

KIT CARSON UNION SCHOOL DISTRICT

Minutes of Regular Board Meeting of September 7, 2011

1. OPEN SESSION

a) Call to Order

Leonard Dias, president, called the meeting to order at 7:02 pm.

b) Members Present

The following trustees were present: Andy Atsma, Leonard Dias, Dino Giacomazzi and Joe Oliveira. Trustee Sheree Deniz was absent. Also present were Todd Barlow, Superintendent/Principal, and Margaret DeSantos, Administrative Secretary. Present in the audience were Kim Grant and Robert Inabnit.

c) Pledge to the Flag

Joe Oliveira led the pledge of allegiance.

2. Public Comment

None

3. Presentations, Report and Communications

a) Review calendar events

Mr. Barlow reviewed the calendar of events that take place between today's date and the next board meeting of September 21, 2011.

b) **Board and staff comments:**

Staff

- Margaret DeSantos stated that as of today, Kit Carson School has 435 students enrolled and Mid Valley School has 13. Mrs. DeSantos expressed her condolence to Dino Giacomazzi in the loss of his father Don Giacomazzi. She stated that the district has received numerous donations in the memory of Mr. Giacomazzi and has forward the information to Jackie Giacomazzi. Mrs. DeSantos also stated that she, Mr. Barlow and Lisa Leonard (County Nurse) conducted interviews for the LVN Health Aide position. Mrs. DeSantos is also making arrangements and setting up for the Governance Workshop and the High Speed Rail Meeting being conducted on Saturday, September 10th.
- Kim Grant also expressed her condolences to Dino Giacomazzi and stated that Don Giacomazzi was a delight and she enjoyed his many stories. Mrs. Grant also stated that the 2010-11 Unaudited Actuals will be addressed at the next board meeting for approval.
- Robert Inabnit stated the district has received the reimbursement check from the San Joaquin Air Pollution Board for the particular trap that was installed on bus #5.

Board:

- Trustee Oliveira expressed his condolences to Dino Giacomazzi for the loss of his father, and stated that Don Giacomazzi has done so much for the Kit Carson District. Trustee Oliveira stated “Don Giacomazzi will be very much missed.” Trustee Oliveira also stated that former board member Theresa Barbeiro’s father passed away, please call her and give her your support. Trustee Oliveira also thanked Mr. Barlow for an incredible kick-off to the new school year. He also gave his personal thanks to Mr. Barlow for helping to his son, Steele.
- Trustee Giacomazzi thanked those present for their support and condolences. He stated that his family is doing well and is happy to know that Kit Carson has received donations in the memory of his father, Don Giacomazzi.
- Trustee Atsma also expressed his condolence to Trustee Dino Giacomazzi and stated that Don Giacomazzi was a good friend for many years and he will be missed. Trustee Atsma also stated that the Back to School Night was very well attended.
- Trustee Dias also expressed his condolences to Trustee Giacomazzi and his family. He also stated that the High Speed Rail Meeting is scheduled for Thursday, Sept. 8th in the Kit Carson cafeteria. Trustee Dias thanked Mr. Barlow for a wonderful “Welcome Back” event. He stated, “It was great having former Kit Carson graduates express their gratitude to the staff for having such a positive influence in their lives”. He also stated that the first day of school was great and the Back to School night event went very well and there seem to be more parents this year in comparison to last year. He also gave kudos to Chad Costa, President of the Parent Teachers Club, for his participation in the Back to School Night.
- Mr. Barlow thanked the Giacomazzi family, on behalf of, Kit Carson School District in reference to the donations in memory of Don Giacomazzi. Mr. Barlow stated that, “Don Giacomazzi was an important man in my life and to the Kit Carson School District.” Mr. Barlow informed the governing board that Jeff Willhite, the temporary student specialist, is doing a wonderful job. He is handling all discipline matters without assistance. Mr. Barlow also stated that the Back to School Night had a great attendance. He mentioned that Ashley Burchett, the substitute for Mrs. Awbrey, is doing a wonderful job. There have been no concerns from families regarding her long term substitute position. Mr. Barlow also reviewed the STAR test results with the governing board.

c) Financial report

Kim Grant reported on the financial report with all present. Mrs. Grant discussed increasing the revenue in regards to the enrolled count. After a discussion with the governing board, it was agreed to increase the revenue to 410 ADA.

d) New school server update

Mr. Barlow reported on the new school server, he stated that he and Mrs. Unruh are still looking into a new server. He mentioned that he spoke with a representative of different companies and at this point it is a work in progress.

e) Trustee area update

Mr. Barlow stated that he spoke with Attorney Randy Edwards in regard to this matter. Attorney Edwards will be at the Oct. 5th Board meeting to discuss this in more detail.

4. INFORMATION ITEMS

a) Review Bills and Warrants

The Bills and Warrants were accepted as submitted by Kim Grant.

ACTION ITEMS

5. Consent Items

a) Consider approving the minutes of the Regular Board Meeting of August 3, 2011

It was moved by Trustee Oliveira to approve the minutes as presented; Trustee Atsma seconded the motion. Motion passed on a 4-0 vote.

b) Consider increase to health insurance premium

Kim Grant updated the governing board regarding the increase to the cost of health insurance this year. It was moved by Trustee Oliveira to approve the increase to health insurance premium cost for the classified and management staff as presented; Trustee Giacomazzi seconded the motion. Motion passed 4-0.

6. Inter-District Transfer Request and Renewals

It was moved by Trustee Atsma to approve and accept the Inter-district request as presented; Trustee Giacomazzi seconded the motion. Motion passed on a 4-0 vote.

7. Business

a) Consider approving the renewal of the SARB Agreement between Kings County Office of Education and Kit Carson Union School District

It was moved by Trustee Oliveira to approve the Agreement as presented; Trustee Atsma seconded the motion. Motion passed on a 4-0 vote.

b) Consider authorizing the district to recognize the purposed use to ABX4-2flexibility

Kim Grant updated the governing board on Assembly Bill ABX4-2flexibility. This would authorize the district to use Tier III categorical funds for unrestricted general fund purpose. It was moved by Trustee Giacomazzi to approve the authorization of ABS4-2flexibility as presented; Trustee Atsma seconded the motion. Motion passed on a 4-0 vote.

c) Consider approving the re-cabling of speaker wire on the east side of campus

It was moved by Trustee Atsma to approve the re-cabling as presented; Trustee Oliveira seconded the motion. Motion passed on a 4-0 vote.

- d) Consider approving the amendment to the Roth 457 plan – Resolution 1112-03
Kim Grant stated that an employee can defer compensation into a Tax Shelter Annuity, whether it is a 403b or 457. The difference is 403b is managed by various entities and the 457 is a Deferred Compensation Plan owned by KCOE. Approval of this resolution gives those wishing to defer compensation in a 457 to be able to choose a Roth IRA. It was moved by Trustee Giacomazzi to approve the Roth 457 plan as presented; Trustee Oliveira seconded the motion. Motion passed on a 4-0 vote.

8. Financial

None

9. Personnel

- a) Consider increasing workday for one Food Service Worker
Kim Grant stated that the funds for the requested workday increase will come from the cafeteria account. It was moved by Trustee Oliveira to approve the workday increase as presented; Trustee Giacomazzi seconded the motion. Motion passed on a 4-0 vote.
- b) Consider increasing workday for one Instructional Aide
Mr. Barlow stated that additional yard coverage during the morning recess is needed for the kindergarten area. It was moved by Trustee Oliveira to approve the workday increase as presented; Trustee Giacomazzi seconded the motion. Motion passed on a 4-0 vote.
- c) Consider accepting the job description for the LVN Health Aide
It was moved by Trustee Oliveira to accept the job description as presented; Trustee Giacomazzi seconded the motion. Motion passed on a 4-0 vote.
- d) Consider approving the Superintendent decision to hire a LVN Health Aide
Mr. Barlow stated that the district has students with serious health condition needs that cannot legally be met by the current district staff. An LVN Health Aide would not only be in the district office monitoring students, but also on the school grounds during recess. It was moved by Trustee Atsma to approve the hiring as presented; Trustee Oliveira seconded the motion. Motion passed 4-0.

e) Consider hiring a part-time instructional aide

Mr. Barlow stated that this part-time instructional aide will be assisting the kindergarten classes due to overcrowding. It was moved by Trustee Giacomazzi to approve the position as presented; Trustee Atsma seconded the motion. Motion passed 4-0.

10. Adjourn Meeting

The meeting was adjourned by President Dias at 8:24 pm. No closed session followed.

Date: _____

Leonard Dias, President

Andy Atsma, Clerk of the Board

Todd Barlow, Superintendent/Principal