth 403(b) Contributions to the Plan
- b. If Roth 403(b) Contributions are permitted and a Participant is required to withdraw an Excess Deferral, Excess Deferrals shall be corrected by:
  - (i) ☐ First distributing Roth 403(b) Contributions (plus earnings thereon) made during the Plan Year and then by distributing a Participant's Elective Deferrals (plus earnings thereon), or



- (ii) ☒ Distributing a Participant's Roth 403(b) Contributions (plus earnings thereon) and/or a Participant's Elective Deferrals (plus earnings thereon) in the order directed by the Participant to the Administrator

## 2.03 AUTOMATIC ENROLLMENT.

The Plan ☐ shall ☒ shall not follow the Automatic Enrollment procedures for New Employees as provided in the Written Plan (Note: May only be elected if allowed under state laws applicable to the Employer and Employee)

## 2.04 INVESTMENTS.

- a. Contributions. Any Annuity Contracts and/or Custodial Accounts provided by Vendors authorized in Appendix I, which may be revised from time to time, are authorized to accept contributions under the Plan.

- b. Exchanges Within the Plan.

The Plan ☒ shall ☐ shall not permit Participants to make Exchanges  
If permitted, Exchanges may occur between (choose one):

- (i) ☒ Those organizations listed in Appendix I only
- (ii) ☐ Those organizations listed on Appendix I and Appendix II. Appendix II shall designate those organizations offering Annuity Contracts and/or Custodial Accounts that satisfy the requirements of Section 403(b) of the Code and who execute an Information Sharing Agreement with Employer or its appointee for purposes of satisfying applicable compliance requirements, which may be revised from time to time
- c. Frozen Accounts. A list of former Vendors that are no longer allowed to receive contributions, rollovers, transfers and/or exchanges shall be maintained in Appendix III and revised from time to time.

## 2.05 BENEFICIARY DESIGNATIONS.

- a. ☐ A Participant shall designate his or her Beneficiary(ies) in the Participant election and the Plan Administrator shall maintain a record of such designation.
- b. ☒ A Participant's Beneficiary(ies) shall be designated in the application or other form provided by each Vendor, and the record of the Beneficiary shall be maintained by the Vendor

## 2.06 TRANSFERS AND ROLLOVERS.

- a. Transfers Into the Plan. The Plan ☒ shall ☐ shall not accept Transfers from another employer's 403(b) plan.

- b. Transfers From the Plan. The Plan ☐ shall ☒ shall not allow Transfers from the Plan into another employer's 403(b) plan, if requested by a former Participant.

NOTE: A Transfer occurs when a Participant moves his or her account with a Vendor from one plan to another. In this event, the Participant's account does not change; the account simply moves from one plan to another. This is NOT the same as a rollover. A rollover occurs when a Participant has the right under his or her plan rules and federal tax law to move the funds in the account from one plan to another, and the funds remain tax-deferred. Rollovers of tax-deferred funds other than Roth 403(b) accounts are permitted under the Plan. There is no election option in the Written Plan to prohibit tax-deferred rollovers, other than Roth 403(b) accounts.

c. Roth 403(b) Contributions.

- (i) If Roth 403(b) Contributions are permitted into the Plan, direct rollovers from other Roth 403(b) or Roth 401(k) plans ☒ shall ☐ shall not be accepted into the Plan, or

- (ii) ☐ Not applicable because Roth Contributions are not permitted into the Plan

## 2.07 DISABILITY.

The definition of Disability under the Plan shall be:

- a. ☒ As defined in the Individual Agreement of the Participant;
- b. ☐ As defined in the public retirement system in which the Employee is a Participant in the state in which the Employer's administrative offices are located;
- c. ☐ As defined below:
- 

## 2.08 15 YEAR CATCH-UP CONTRIBUTIONS.

The Plan ☐ shall ☒ shall not allow Employees that satisfy the conditions for the Special Section 403(b) Catch-up Limitation for Employees With 15 Years of Service to increase their Elective Deferrals limitation

## 2.09 HARDSHIP DISTRIBUTIONS.

- a. Financial Hardship distributions ☒ shall ☐ shall not be permitted.
- b. If Financial Hardship distributions are permitted, Financial Hardship distributions ☒ shall ☐ shall not be permitted only if the hardship request meets the definition of a hardship withdrawal this is automatically deemed to be necessary to satisfy the financial need (pursuant to § 1.401(k)-1(d)(3)(iii)(B) of the Income Tax Regulations)

2.10 LOANS.

Participant loans ☒ shall ☐ shall not be permitted, subject to availability and any additional conditions that may apply under a Participant's 403(b) Individual Agreement(s)

2.11 AUTOMATIC DISTRIBUTIONS.

Automatic distributions of small amounts ☐ shall ☒ shall not be required as provided in the Written Plan (Note: May only be elected if allowed under state laws applicable to the Employer and Employee and will not apply to Individual Agreements that do not permit such automatic distributions)

2.12 INDEMNIFICATION.

If the Employer appoints an Employee or committee of Employees to represent the Employer in the administration of the Plan, the Employer ☒ shall ☐ shall not, to the extent permitted by applicable law, indemnify any such Employee acting on its behalf in this capacity.

2.13 OTHER PROVISIONS.

Other provisions of the Plan (must be consistent with the Written Plan, applicable Governing Law and as provided by the Plan Administrator):

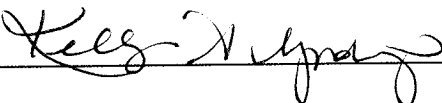
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**IN WITNESS WHEREOF**, this Plan having been authorized by the appropriate Board or other authority by the Employer, the undersigned hereby execute this Plan.

EMPLOYER:

Kit Carson Union Elementary School District

Authorized Signature: 

Title: Chief Business Official

Date: September 15, 2016

## Appendix I

The Vendors on the List of 403(b) Certified Companies and the products listed in 403bCompare unless excluded below because they cannot or will not meet the District's 403(b) Plan and administrative rules:

1. AIM Distributors, Inc.
2. Allianz Life Insurance Company of North America
3. Ameritas Life Insurance Corp.
4. Cambridge Investment Research
5. Citizens Funds
6. Conseco Insurance Company
7. CUSO Financial Services, L.P. (CFS)
8. Diversified Investment Advisors, Inc.
9. Domini Funds
10. Efficient market Advisors, LLC
11. Great Southern Life Insurance Company
12. Great-West Life & Annuity Insurance Co.
13. Hartford Life Inc.
14. Jackson National Life Ins. Co.
15. Lord Abbett Distributor, LLC
16. MFS Investment Management
17. National Health Insurance Co (NHIC)
18. Nationwide Life Insurance Company
19. Northwestern Mutual
20. Paul Revere Variable Annuity Insurance Company
21. Pax World Funds
22. PFS Investment Management Inc.
23. RSG Securities, a Division of Independent Financial Group, LLC
24. Sentinel Group Funds, Inc.
25. State Farm VP Management Corp./Broker-Dealer and State Farm Life Insurance Company/Life Insurance
26. Washington National Insurance Company
27. Western Reserve Life Assurance Co. of Ohio
28. Veritrust® Financial, L.L.C.

Using the same criteria as listed above, the following Vendors are included in the Plan:

1. American Century Investments
2. American Fidelity
3. American Funds Distributors (only available through ASPIre)
4. American United Life Ins. Co.
5. Americo Financial Life and Annuity Insurance Company
6. Ameritas
7. Annuity Investors Life Insurance (AILIC)
8. Aviva Life and Annuity Company
9. AXA Equitable Life Insurance Company

10. CalSTRS Pension2
11. Cambridge Investment Research/ M&I Trust
12. CUSO Financial Services, LP
13. Commonwealth Annuity and Life Insurance Company
14. Fidelity Investments (not available unless the Employer has signed an agreement directly with Fidelity, a copy of which has been provided to CalSTRS 403bComply)
15. First Investors Corporation
16. Franklin Templeton Investments
17. FTJ FundChoice, LLC
18. General American Life Insurance Company
19. Great American Financial Resources
20. GWN Securities, Inc.
21. Horace Mann Companies
22. Industrial-Alliance Pacific Life Ins. Co., US Branch
23. ING Life Insurance & Annuity Company
24. ING-ReliaStar Life Insurance Company
25. Legend Group, Inc., The
26. Life Insurance Company of the Southwest
27. Lincoln Financial Group
28. Lincoln Investment Planning
29. Mass Mutual
30. MetLife Insurance Company of Connecticut (formerly Travelers Life & Annuity)
31. Metropolitan Life Insurance co –aka-MetLife, MetLife Investors, MetLife Resources
32. Midland National
33. Modern Woodmen of America
34. Nationwide (Includes SchoolsFirst FCU Retirement Builder and SDCOE/Fringe Benefit Consortium)
35. New York Life Ins. & Annuity Corp.
36. North American Company for Life and Health
37. Oppenheimer Funds Distributor, Inc.
38. Pacific Life Insurance Company
39. PlanMember Services Corp
40. Principal Funds Distributor, Inc. (PFD) (only available through 403b ASP)
41. Putnam Investments
42. RiverSource Investments, LLC(Ameriprise)
43. Security Benefit Group
44. Symetra Life Insurance Company
45. T. Rowe Price
46. Thrivent Financial for Lutherans
47. Thrivent Investment Management Inc
48. Transamerica Financial Life Insurance Company
49. United Teacher Associates Insurance Company
50. USAA Life Insurance Company
51. USAA Investment Management Company
52. VALIC
53. Vanguard Group, The
54. Waddell & Reed, Inc.
55. Western National Life Insurance Company

## Appendix II

1. None

### **Appendix III**

Vendors with “frozen” accounts in the Plan will be listed below as they sign agreements with the Employer. Vendors who do not sign an agreement with the Employer will also be listed (absent an agreement with the Employer) after the Plan Administrator has made a good faith effort to obtain an agreement from the Vendor.

- 1.



## 403bComply

Compliance & Administration Solutions

### CalSTRS 403bComply CONTRACT

This is a Contract between Kit Carson Union Elementary School District, hereinafter referred to as "Employer," and the California State Teachers' Retirement System ("CalSTRS") to provide administrative and tax compliance services for the CalSTRS 403bComply™ program. The Employer acknowledges that the responsibilities of providing administrative and tax compliance services by CalSTRS for the CalSTRS 403bComply™ program may be provided by a third party through a separate contract between CalSTRS and said third party. Notwithstanding said contract, CalSTRS shall be responsible for all responsibilities and representations under this contract and shall herein after be referred to as 403bComply™ for purposes of this contract. The Employer agrees to provide all information to CalSTRS or the third party contractor in a timely and accurate manner as necessary for 403bComply™ to provide the services outlined under this contract. The purpose of this agreement pertains to professional review, administrative and IRS tax-compliant services for the Employer's 403(b) ("Program"). 403bComply™ and the Employer hereby agree to the following terms and conditions:

1. 403bComply™ will provide the Employer with an online system for administering the Program, that shall include online salary reduction agreements that employees will use to set up their initial deductions and/or make changes to existing salary deduction agreements.
2. 403bComply™ will assist the Employer to develop written 403(b) Plan rules, including providing a Written Plan that meets the requirements of applicable 403(b) regulations under Section 403(b) of the Internal Revenue Code of 1986, as amended.
3. 403bComply™ will use its best efforts to review and approve employee transactions, which include, but are not limited to loans, hardship withdrawals and other forms of distributions (including exchanges). Transactions do not refer to internal investment changes within a 403(b) contract.
4. 403bComply™ will require all Investment Providers to execute appropriate Service Provider Agreements to remain an approved vendor on the Employer's approved vendor list. It is agreed between 403bComply™ and the Employer that vendors who do not execute the Service Provider Agreement will not be permitted to enroll new participants.
5. 403bComply™ will review all employee contributions and perform all necessary calculations to ensure the Employer's compliance with all IRS regulations pertaining to the Program. It is agreed that 403bComply™ will provide these contribution calculations, and certify to the Employer and the employee as to the accuracy of these calculations, as needed.
6. 403bComply™ will rely on the Employer's good faith compliance efforts to assure compliance of the Employer's 403b Plan prior to administration of the Program by 403bComply™. If the Employer believes that the Program had compliance problems prior to 403bComply™ taking over the administration of the Program and employer shall inform 403bComply of such potential compliance defects, 403bComply™ will work with the Employer in a manner that is mutually agreeable to the Employer and 403bComply™ to identify any defects in process and procedure and 403bComply™ will suggest methods for correction of discovered defects.
7. 403bComply™ will verify salary reduction changes to Employer's Payroll Department via electronic file.
8. 403bComply™ shall provide proof of liability insurance if applicable.
9. If elected by the Employer, 403bComply™ will serve as common remitter for the Employer's Program, and as paying agent on behalf of the Employer to promptly remit to all Vendors within 48 hours of receipt of funds in good order. Times may vary based on holidays and cooperation of the Employer and/or its agents (e.g., County Office of Education).
10. If the Employer has elected for 403bComply™ to serve as common remitter for the Employer's Program, 403bComply™ will establish a disbursement account for Program contributions styled as a fiduciary account that is insured with the





## 403bComply

### *Compliance & Administration Solutions*

Federal Depository Insurance Corporation and will provide suitable privileges for the Employer to transfer funds into the account, and for 403bComply™ to transfer funds out of the account as provided in this Contract.

11. 403bComply™ will provide training for Employer staff and assist Employer in communicating aspects of the Plan to employees, provide support for Employer in assuring that the Plan meets the "universal eligibility" requirements of Section 403(b) of the Internal Revenue Code, and provide any other services required by the final 403(b) regulations issued by the Internal Revenue Service.
12. 403bComply™ will provide reports to the Employer necessary for Plan compliance as needed and requested, including payroll and vendor account reports, distribution/account transaction reports, reports of who is participating in the 403(b) Plan and any other reports mutually agreeable to the Employer and 403bComply™. Such reports will be made available through the online website provided for the Employer by 403bComply™.
13. 403bComply™ shall not be responsible for any loss, damage, compliance error or expense caused by its failure to perform any duty or obligation under this Contract which is due to causes beyond its control, such as an act of God, fire, flood, explosion, war, insurrection, riot, vandalism, strike, power failure, interruption or loss of telephone/telecommunication services; or errors resulting from: (1) the employee's election to make contributions to a tax-sheltered annuity or custodial account sponsored by or offered through another employer, or (2) the failure of the Employer to provide to 403bComply™ complete and correct provider information and/or employee records and information.
14. 403bComply™ will maintain and archive all participant 403(b) files and will ensure strict confidentiality of all employee data, records, and files. 403bComply™ will not make available to any outside vendor or sales/marketing organization, any records or information pertaining to Employer employees including CalSTRS Pension2. All the rights available under the various annuity contracts or custodial accounts are enforceable solely by the respective Employer's employees, by the employees' beneficiary, or by an authorized representative of the employees.
15. 403bComply™ shall defend and "hold harmless" the Employer from any claim, demand, lawsuit, judgment, cost or expense, including reasonable attorney's fees, which arises from any gross negligent act or omission by 403bComply™ in the performance of services under this Contract for said Employer, provided, however, that 403bComply™'s obligations and liability under this Section shall not begin until after (a) 403bComply™ has begun administration of the Employer's 403(b) program, (b) the Employer has implemented all resulting recommendations made by 403bComply™ with respect to the Employer's 403(b) Program. 403bComply™ shall have no obligations or liability under this Section with respect to the time period before it begins its administration of the Program hereunder; shall not be responsible for determining the propriety of any 403(b) transactions by an employee after he or she has transferred their 403(b) account from the Employer's Program or rolled over the funds from their 403(b) account under the Program and 403bComply™ shall not be responsible for any act or omission by the Employer which substantially adversely affects 403bComply™'s ability to act as remitter for the Employer's Program under this Contract; and 403bComply™ shall not be responsible for the matters described in Sections 13, 16 and 18.
16. Employer is responsible to ensure that all monies for 403(b) contributions are made by bank wire or ACH to the distribution account established pursuant to Section 10. Except for holiday weeks when processing days may vary, 403bComply™ will process remittances as provided in Section 10.
17. By enrolling with 403bComply™ the Employer authorizes CalSTRS to enter into any agreements necessary to administer the Employer's participation in this plan.
18. Employer will use only the online website provided by 403bComply™ to process transactions in the Program and will not accept any transactions from employee, including salary reduction agreements, that are not initiated through the 403bComply™ online system. The timing of the cutoff date for processing employee salary reduction elections and other transactions will be as mutually agreeable to 403bComply™ and the Employer. The Employer will ensure that no additional service providers will be added unless they execute a 403bComply™ approved modified Service Provider Agreement. 403bComply™ assumes no liability for new vendors that will not sign the approved Service Provider



## 403bComply

### Compliance & Administration Solutions

Agreement reviewed and approved by 403bComply™. The Employer will ensure that 403bComply™ is provided updated participant employee salaries and other required demographic data electronically immediately after each payroll on a schedule mutually agreeable to the Employer and 403bComply™. Additionally, the Employer will furnish (or arrange to have furnished) all data and information requested by 403bComply™ and necessary for 403bComply™ to ensure that the operation of the Program complies with the provisions of Sections 402(g), 403(b), and 415(c) of the Internal Revenue Code. The Employer understands and agrees that 403bComply™'s obligation to perform the administrative and support services set forth in this Contract are subject to the obligation of the Employer to timely supply (or arrange for 403bComply™ to receive) any and all data and information requested by 403bComply™ that is necessary for 403bComply™ to ensure the Employer's compliance with the 403(b) program. 403bComply™ will not be responsible for any compliance errors that result from the Employer's failure to furnish (or arrange for 403bComply™ to receive) necessary information within five (5) business days of receipt of 403bComply™'s request, or errors that result from inaccurate information or misrepresentations made by the Employer or its employees.

19. If the Employer makes non-elective contributions to a 403(b) Plan then this may, at the Employer's election and 403bComply™'s acceptance, be included under the Program as a separate 403(b) Plan. Such Employer Paid Plan will be administered under terms that are mutually agreeable to the Employer and 403bComply™ and may, if needed, require an Addendum to this Contract which must be executed by the Employer and 403bComply™.
20. Maximum Fee: \$2 per participant per month for each month in which a deduction is made from payroll for that participant. CalSTRS 403bComply shall have the right to bill each vendor in the Program for a Representative Support Services Fee equal to \$1.25 per account in the program per month. The payment of the Representative Support Services Fee shall (a) only be assessed to vendors that sell their 403(b) products through commissioned sales representatives, (b) be voluntary on the part of the vendor(s). The payment of the Representative Support Services Fee or the failure to pay such a fee will not affect the administration of the Plan or the compliance services that the Employer or the plan participants receive. Neither party can assign this contract or any rights or obligations to anyone without the other party's written consent. Except as otherwise specified in this contract, the contract may be amended only by both parties agreeing to the amendment in writing, executed by duly authorized representatives of each party. Unless cancelled by either party with 30 days written notice, this Contract will automatically renew each Employer fiscal year. The Employer will be billed monthly and payment is due on or before the 15<sup>th</sup> of the month following receipt of the invoice from 403bComply. At the election of the Employer, part or all, of the fee may be billed to the employee through a separate after-tax payroll deduction remitted to 403bComply™. In addition, the Employer may elect to have the fee billed to the employee's account in a manner to be provided by a separate Addendum after December 31, 2008. Until that date the fee will be paid by the Employer and/or employee or otherwise as mutually agreeable to 403bComply™ and the Employer.

  
Signature of Employer Signatory

Chief Business Official

Title

Kelly A. Mynderup

Name

September 15, 2016

Date

Signature of Authorized Signatory of CalSTRS  
403bComply™ Signatory

Name



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## 403b Comply

*Compliance & Administration Solutions*

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Title

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Date

Agenda Item:

6e

Consider approving the Classified Salary Schedule

From: Kelly Mynderup

Purpose: To update the Classified Salary Schedule to include a new position

Superintendent's Recommendation: Consideration for approval

KIT CARSON UNION SCHOOL DISTRICT  
CLASSIFIED SALARY  
2016-2017 SALARY SCHEDULE\*\*

	A	B	C	D	E	
1.0	12.09	12.44	12.82	13.20	13.61	
1.5	12.44	12.82	13.20	13.61	14.00	Yard Duty
2.0	12.82	13.20	13.61	14.00	14.43	Food Service Worker 1
2.5	13.20	13.61	14.00	14.43	14.86	Food Service Worker 2, Custodian, Latchkey Aide
3.0	13.61	14.00	14.43	14.86	15.30	
3.5	14.00	14.43	14.86	15.30	15.77	
4.0	14.43	14.86	15.30	15.77	16.24	Latchkey Program Coordinator
4.5	14.86	15.30	15.77	16.24	16.72	Custodian/Groundskeeper, Instructional Aide
5.0	15.30	15.77	16.24	16.72	17.23	
5.5	15.77	16.24	16.72	17.23	17.75	
6.0	16.24	16.72	17.23	17.75	18.27	
6.5	16.72	17.23	17.75	18.27	18.83	
7.0	17.23	17.75	18.27	18.83	19.39	
7.5	17.75	18.27	18.83	19.39	19.97	ELL 2, Account Technician, School Secretary, Librarian
8.0	18.27	18.83	19.39	19.97	20.57	
8.5	18.83	19.39	19.97	20.57	21.18	Bus Driver/Maint.& Repair/Custodian/Groundskeeper
9.0	19.39	19.97	20.57	21.18	21.82	
9.5	19.97	20.57	21.18	21.82	22.47	
10.0	20.57	21.18	21.82	22.47	23.15	
10.5	21.18	21.82	22.47	23.15	23.85	
11.0	21.82	22.47	23.15	23.85	24.56	Computer Lab Aide, Student Specialist, LVN Health Aide
11.5	22.47	23.15	23.85	24.56	25.29	
12.0	23.15	23.85	24.56	25.29	26.06	
12.5	23.85	24.56	25.29	26.06	26.85	Subgroup support specialist
13.0	24.56	25.29	26.06	26.85	27.65	
13.5	25.29	26.06	26.85	27.65	28.47	
14.0	26.06	26.85	27.65	28.47	29.33	
14.5	26.85	27.65	28.47	29.33	30.21	Technology Support Specialist
15.0	27.65	28.47	29.33	30.21	31.11	
15.5	28.47	29.33	30.21	31.11	32.05	
16.0	29.33	30.21	31.11	32.05	33.00	
16.5	30.21	31.11	32.05	33.00	33.99	
17.0	31.11	32.05	33.00	33.99	35.02	
17.5	32.05	33.00	33.99	35.02	36.07	
18.0	33.00	33.99	35.02	36.07	37.14	

Health Insurance Cap: \$15,036.36

Longevity: Upon six (6) years of service to Kit Carson Union School District, an employee is to receive \$1 per month for each year of service from six (6) to twenty (20) years.