

# KIT CARSON UNION SCHOOL DISTRICT

## Minutes of Regular Board Meeting of March 18, 2015

6:30 pm

### 1. OPEN SESSION

- a) Call to Order: Joe Oliveira, Acting President called the meeting to order at 6:31 pm
- b) Members present: Eliza Carlson, Jasmine Costa, Sheree Deniz and Joe Oliveira

Trustee

Andy Atsma was absent. Also present: Todd Barlow, Superintendent/Principal, Margaret

DeSantos, Administrative Secretary. Present in the audience: Shelley Leal, Robert Inabnit,

Robin Jones, Garrett Costa, Dale Costa, Chris Bristow and Jennifer Carrell

- c) Dale Costa led the pledge to the flag

### 2. Public comments and public hearings

- a) No public comments

b) Mr. Barlow welcomed everyone and presented a Google Slide show on the Local Control

Accountability Plan. Mr. Barlow reviewed the Annual Summary of the LCAP, he discussed the five area which are as follows: 1) Goals set for the LCAP; 2) Progress toward meeting the goals; 3) assessment of progress made towards goals, 4) specific actions, and 5) a list of expenditures, which is to be presented at tonight's board meeting with the 2nd interim budget report. Attendees were invited to give input. Mrs. Bernadette Oliveira suggested the need for more parent involvement.

### 3. Presentation, reports and communications

- a) Mr. Barlow reviewed the calendar of events for the month of March and April. He mentioned that the second trimester awards; the track meet held at; the Hanford High School, and the 7th grade trip to Monterey.

#### b) **Board and staff comments:**

- i. Margaret DeSantos reported that Kit Carson has 389 students and Mid Valley Charter School has 21 students enrolled.
- ii. Robin Jones reported that the special education population is at 28, and said the maximum caseload for a special education teacher is 28. She stated that by the end of the school year there will be 29 special ed students. Mrs. Jones stated that  
due to the 29th student a Waiver would need to be filed to avoid state penalties. Mrs. Jones also congratulated Joe Oliveira and the Hanford High Basketball team for their Co-champion basketball victory.
- iii. Shelley Leal stated she will report on the 2nd Interim Report tonight..
- v. Robert Inabnit reported that the new bus had a piston replaced, however it was under warranty. He also stated that water sprinklers were replaced and we are in need of six

new clocks.

**c) Board:**

Trustee Carlson reported that she enjoyed the field trip to Sierra Outdoor Ed School in Sonora. She stated, "It is a great place for the students" and she thanked Robert Inabnit for getting them there safely.

Trustee Costa stated that all is good.

Trustee Deniz - No report

Trustee Oliveira reported that the Hanford High Basketball team won Co-championship

play-offs against Lemoore High School at the Fresno Arena, they also won State against

Hamilton High School in Los Angeles, however lost to Compton by two points.

**d) Superintendent's Report**

Mr. Barlow reported that he spoke with Andy Atsma and that Andy seems to be recovering well from his surgery.

Mr. Barlow reported on the status of the Charter School application, he stated that at this time he is following advice from the State Charter Schools Division and withdrawing the application in order to address and correct a few concerns they had. Once this is completed the application will be re-submitted for approval by the state.

Mr. Barlow reported that the district has been nominated to receive the Monsanto Grant.

This

grant can be up to \$25,000. A team, including Mr. Barlow, Haley Hanse, and Robin Jones will

write the grant and submit it for approval.

He also thanked Mr. Dino Giacomazzi for nominating the Kit Carson School District.

Mr. Barlow also reported the Special Education funding issue being faced by Kings County

Office of Education and reported that the superintendents of all districts voted twice to provide the county with district money to help the County with its funding gap. He said that

because of this issue and Kit Carson's need for another special education teacher, the district will possibly be looking at layoffs for personnel funded with Special Education funds.

He distributed a report on the financial income for special education. He reviewed the report

with all present.

Mr. Barlow informed the Board members of the Small School Conference which being held

in Pismo Beach on July 10th. He stated that it is a one day conference and if the board members are interested in attending to please contact him.

**4. Information items**

- a) First reading of certain Board Policies 1312.3(a) and Administrative Regulations 1312.3(a)

Mr. Barlow inquired of the Board members if they had any questions regarding the updates to Board Policies or Administrative Regulations. The board accepted the first reading.

**5. Consent items**

- a) Consider approving the Regular Board minutes of February 18, 2015

It was moved by Trustee Deniz to approve the minutes as presented; Trustee Costa seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Carlson	Trustee Costa	Trustee Deniz	Trustee Oliveira
Absent	Aye	Aye	Aye	Aye

- b) Review and accept Bills and Warrants

The Bills and Warrants were submitted by Shelley Leal. It was moved by Trustee Costa to accept the Bills and Warrants as presented; Trustee Carlson seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Carlson	Trustee Costa	Trustee Deniz	Trustee Oliveira
Absent	Aye	Aye	Aye	Aye

**6. Actions items**

- a) Consider approving the Memorandum of Understanding Between Lakeside School District

and Kit Carson Union School District

It was moved by Trustee Deniz to approve the Memorandum as presented; Trustee Carlson seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Carlson	Trustee Costa	Trustee Deniz	Trustee Oliveira
Absent	Aye	Aye	Aye	Aye

- b) Consider approving the Agreement between Kit Carson Union School District and one of three Energy Conservation Services to supply Prop 39 Funds.

Mr. Barlow reviewed with the board members what had been discussed at previous board meetings. He stated that the main purpose of Prop 39 is to increase energy efficiency for our school sites. Mr. Barlow stated that he received three proposals:

Smart

Energy, Highland Energy and Indoor Environmental Services.

Chris Bristow from Indoor Environmental Services was present and informed the board of

the services which IES provides. Jennifer Carrell from Highland Energy also presented the services in which Highlands Energy provides.

After a brief discussion, it was moved by Trustee Costa to approve as the services from Indoor Environmental Services as presented; Trustee Carlson seconded the motion.

Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Carlson	Trustee Costa	Trustee Deniz	Trustee Oliveira
Absent	Aye	Aye	Aye	Aye

- c) Consider approving the Agreement between Kings County Superintendent of Schools for the Kings County Beginning Teacher Support and Assessment Induction Consortium and Kit Carson Union School District

Mr. Barlow reported that the Kings County Office of Education has reduced their fee from \$6,000 to \$4,000 for participating teacher. At this time our current agreement is with Tulare County Office of Education, which charges \$3,000 per participating teacher. It was

moved by Trustee Carlson to withdraw from this consortium for the year and continue with

Tulare County Office of Education; Trustee Deniz seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Carlson	Trustee Costa	Trustee Deniz	Trustee Oliveira
Absent	Aye	Aye	Aye	Aye

- d) Consider approving and accepting the second reading of certain Board Policies and Administrative Regulations for the purpose of updating them

It was moved by Trustee Costa to approve and accept the second reading as presented; Trustee Carlson seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Carlson	Trustee Costa	Trustee Deniz	Trustee Oliveira
Absent	Aye	Aye	Aye	Aye

- e) Consider approving the Collaboration Agreement between the Kings County Office of Education and Local Educational Agencies

Mr. Barlow reported that the Kings County Office of Education is applying for a T.U.P.E. Grant (Tobacco-Use Prevention Education) There is no cost to the district and this provide curriculum material for our students. It was moved by Trustee Carlson to approve the agreement as presented; Trustee Costa seconded the motion. Motion passed

on a 4-0 vote.

Trustee Atsma	Trustee Carlson	Trustee Costa	Trustee Deniz	Trustee Oliveira
Absent	Aye	Aye	Aye	Aye

f) Consider approving the Request for Allowance of Attendance

Shelley Leal reported that the request is for three days of decrease in attendance due to students absence because of illness. It was moved by Trustee Deniz to approve the the request as presented; Trustee Costa seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Carlson	Trustee Costa	Trustee Deniz	Trustee Oliveira
Absent	Aye	Aye	Aye	Aye

g) Consider approving the purchase of new laptops

Mr. Barlow stated to the board members that this matter has been discussed at previous board meetings. The teachers are in need of laptops as a tool to provide instruction to their

students and for planning purposes. He stated that the district has Common Core and LCFF funds that can be used to purchase the laptops, which would include a dock station.

The district would purchase one laptop per teacher. Three quotes were presented, the highest for \$21,980 for 18 laptops. After a brief discussion the board agreed to set a spending limit. It was moved by Trustee Oliveira to approve the purchase and set a spending limit at \$25,000; Trustee Deniz seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Carlson	Trustee Costa	Trustee Deniz	Trustee Oliveira
Absent	Aye	Aye	Aye	Aye

h) Consider accepting a donation from Target

It was moved by Trustee Deniz to accept the donation as presented; Trustee Costa seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Carlson	Trustee Costa	Trustee Deniz	Trustee Oliveira
Absent	Aye	Aye	Aye	Aye

**7. Financial**

a. Consider approval of the second Interim Report

Shelley Leal presented a Powerpoint presentation on the second interim report She reviewed the Multi year projections and also discussed the Local Control Accountability

Formula with all present. After a brief discussion, it was moved by Trustee Carlson to approve the second interim report as presented; Trustee Costa seconded the motion. Motion passed on a 4-0 vote.

b. Consider approving Resolution 1415-05; The Matter of adopting the Budget Revisions

It was moved by Trustee Deniz to approve the resolution as presented; Trustee Carlson seconded the motion. Motion passed on a 4-0 vote.

**Future Planning and Adjournment:**

Next meeting: Wednesday, April 15, 2015 6:30 pm

Future Planning: Discussion regarding two board meetings in June.

    Submittal of Charter School application

    Plans for the Bell Monument

Mr. Barlow reported that PTC is planning a fundraiser to collect money for the Bell Monument and thanked Bernadette Oliveira for leading this fundraiser.

Meeting adjourned at 8:07 pm to closed session to discuss employee evaluation and performance. No decisions pending.

Date: \_\_\_\_\_

\_\_\_\_\_  
Andy Atsma, President

\_\_\_\_\_  
Sheree Deniz, Clerk of the Board

\_\_\_\_\_  
Todd Barlow, Superintendent/Principal