

KIT CARSON UNION SCHOOL DISTRICT

Minutes of Regular Board Meeting of June 17, 2015

6:30 pm

1. OPEN SESSION

- a) Call to Order: Andy Atsma, President called the meeting to order at 6:30 pm
- b) Members present: Andy Atsma, Jasmine Costa, Sheree Deniz and Joe Oliveira. Also present: Todd Barlow, Superintendent/Principal, Margaret DeSantos, Administrative Secretary. Present in the audience: Shelley Leal and Robert Inabnit, and Bill Matesso, Shellie Escobedo and Susanne Heskett of Crescent Valley Public Charter School.
- c) Shelley Leal led the pledge to the flag

2. Public comments and public hearings

- a) None
- b) **Public Hearing: Local Control and Accountability Pan for Kit Carson Union Elementary School District**
The public hearing opened at 6:30 pm. Mr. Barlow review the LCAP through a Powerpoint presentation. After a brief discussion the public hearing closed at 6:35 pm
- c) **Public Hearing: Local Control and Accountability Pan for Mid Valley Charter**
The public hearing opened at 6:35 pm. Mr. Barlow review the LCAP through a Powerpoint presentation. After a brief discussion the public hearing closed at 6:40 pm.
- d) **Public Hearing: The District 2015-2016 Budget**
The public hearing opened at 6:40 pm. Shelley Leal presented the District Budget for 2015-2016 through a Powerpoint presentation. During the public hearing there was discussion regarding fund balances above the minimum rate reserve percentage. The public hearing was closed at 6:50 pm
- e) **Public Hearing: Mid Valley Alternative Charter School renewal**
The public hearing opened at 6:50 pm. Mr. Barlow stated charter oversight responsibilities for Mid Valley have been conducted and concluded, including the insuring Mid Valley has completed an LCAP as was just presented. After a brief discussion the public hearing closed at 6:52 pm.
- f) **Public Hearing: Authorization of Kings Valley Academy Charter School**
The public hearing opened at 6:52 pm. Bill Matesso, Vice President with Kings Valley Academy Charter School as well as Shellie Escobedo, Principal and Susanne Heskett, Learning Center Coordinator were present. Mr. Matesso, Ms. Escobedo and Ms. Heskett each spoke in high regard of their Charter School. After a brief discussion the public hearing closed at 6:59 pm.

- g) **Public Disclosures:** 1) Kit Carson Educator’s Association Salary Schedule,
 2) Certificated & Confidential Management & Classified Salary Schedule
 The public hearing opened at 6:59 pm. Shelley Leal stated that it had been submitted to the Kings County Office of Education to make sure the District could afford it and now the new Salary Schedules are up for approval by the Board. Mr. Barlow indicated that this is “Total Compensation.” The hearing closed at 7:00 pm.

3. Presentation, reports and communications

- a) Staff Report:
 i. Margaret DeSantos reported she is working on the end of year reports, and we are taking enrollment application for kindergartens.
 ii. Shelley Leal reported that she has been working on the Consolidated Application, Disclosures and the Budget.
 iii. Robert Inabnit thanked the Governing Board for the purchase of the Carpet Extractor, and he also reported that he is working on the Bus routes
- c) Board member reports:
 Trustee Oliveira - No report
 Trustee Costa stated that she enjoyed the Graduation Ceremony
 Trustee Deniz - No report
 Trustee Atsma stated that the graduation ceremony went very well
- d) Superintendent's Report
 Mr. Barlow stated that he is in the process of interviewing and hiring teachers. We have interviews scheduled for Thursday, June 18th.
 Mr. Barlow reported that he received a public information request from a Mrs. Long requesting information in regards to public notices about the CAASPP testing process. He stated that we provided the information that was asked for and that other schools have also received the same request from the same individual.

4. Information items

- a) School Accountability Report
 Mr. Barlow distributed both Kit Carson School and Mid Valley Charter School Accountability Reports to the Governing Board and the public to review. The reports are also in Spanish and can be located on the Kit Carson School Web page.

5. Consent items

- a) Consider approving the Regular Board minutes of May 20, 2015
 It was moved by Trustee Oliveira to approve the minutes as presented; Trustee Costa seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Costa	Trustee Deniz	Trustee Oliveira
Aye	Aye	Aye	Aye

- b) Review and accept Bills and Warrants
 The Bills and Warrants were submitted by Shelley Leal. It was moved by Trustee Oliveira to accept the Bills and Warrants as presented; Trustee Costa seconded

the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Costa	Trustee Deniz	Trustee Oliveira
Aye	Aye	Aye	Aye

6. Actions items

a) Consider approving the Inter-District Request for 2015-2016 school years

It was moved by Trustee Deniz to approve the the requests as presented; Trustee Atsma seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Costa	Trustee Deniz	Trustee Oliveira
Aye	Aye	Aye	Aye

b) Consider approving the annual Memorandum of Understanding between Kings County Office of Education After School Program and Kit Carson Union School District

Mr. Barlow stated that there are no changes. It was moved by Trustee Atsma to approve annual memorandum as presented; Trustee Deniz seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Costa	Trustee Deniz	Trustee Oliveira
Aye	Aye	Aye	Aye

c) Consider ratifying the Annual Agreement for Technology Services between Kings County Office of Education and Kit Carson Union School District

Mr. Barlow stated that this is an annual agreement. It was moved by Trustee Deniz to approve agreement as presented; Trustee Costa seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Costa	Trustee Deniz	Trustee Oliveira
Aye	Aye	Aye	Aye

d) Consider approving the renewal of Mid Valley Alternative Charter School

It was moved by Trustee Oliveira to approve the renewal petition as presented; Trustee Costa seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Costa	Trustee Deniz	Trustee Oliveira
Aye	Aye	Aye	Aye

e) Consider approving the job description for the English Language and Data Support Specialist position

Mr. Barlow stated that with the Local Control Accountability Plan, the data submitted must be correct. Therefore the individual hired in this position will be charge of researching and submitted the information. She/he will also plan meetings with the English Language

parents. It was moved by Trustee Costa to approve the job description as presented; Trustee Oliveira seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Costa	Trustee Deniz	Trustee Oliveira
Aye	Aye	Aye	Aye

f) Consider approving the contract with Kit Carson Educators Association

Mr. Barlow informed the Governing board that the association accepted their offer with the exception of a minor schedule change. It was moved by Trustee Oliveira to approve the contract as presented; Trustee Costa seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Costa	Trustee Deniz	Trustee Oliveira
Aye	Aye	Aye	Aye

g) Consider approving the petition for authorization of Kings Valley Academy Charter School

Bill Matesso of the Kings Valley Academy Charter School reviewed information on the charter school program and distributed the Memorandum of Understanding to Mr. Barlow for review. Mr. Barlow informed the board members that he has read the full petition and that he believes it is a solid education program focused on student success. The board members agreed that Mr. Barlow may sign the appropriate charter related documents. It was moved by Trustee Oliveira to approve the petition tentative on the Memorandum being signed; Trustee Costa seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Costa	Trustee Deniz	Trustee Oliveira
Aye	Aye	Aye	Aye

h) Consider approving the Consolidated Application funding categorical programs for 2015-2016

Mr. Barlow stated that this is an annual application so the district will receive federal funding. It was prepared by Robin Jones with help from Shelley Leal. It was moved by Trustee Costa to approve the application as presented; Trustee Atsma seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Costa	Trustee Deniz	Trustee Oliveira
Aye	Aye	Aye	Aye

i) Review letters of interest from potential Board members appointees and consider approving the appointment of one candidate to fill Area 5 vacancy

Mr. Barlow stated that the district has received no letters of interest, however he is aware of one individual who has expressed interest. Mr. Barlow requested this matter be tabled and be added to the June 24, 2015 board meeting agenda. It was moved by Trustee Deniz to table this matter as presented; Trustee Costa seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Costa	Trustee Deniz	Trustee Oliveira
Aye	Aye	Aye	Aye

- j) Consider approving the updated Salary Schedules for the Kit Carson Educator's Association Certificated Management, Confidential Management and Classified Salary Schedule

It was moved by Trustee Oliveira to approve the Salary Schedules as presented; Trustee Costa seconded the motion. Motion passed on a 4-0 vote.

Trustee Atsma	Trustee Costa	Trustee Deniz	Trustee Oliveira
Aye	Aye	Aye	Aye

Future Planning and Adjournment:

- a) Next meeting: Wednesday, June 24, 2015 9:00 AM to present the District Budget and approval of the LCAP for both Kit Carson School and Mid Valley Charter School
- b) Future Planning: Possible Summer Summit
- c) Adjourn meeting at 7:23 pm. No closed session.

Date: _____

Andy Atsma, President

Sheree Deniz, Clerk of the Board

Todd Barlow, Superintendent/Principal