

KIT CARSON UNION SCHOOL DISTRICT

Minutes of Regular Board Meeting of January 11, 2012

1. OPEN SESSION

a) Call to Order

Leonard Dias, president, called the meeting to order at 6:49 pm

b) Members Present

The following trustees were present: Andy Atsma, Leonard Dias, and Joe Oliveira. Trustee Giacomazzi and Trustee Deniz were absent. Also present were Todd Barlow, Superintendent/Principal, Margaret DeSantos, and Administrative Secretary. Also present in the audience Kim Grant and Robert Inabnit.

c) Pledge to the Flag

Joe Oliveira led the pledge of allegiance.

2. Public Comment

None

3. Presentations, Report and Communications

a) Review calendar events

Mr. Barlow distributed an updated calendar to all present. He reviewed the events that take place between today's date and the next board meeting of January 25, 2012. Mr. Barlow scheduled the following Board members to visit the school, Trustee Dias and Trustee Oliveira on January 20, 2012 at 8:00 am. Trustee Atsma will be scheduled to visit on January 27, 2012 at 8:00 am.

b) Board and staff comments:

Staff

- Margaret DeSantos stated that as of today, Kit Carson School has 419 students enrolled and Mid Valley School has 17 students enrolled.
- Robert Inabnit stated that he and his staff completed some winter cleaning during the winter break. He also stated that the south fence has been installed. Mr. Inabnit also stated that he had problems with the Grasshopper Mower and it is being repaired.

Board:

- Trustee Oliveira – no report
- Trustee Atsma - no report
- Trustee Dias stated that he ran into Santa Claus and Santa told Trustee Dias that he enjoyed his visit with the students at Kit Carson School.

- Trustee Dias also stated that the school website looks nice and he is happy to see that it is being updated. Especially the list of things for parents to read and review. He stated that the website is very informative and user friendly.
- Trustee Dias asked if the projector has been installed in the cafeteria. Mr. Barlow stated in the affirmative and will be happy to show them the projector after the board meeting.
- Trustee Dias expressed his condolences to Mr. Ken Hill's family. He also stated that Mr. Hill established the program at Hanford High School, which allows 8th grade students to teach economics to elementary students.
- Trustee Dias stated that the district is in need of a Resolution opposing the High Speed Rail. He asked Mr. Barlow to prepare the resolution and to also contact Mr. Bowers. Trustee Dias would like the other schools district to follow on this opposition.

c) Superintendent's Report

Mr. Barlow mentioned the proposal of the one bus run in February. He stated that he has met with Robert in regards to the release time of all students and has also discussed with all staff members. Mr. Barlow mentioned the car accident in, which a Kit Carson student was injured. The student is recovering at the hospital.

Mr. Barlow also distributed the invitation to the School Board Appreciation Dinner scheduled on Feb. 23rd. Mr. Barlow updated the board on Mr. Sousa's condition, and stated that Mr. Sousa is scheduled to have a medical procedure. Mr. Barlow informed the board that Mrs. Mari Shackelford returned to work today. She had a good day and is happy to be back to work. Mr. Barlow mentioned that he would like to hire Mr. Willhite for one hour of Intervention with students who are in need assistance in school work. He stated that he will meet with Kim Grant to discuss the matter. Mr. Barlow shared a letter he received from Hanford High School, which acknowledged former Kit Carson students. He also stated that Ashley Burchett is working in Mrs. Kanagawa's class as part of the Class Size Reduction.

4. INFORMATION ITEMS

a) Review Bills and Warrants

The Bills and Warrants were accepted as submitted by Kim Grant.

b) Review Williams Uniform Complaints Report

As submitted by Mr. Barlow, no complaints have been filed with the school district

c) Review cash report

Mrs. Grant distributed a current cash report for all funds and discussed the impact of the State's deferment of cash and how it impacts the district. After distributing an illustration of the deferrals, provided by the Kings County Office of Education, she discussed her concerns. As discussed with the Board during the summer summit,

cash into the General Fund, unrestricted, is extensively delayed and the district is running on the carry-over balance of Tier 3 using resource number 0300. Tier 3 money can be used for any educational purpose and is also unrestricted.

The cash report showed enough cash in Fund 17 & 40 to sustain the district without having to seeking an intra-year loan.

Mr. Barlow pointed out that some other school superintendents are talking of getting intra-year loans to make payroll, but not Kit Carson.

Further, Mrs. Grant expressed her concern about the reimbursement for the water connection project that took 90 days to receive. If we continue into construction to connect water delivery with the City of Hanford at a cost of \$2.1 million, then a temporary intra-year loan would have to be secured in order to pay the contractors. This item is on the agenda and will be discussed at that time.

Review Developer Fee Report

Kim Grant stated that this is a standard report, and mentioned that Hanford High School will not raising the Developer Fees.

ACTION ITEMS

5. Business

a) Consider accepting the Developer Fee Report as submitted

Trustee Atsma moved to accept the Developer Fee Report as presented; Trustee Oliveira seconded the motion. Motion passed on a 3-0 vote.

b) Consider approving Resolution 1112-11; to amend provisions in the 457 Plan

Mrs. Grant explained that a 457 Plan is similar to a tax shelter annuity, i.e. 403b or 401K. The differences are that a 457 plan is also called a “deferred compensation” plan whereas a tax shelter annuity can penalize for early withdrawal, a 457 allows withdrawal based on extenuating circumstances. We have two vendors who administer the program, VALIC and Security Benefit. The resolution before the Board tonight is at the request of Security Benefit.

The resolution further clarifies language within the contract between Kit Carson School, owner of the 457, and Security Benefit, the administrator, to update new regulations that impact the 457 Deferred Compensation Plan, in that, the District agrees to allows distributions to participant’s beneficiary in an unforeseeable emergency.

Trustee Oliveira moved to approve the Resolution as presented; Trustee Atsma seconded the motion. Motion passed on a 3-0 vote.

- c) Consider approving Resolution 1112-12; In the Matter of Implementing the Plan to Establish Area Boundaries and Elections Pursuant to California Education Code section 5019

Mr. Barlow stated that the resolution is based on the Board's decision on December 14th Special Board Meeting. It was moved by Trustee Oliveira to approve the Resolution as presented; Trustee Atsma seconded the motion. Motion passed on a 3-0 vote.

6. Financial

- a) Consider pursuing a loan from KNN for pipeline

Kim Grant stated the cost of constructing the water connection to the City of Hanford is estimated to be \$2.1 million. Based on the cash flow, as discussed in item 4c, above, and the available funds within the district, the district would have to acquire funds by pursuing a loan through a public finance company. KNN, a firm affiliated with CSBA and a division of Zions First National Bank, projected the cost of the loan and provided an amortization schedule which was provided to the Board.

Mr. Barlow stated he does not want to pursue the loan from KNN unless absolutely necessary. After a brief discussion, Trustee Oliveira moved to table this matter; Trustee Atsma seconded the motion. Motion passed on a 3-0 vote.

7. Consent Items

Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by a Board member and made a part of the regular business.

- a) Consider approving the minutes of the Regular Board Meeting of December 7, 2011 and Special Board Meeting of December 14, 2011

It was moved by Trustee Atsma to approve the minutes as presented; Trustee Oliveira seconded the motion. Motion passed on a 3-0 vote.

- b) Consider approving the 2010/2011 Audit Report

Kim Grant informed the Board that there are no findings in the 2010/2011 Audit report; however there was a management finding to the report, which reflected that there were, signed blank checks. Even though no findings were reported an audit adjustment must be made in Special Ed revenue for a double booking of an account receivable in the 2011-2012 year. It was moved by Atsma to approve the report as presented; Trustee Oliveira seconded the motion. Motion passed on a 3-0 vote.

8. Inter-District Transfer Request and Renewals

It was moved by Trustee Atsma to approve the Inter-district transfer request as presented; Trustee Oliveira seconded the motion. Motion passed on a 3-0.

9. Personnel

None

10. Future Planning and Adjournment

Trustee Dias will not be present at the January 25th board meeting.

Mr. Barlow is to contact Mr. Bowers, School Superintendent, regarding preparing a letter to other school districts opposing the High Speed Rail. This matter will be presented to the board at the January 25th meeting.

Adjourned at 8:01 pm

Date: _____

Leonard Dias, President

Andy Atsma, Clerk of the Board

Todd Barlow, Superintendent/Principal