

**KIT CARSON UNION SCHOOL DISTRICT**

Minutes of Regular Board Meeting of November 13, 2013

**1. OPEN SESSION**

a) Call to Order

Andy Atsma, acting president called the meeting to order at 6:31 pm

b) Members Present

The following trustees were present: Andy Atsma, Sheree Deniz and Joe Oliveira. Trustee Dias and Trustee Giacomazzi were absent. Also present were Todd Barlow, Superintendent/Principal and Margaret DeSantos, Administrative Secretary. Present in the audience: Teddy Hioe, Robert Inabnit, Shelley Leal, Brooke Austin, Ashleigh Austin and Jacqueline Rivera.

c) Pledge to the Flag

Shelley Leal led the pledge of allegiance.

**2. a. Public Comment**

Mr. Barlow explained to the audience the Brown Act procedure to those present in the audience.

**3. Presentations, Report and Communications**

a) Review calendar events

Mr. Barlow reviewed the calendar of events, he mentioned the Plains Indian Encampment, scheduled for the 12<sup>th</sup> and 13<sup>th</sup> of November. This is taking place on the Kit Carson grounds.

Mr. Barlow also mentioned Tiger Society is scheduled for the 20<sup>th</sup> and 21<sup>st</sup>. The 4<sup>th</sup> through 8<sup>th</sup> graders are going to Visalia Bowling Lanes and the K-3 graders will stay on campus, but will have bounce houses and other fun activities.

Mr. Barlow invited the board members to Mrs. Pasley's Drama presentation, which is scheduled on Thursday, Dec 5th starting at 9:00 am and again at 1:30 pm. The presentation is called "Is there life out there?"

Mr. Barlow also reminded the board members of the Staff Christmas Party scheduled for Dec. 6<sup>th</sup> at the Hanford Fraternal Hall starting at 6:00 pm, and the Organizational Meeting scheduled for Wednesday, December 11<sup>th</sup>.

b) Board and staff comments:

**Staff**

- Margaret DeSantos reported that Kit Carson has 394 students enrolled, and Mid Valley Charter School has 15 students enrolled.
- Shelley Leal stated that she will present the First Interim Report at the December 11<sup>th</sup> meeting.
- Robert Inabnit reported that he and his staff installed a water drip system at the Kit Carson Garden area.

**Board:**

- Trustee Oliveira reported that he is very busy with High School Basketball, and stated that there was good turn-out of Kit Carson students.
- Trustee Oliveira also stated that he enjoyed reading the "Tigers Roar" big thank you to Mrs. Mankey and her students.
- Trustee Deniz – No report
- Trustee Atsma – No report

Teddy Hioe, representative from AECOM, Inc. presented to the governing board and those present in the audience a Power Point on the progress of the Water Pipeline Project. He reported on the project start date of September 3, 2013 and the scheduled completion date of April 1, 2014. Mr. Hioe reported on the change orders, which there are none at this time, and the contractor's fees. On November 6, 2013, a bowl mortar and two faunal bones were uncovered 6 feet below the current ground surface approximately 600 feet east of Edna Way on the north side of Lacey Boulevard (Hwy 198) during construction of the new pipeline; due to this finding a delay in the digging process has halted the process.

Mr. Hioe continued on, he stated that there are several claims submitted for purchase of materials; potholes have been created to find existing utilities. Laser level procedures and Storm Water Prevention Procedure was also mentioned.

Mr. Barlow stated that the digging process will continue on the opposite site of the finding, on the other side of Highway 43.

c) Superintendent's Report

Mr. Barlow started by welcoming Shelley Leal. He stated that she has been very busy in the business department and keeping the district on track since Mrs. Grant's departure.

Mr. Barlow also expressed thoughts for Leonard Dias' mother. "Our prayers are with Mr. Dias and his family."

**4. INFORMATION ITEMS**

a. Review and accept bills and warrants

As submitted by Shelley Leal

b. Kit Carson Water System Improvements

Mr. Barlow stated that the detailed information regarding the Water System Improvements can be located in the board packet starting at page 94 and ending on page 95.

c. Quarterly Report on Williams Uniform Complaints

Mr. Barlow stated that there are no complaints

d. Discuss student account balances for 6<sup>th</sup> – 8<sup>th</sup> grades and fundraiser policy

Mr. Barlow reported that he attended the meeting and the parents requested the account balances for each grade. Mr. Barlow reported account balances for the 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade classes.

At this time Ashleigh Austin an 8<sup>th</sup> grader enrolled at Kit Carson, addressed the governing board regarding a fundraiser for the 8<sup>th</sup> grade students. Miss Austin stated that in order for the 8<sup>th</sup> grade students to attend a professional baseball game and attend the Water Slide in Fresno she is requesting an additional fundraiser be held for only the 8<sup>th</sup> grade students. Miss Austin suggested that after the Thanksgiving Change drive is completed, that a change drive continues for only the 8<sup>th</sup> graders.

After a discussion the governing board commended Miss Austin in representing the 8<sup>th</sup> grade students with such professionalism.

Mr. Barlow stated that his concern in the fundraiser would be the collection and counting of all monies collected and who will be responsible for depositing the funds collected.

Mrs. Leal explained the business procedures in the collection and depositing of the funds collected.

The governing board suggested that a fundraiser could be established, but given the opportunities that have already been given to each class; the district would not sponsor another fundraiser.

5. **Business**

- a. Consider approving the Memorandum of Understanding between Lakeside Union Elementary School District and Kit Carson Union Elementary School District and Shelley Leal  
Mr. Barlow stated that Mrs. Leal started on November 1st. It was moved by Trustee Oliveira to approve the Memorandum of Understanding as presented; Trustee Deniz seconded the motion. Motion passed on a 3-0 vote.
- b. Consider adopting Resolution 1314-06; Education Protection Account, EPA  
Shelley Leal stated that the EPA should be approved after the Budget is adopted. Therefore she is asking that the board approve the resolution as presented. It was moved by Trustee Deniz to approve the Resolution as presented; Trustee Oliveira seconded the motion. Motion passed on a 3-0 vote.
- c. Consider approval of contract with School Works for 2014 Level 1 Developer Fee Study Contract  
It was moved by Trustee Atsma to approve the contract as presented; Trustee Oliveira seconded the motion. Motion passed on a 3-0 vote.
- d. Consider approving the Flex Plan  
Shelley Leal stated that the EPA should be approved after the Budget is adopted. Therefore she is asking that the board approve the resolution as presented. It was moved by Trustee Oliveira to approve the Flex Plan as presented; Trustee Deniz seconded the motion. Motion passed on a 3-0 vote.
- e. Consider approving Resolution 1314-05; Safe Drinking Water, Water Quality and Supply Flood Control, River and Coastal Protection Bond Act of 2006, etc.  
Mr. Barlow informed the board that on page 114 of the board packet states the purpose for the application for water bottle and on pages 117 & 118 is the Resolution. Previously the governing board authorized Mr. Barlow to submit an application for bottler water through Prop 84. It was moved by Trustee Deniz to approve Resolution as presented; Trustee Atsma seconded the motion. Motion passed on a 3-0 vote.
- f. Consider accepting a donation from Target "Take Charge"  
It was moved by Trustee Oliveira to accept the donation as presented; Trustee Deniz seconded the motion. Motion passed on a 3-0 vote.
- g. Consider ratifying Resolution 1314-02; Common Core State Standards Implementation Funds Plan for 2013-2014  
It was moved by Trustee Oliveira to ratify Resolution 1314-02 as presented; Trustee Deniz seconded the motion. This will include Mid Valley Charter School. Motion passed on a 3-0 vote.
- h. Consider approving the updated School Parental Involvement Policy  
Mr. Barlow stated that this is an annual item and there are no changes. It was moved by Trustee Atsma to approve the School Parental Involvement Policy as presented; Trustee Deniz seconded the motion. Motion passed on a 3-0 vote.
- i. Consider approving the purchase of cameras for each bus  
Mr. Barlow reviewed each quote with the governing board and recommends that the governing board approve the quote from Pro-Vision Video Systems. After a brief discussion it was moved by Trustee Oliveira to approve the purchase of camera as presented; Trustee Atsma seconded the motion. Motion passed on a 3-0 vote.
- j. Consider approving the purchase of new computers  
Mr. Barlow reviewed each quote with the governing board and recommends that the governing board approve the quote from Dell in the amount of \$23,970. The 34 new computers will replace our entire computer lab. He also stated that the cost for the computers will come from Common Core funds. It

was moved by Trustee Deniz to approve the purchase as presented; Trustee Oliveira seconded the motion. Motion passed on a 3-0 vote.

**6. Financial:**

- a. None

**ACTIONS ITEMS:**

**7. Consent Items**

- a) Consider approving the minutes of the October 9, 2013 board meeting

It was moved by Trustee Oliveira to approving the minutes as presented; Trustee Atsma seconded the motion. Motion passed on a 3-0 vote.

**8. Inter-District Transfer Request and Renewals**

It was moved by Trustee Deniz to approve the inter-district request as presented; Trustee Oliveira seconded the motion. Motion passed on a 3-0 vote.

**9. Personnel**

None

**10. Future Planning and Adjournment**

The governing board agreed to cancel the meeting of November 27<sup>th</sup> however should it be necessary to schedule a special board meeting Mr. Barlow is to contact the governing board.

**Future Items:** a) First Interim; b) Acceptance of an employee resignation, and c) Annual Organizational Meeting. All these items will be scheduled for the next meeting: Wednesday, December 11, 2013 at 6:30 pm.

**The Board adjourned the meeting at 7:34 pm.**

Date: \_\_\_\_\_

\_\_\_\_\_  
Leonard Dias, President

\_\_\_\_\_  
Andy Atsma, Clerk of the Board

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Todd Barlow, Superintendent/Principal