

KIT CARSON UNION SCHOOL DISTRICT

Minutes of Regular Board Meeting of May 23, 2012

1. OPEN SESSION

a) Call to Order

Leonard Dias, president, called the meeting to order at 6:29 pm

b) Members Present

The following trustees were present: Andy Atsma, Leonard Dias, and Trustee Sheree Deniz. Trustee Dino Giacomazzi and Trustee Oliveira were absent. Also present were Todd Barlow, Superintendent/Principal; Margaret DeSantos, Administrative Secretary. Also present in the audience, Robert Inabnit, Kim Grant, Mrs. Waldon, Austin Waldon and Aunt Earnestine Hill.

c) Pledge to the Flag

Mrs. Kanagawa led the pledge of allegiance

2. Public Comment

Earnestine Hill, Aunt of Austin Waldon, addressed the Governing Board regarding her nephew, Austin Waldon. Ms. Hill asked if there was anything Austin can do to make it possible for him to participate in the 8th grade graduation ceremony.

President Dias stated that he would meet with Mr. Barlow to gather information regarding Austin's academic progress.

Mr. Barlow informed Ms. Hill, that per the Brown Act, the Governing Board is not able to engage in discussion during public comment. However, he will meet with the board members regarding Austin.

Public Hearing: Relating to the use of 2012/13 Tier III State Categorical Funds

Trustee Dias opened the hearing at 7:39 pm.

Mr. Barlow introduced the discussion about the proposed uses of the funds that were once restricted to purpose guidelines until the State of CA swept them into one unrestricted categorical resource. The public hearing is to solicit public comment from citizens that believe the original intended principle of these funds should be used for the specific intension of the funds and that the indentified programs should not be closed. Closing programs allows the district to use the funds for any educational purpose.

There was no public comment. The public hearing closed at 7:45 pm.

3. Presentations, Report and Communications

Mr. Barlow presented a video of Mrs. Mankey's class at the Farm Day Event. The video demonstrated the students interacting with the vendors and learning, and experiencing the agriculture arena.

a) Review calendar events

Mr. Barlow reviewed the calendar, and mentioned the following upcoming events;

- Mr. Barlow mentioned that Mrs. Kanagawa's class will be visiting the Dias Dairy on May 25th;
- Mr. Barlow informed the Board members that Mr. Lloyd and Student Council are putting on the Talent Show, which is schedule for May 24th at 1:15 pm. The Board is invited;
- Mr. Barlow informed the Board members that the 8th grade students will be playing Volleyball against the Kit Carson Staff on June 4th;
- Mr. Barlow also stated that Play Day is scheduled for June 1st, Ice Cream Day and the 8th grader vs. the staff volleyball are on June 4th; the awards assembly is scheduled for June 5th, as well as the Kinder BBQ. Mr. Barlow invited the Board members to attend these events.

b) Board and staff comments:

Staff

- Margaret DeSantos stated that as of today, Kit Carson School has 416 students enrolled and Mid Valley School has 22 students enrolled.
- Robert Inabnit reported that all the school buses are operating and that he is preparing for the 8th grade field trip to Los Angeles.
- Mrs. Kanagawa thanked the Board members for the wonderful Employee BBQ luncheon. She stated that all the staff members enjoyed the food.
- Mrs. Kanagawa and Trustee Dias held a discussion regarding the Dias Train for the BBQ day. They will both work on this matter.
- Mrs. Kanagawa also stated that the First Five Program held a Pre-K orientation and there were about 12 students, with parents, that attended. She also stated the kindergarten students are ready to enter first grade.
- Kim Grant stated that she is working on closing out the financial books for the 2011-2012 school years.

Board:

- Trustee Atsma – No report
- Trustee Deniz – No report
- Trustee Dias enjoyed the "Open House" on May 17th. He mentioned that he visited all the classrooms, and gave kudos to the teachers on their classroom set-up. He also enjoyed the music from Mrs. Mankey's band and choir class, and the school staff for all their work in making the open house a success.

- Trustee Dias also attended a Hanford High Awards Assembly. He stated that there were twenty four Hanford High students recognized for Class of Distinction, and six of those students were Kit Carson graduates. In the class ranking all six of these Kit Carson students were in the top fifteen of the graduating class of 2012. We had the most of any of the other feeder schools. He was very proud to be a Kit Carson Alumni parent that night.
- Trustee Dias also attended the CSF Scholarship Dinner in, which twelve Kit Carson students who are life time CSF members. It was again nice to see these young adults, and it is a wonderful feeling to hear the Hanford High Principal, Cheryl Hunt state that “Kit Carson always sends us good students.” I was very proud to be a Kit Carson Board member and parent at the High School this last week.

c) Superintendent’s Report

- Mr. Barlow stated that having attended a few Hanford High School graduations, you really do see Kit Carson students stand out and it is good to know that we, the board members and staff had a part in their accomplishments.
- Mr. Barlow received a donation gift from the California Citizen for High-Speed Rail Accountability, a check in the amount of \$325 for the use of our facilities. And with that donation he purchased a new wireless microphones system. This purchase benefits the district because our wireless microphone was broken in a recent accident. He also said the purchase would likely benefit the CCHSRA in upcoming events they hold at our facility.
- Mr. Barlow would like to publicly congratulate the following students: Valedictorian, Adam Daniel and Valedictorian, Romyna Teale. They both received a 4.0 grade point average. The Salutatorian is Ashley Daniel and the Historian is Lauren Barlow.
- Mr. Barlow stated that there is a California School Board Association Conference, which is scheduled for November 29th and December 1st. The conference is in San Francisco. Mr. Barlow stated that with Common Core Standard and all the Budget changes, it might be something we want to look into.

4. INFORMATION ITEMS

a) Review Bills and Warrants

The Bills and Warrants were accepted as submitted by Kim Grant.

b) Financial Disclose of Water Connection Project and Application process to fund construction

Kim Grant stated that the district used \$40,000 from the Capital Reserve Fund to finish out the Feasibility Phase of the pipeline project. This amount was the district’s obligation to meet the requirements of the AECOM Engineering contract approved by the Board in 2006. The contract allowed for an 8% markup in labor that was not reimbursable as part of the CA Dept of Public Health (CDPH) agreement.

To update the Board on the next phase of the Pipeline Project, we are entering into a contract with AECOM to start the Construction Phase of the project. The Application for Funding is being completed in concert with Steve Carroll, an independent consultant recommended by Trisha Wathem from CDPH, and Henry Liang at AECOM. There are several permits required to be completed, including destroying well #1 located in the Kindergarten playground area. President Dias asked when the “shovel in the ground will begin”, Kim stated that the process should commence in early March 2013.

c) Update on the new Bus Grant

Robert Inabnit stated that the district is waiting for the June notification in regards to how much the state is going to pay. Robert stated that the International bus was the lowest bid; he believes that the district may have to pay \$1,000 as the district portion.

Mr. Barlow stated that he would like to purchase a camera on the bus. The governing board agreed that a camera is valuable and should be purchased for the bus.

d) Curriculum Associates quote for i-Ready Diagnostic Program

Mr. Barlow stated that these two quotes are for the same program, one quote includes an instructional piece for 30 students for ELA and Math, and the other is for 60 students. Mr. Barlow stated that this will replace the Northwest Evaluation Systems (NWEA), which the district has not renewed this year. This program is aligned with the national Common Core State Standards.

e) Integration of the Engrade grading program with existing School Wise Student Information System

Mr. Barlow stated that the Engrade web-based grading program integrates with the district’s current Schoolwise System. He stated that the district will save almost \$1,000. Currently we pay for Web Grader, which the parents can access students grades on-line. The Engrade program also integrates with the district’s Student Information System and will cost \$2.00 per student, and parents can access student grades on-line.

Mr. Barlow stated that the district will not be paying for Web Grader, which is \$1,745.

ACTION ITEMS

5. Business

- a) Consider approving Resolution 1112-19; Ordering Governing Board Members election in November 2012

Mr. Barlow stated that in prior years, the governing board has selected option "A" of the resolution. *Which reads, In the event of a tie vote, the winner of this election shall be determined by lot at a time and place designated by the governing board.* It was moved by Trustee Atsma to approve the Resolution as presented; Trustee Deniz seconded the motion. Motion passed with a 3-0 vote.

- b) Consider approving the Memorandum of Understanding between Kit Carson School and Kings County Office of Education; After School Program

Mr. Barlow stated that this is an annual agreement. It was moved by Trustee Deniz to approve the agreement as presented; Trustee Atsma seconded the motion. Motion passed on a 3-0 vote.

- c) Consider approving the Kit Carson School Single Site Plan

It was moved by Trustee Atsma to accept the Single Site Plan as presented; Trustee Deniz seconded the motion. Motion passed on a 3-0 vote. Trustee Dias thanks the Site Council Committee for their hard work on the Site Plan.

- d) Consider approving contract with AECOM

Kim Grant stated that CDPH is requiring that Resolution 0607-12 be revised to reflect a name change from Boyle Engineering to AECOM. This requirement will assure that the district will receive reimbursement for the time the Director of Fiscal Services devoted to the feasibility phase of the Water Connection project. It was moved by Trustee Deniz to approve the resolution as presented; Trustee Atsma seconded the motion. Motion passed on a 3-0 vote.

- e) Consider approving Resolution 1112-21 to change the Engineering Firm from Boyle Engineering to AECOM

Kim Grant stated that the preliminary work for the Pipeline construction phase must be done by AECOM in order to complete the funding application; the cost for the application process is \$8,414.00 which CDPH has agreed is reasonable and reimbursable to the district. It was moved by Trustee Deniz to approve the resolution as presented; Trustee Atsma seconded the motion. Motion passed on a 3-0 vote.

- f) Consider approving Resolution 1112-21

Kim Grant presented Resolution 1112-21 that resolved to close the educational programs that were once restricted to purpose by the State of CA. These funds were used by the State of CA to sweep into an unrestricted general fund resource that can be used for "any educational

purpose". The district has tracked these funds through a separate resource number and plans to use the balance to support the educational programs currently offered at Kit Carson School.

It was moved by Trustee Atsma to approve Resolution 1112-21 as presented; Trustee Deniz seconded the motion. Motion passed on a 3-0 vote.

6. Financial

None

7. Consent Items

Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by a Board member and made a part of the regular business.

a) Consider approving the minutes of the Regular Board Meeting of May 9, 2012

It was moved by Trustee Atsma to approve the minutes as presented; Trustee Deniz seconded the motion. Motion passed on a 3-0 vote.

8. Inter-District Transfer Request and Renewals

It was moved by Trustee Deniz to approve the inter district request for the school year 2012-2013 as presented; Trustee Atsma seconded the motion. Motion passed on a 3-0 vote.

9. Personnel

None

10. Future Planning and Adjournment

Next Board Meeting: June 13, 2012
Possible topics include: Superintendent's evaluation.

Meeting adjourned at 7:29 pm.

Date: _____

Leonard Dias, President

Andy Atsma, Clerk of the Board

Todd Barlow, Superintendent/Principal