

**KIT CARSON UNION SCHOOL DISTRICT**  
Minutes of Regular Board Meeting of April 10, 2013

**1. OPEN SESSION**

a) Call to Order

Leonard Dias, president, called the meeting to order at 6:33 pm

b) Members Present

The following trustees were present: Andy Atsma, Leonard Dias, and Joe Oliveira. Trustee Giacomazzi and Trustee Deniz were not present. Also present were Todd Barlow, Superintendent/Principal and Margaret DeSantos, Administrative Secretary. Present in the audience Robert Inabnit, Director of Operations; Robin Jones, Curriculum Consultant from Kings County Office Education, and Mrs. Mandy Combes.

c) Pledge to the Flag

Robin Jones led the pledge of allegiance.

Mr. Barlow informed the Governing Board that he would like to add an item to the Agenda. He stated "There is the need to add an item to the closed session agenda: There is pending litigation as described in Government Code 54956.9 that needs to be discussed with legal counsel. This item came to the attention of the district after the agenda was posted. The case is OAH case # [2013-040174](#). The Board needs to vote to add this to the agenda

It was moved by Trustee Oliveira to add the item as requested; Trustee Atsma seconded the motion. Motion passed on a 3-0 vote.

**2. a. Public Comment**

Mrs. Mandy Combes stated that she is appreciative of the "All Call Phone System" that Mr. Barlow and the staff implemented earlier in the year. She is happy that the district is ensuring the community that the school is making the school safe for our children.

Mrs. Combes also expressed her disapproval of the new Federal Regulations regarding limitations in regards to having school parties.

Mr. Barlow mentioned that some of the students participated in a Diary Poster Contest and Mrs. Jackie Giacomazzi came by with the winner results. The student who won the contest is Laney Combes. Laney is in Mrs. Champlin's 3<sup>rd</sup> grade class. Mr. Barlow stated that all the students were very excited.

**3. Presentations, Report and Communications**

a) Review calendar events

Mr. Barlow reviewed the April and May calendar of events with the board members.

b) Board and staff comments:

**Staff**

- Margaret DeSantos reported that as of today Kit Carson has 417 students enrolled and Mid Valley Charter School has 22 students enrolled.
- Margaret DeSantos also thanked the governing board for allowing her to attend the California Schools Business Expo Conference. “It was very informative.”
- Robert Inabnit informed the Board that during the spring break he and his staff were able to repair the wooden beams at the front of the district office, they waxed some of the school floors, re-painted the numbers on the basketball courts, and they were able to remove some of the water pipes that were protruding from the “K” playground.

**Board:**

- Trustee Oliveira reported that the Hanford High Boys Basketball Team had a BBQ on Sunday. They also distributed awards, of the thirteen students two of them were from Kit Carson School, Eric Dias and Marquis Horn.
- Trustee Atsma, no report.
- Trustee Dias stated that the area where the Old Well was located looks very nice.
- Trustee Dias also commended the 60<sup>th</sup> Reunion Committee for doing a great job on announcing the 60<sup>th</sup> Kit Carson School Reunion and Spring Fling Carnival on Face Book. He also commended Bernadette Gomez for all her work.
- Trustee Dias also commended Mrs. Kanagawa on her participation as the emcee at the Kit Carson Story Book Parade.
- Trustee Dias also likes the “Notes form the Nurse” on the school web page. He commended Mrs. Shaw, Mrs. Lopez and Mrs. Unruh for their part.

c) Superintendent’s Report

Mr. Barlow reported that the teachers are preparing for STAR testing. He also welcomed and thanked Mrs. Robin Jones for helping Kit Carson School.

Mr. Barlow also spoke of the “Share Board”, which is located in the staffroom. Mrs. Jones posted writing standards samples on the “Share Board” for the other teachers to view.

**4. INFORMATION ITEMS**

a. Review Bills and Warrants

The Bills and Warrants were submitted and accepted by the governing board.

## **ACTION ITEMS**

### **5. Business**

- a. Consider approving and adopting Board Policy 3260 and Administrative Regulation 3260 for the purpose of updating

It was moved by Trustee Atsma to approve the Board Policy and Administrative Regulation as presented; Trustee Oliveira seconded the motion. Motion passed on a 3-0 vote.

- b. Consider contract with Total Compensation, Inc.

Mr. Barlow stated that this is an annual item. It was moved by Trustee Oliveira to approve the contract as presented; Trustee Atsma seconded the motion. Motion passed on a 3-0 vote.

- c. Consider approval of the 2012-2013 Fingerprinting; Sub Finder and New Employee Orientation contract with Kings County Office of Education

Mr. Barlow stated that this too is an annual board item. It was moved by Trustee Dias to approve the contract as presented; Trustee Atsma seconded the motion. Motion passed on a 3-0 vote.

- d. Consider approval of Agreement to provide mandated Cost Claim Preparations Services with Mandate Resource Service, LLC

Mr. Barlow stated that this too is an annual board item. It was moved by Trustee Oliveira to approve the Agreement as presented; Trustee Atsma seconded the motion. Motion passed on a 3-0 vote.

- e. Consider approval of the 2013-2014 Instructional Calendar

Mr. Barlow stated that he met with the teachers at a faculty meeting; however the instructional calendar was not yet approved by the KCEA. Mr. Barlow requested that this item be tabled for the next board meeting of April 24, 2013. It was moved by Trustee Atsma to table this matter; Trustee Oliveira seconded the motion. Motion passed on a 3-0 vote.

- f. Consider accepting the Initial Contract Proposal from the Kit Carson's Educators' Association

It was moved by Trustee Atsma to open the negotiation process; Trustee Dias seconded the motion. Motion passed on a 3-0 vote.

- g. Consider approval of the Local Educational Plan

Robin Jones presented the Local Educational Plan. She stated that the plan now includes the Mid Valley Charter School. She stated that there is very little language added about Mid Valley Charter School. It does address the Professional English and Math subjects. The plan outlines efforts to raise the academic performances of students and improve the district's educational program. It was moved by Trustee Atsma to approve the Local Educational Plan as presented; Trustee Oliveira seconded the motion. Motion passed on a 3-0 vote.

**6. Financial**

None

**7. Consent Items**

- a) Consider approving the minutes of the Regular Board Meeting of March 13, 2013 and the Special Board Meeting of March 15, 2013

It was moved by Trustee Oliveira to approve the minutes as presented; Trustee Atsma seconded the motion. Motion passed on a 3-0 vote.

**8. Inter-District Transfer Request and Renewals**

It was moved by Trustee Dias to approve the inter-district transfers as presented; Trustee Oliveira seconded the motion. Motion passed on a 3-0 vote.

**9. Personnel**

None

**10. Future Planning and Adjournment**

The next Regular Board meeting will be held on Wednesday, April 24, 2013 @ 6:30 pm. The items for discussion will be closed session regarding pending litigation as described in Government Code 54956.9 that needs to be discussed with legal counsel.

**Adjourned at 7:02 pm to closed session, no action to be taken.**

Date: \_\_\_\_\_

\_\_\_\_\_  
Leonard Dias, President

\_\_\_\_\_  
Andy Atsma, Clerk of the Board

\_\_\_\_\_  
Todd Barlow, Superintendent/Principal