

**KIT CARSON UNION SCHOOL DISTRICT**  
Minutes of Regular Board Meeting of May 22, 2013

**1. OPEN SESSION**

a) Call to Order

Leonard Dias, president, called the meeting to order at 6:32 pm

b) Members Present

The following trustees were present: Andy Atsma, Sheree Deniz, Leonard Dias, Dino Giacomazzi and Joe Oliveira. Also present were Todd Barlow, Superintendent/Principal and Margaret DeSantos, Administrative Secretary. Present in the audience Kim Grant, Robert Inabnit, Alice Patterson, Robin Martella Jones, and Henry Liang.

c) Pledge to the Flag

Henry Liang led the pledge of allegiance.

**2. a. Public Comment**

None

**3. Presentations, Report and Communications**

a) Review calendar events

Mr. Barlow reviewed the May and June calendar of events with the board members.

b) Board and staff comments:

**Staff**

- Margaret DeSantos reported that as of today Kit Carson has 418 students enrolled and Mid Valley Charter School has 21 students enrolled.
- Margaret DeSantos also informed the Governing Board of the J-13A form. She stated that on December 10<sup>th</sup> and 11<sup>th</sup> there was a decrease in attendance due to weather conditions (fog). If the state approves the J-13A form, the district will be compensated for the decrease in attendance.
  
- Kim Grant informed the governing board she attended a “May Revision Workshop” which was presented by School Services of California in Fresno. One of the discussions was the Local Control Funding Formula proposal.
  
- Robert Inabnit informed the board members that he and his staff are preparing for Open House on May 24<sup>th</sup> and also for the 8<sup>th</sup> grade fieldtrip.

**Board:**

- Trustee Oliveira apologized for not be able to assist with the Employee Luncheon on May 8<sup>th</sup>.
  
- Trustee Deniz – no report

- Trustee Giacomazzi – no report
- Trustee Atsma stated that he is feeling much better after his surgery.
- Trustee Dias stated that the Spring Fling Carnival was “fantastic”. He stated that PTC did a great job and he gave kudos to the re-union committee for a well organized job. Trustee Dias stated that he has received positive feedback regarding the 60<sup>th</sup> re-union.
- Trustee Dias stated that the Pee Wee track meet also went very well, “It was well organized”, and he also received positive feedback on this event.
- Trustee Dias also stated that the Employee Luncheon went very well. He also welcomed Trustee Atsma back and is happy that he is feeling well.

c) Superintendent’s Report

Mr. Barlow stated that the Spring Fling Carnival went very well, and the 60<sup>th</sup> reunion also was a success. He highlighted the contributions of PTC members and volunteers.

Mr. Barlow also stated that he is happy to see Trustee Atsma doing well after his hip surgery.

Mr. Barlow also reported that Mrs. Shackelford is doing well, “She is at home, but has a medical appointment of Thursday, May 23<sup>rd</sup>.”

Mr. Barlow informed the governing board that two Kit Carson students were selected by the Rotary Club to receive a “Community Service Award.”

Alice Patterson, Education/Learning Coordinator from the Kings County Office of Education, presented a Power Point regarding the plan to merge the Transitional-kindergarten and preschool classes. Miss Patterson reviewed the information through the power point presentation. If the board approves the plan, she indicated that an individual hired for this position would hold a highly qualified teaching credential and also have early childhood learning experience.

Robin Jones, Curriculum Consultant from Kings County Office of Education presented a power point on a “Early Release” plan for the 2013-2014 school year. She stated that during the early release teachers would participate in professional development for the upcoming Common Core State Standards and collaborate on planning lessons to increase student acknowledge. By having an early release, it would increase the professional development and collaboration time for our teachers.

Mr. Barlow asked the board members for direction on the “Early Release.” It was a consensus by the board to move forward with the Early Release plans.

d) Report out on closed session

Trustee Dias reported that “By unanimous vote, the governing board approved settlement in OAH Case #2013040174.”

**4. INFORMATION ITEMS**

a. Review Bills and Warrants

The Bills and Warrants were submitted by Kim Grant, and accepted by the governing board.

**ACTION ITEMS**

**5. Business**

a. Consider approving the MOU between Tulare County Superintendent of School Migrant Education Program, Region VIII and Kit Carson School District

Mr. Barlow informed the governing board, that Model #1 of this program would not provide enough funds to pay for a position to service the students, however Model #2 would be handled by Region VIII Migrant office in Tulare County and the Kit Carson students would still receive migrant services. It was moved by Trustee Giacomazzi to approve the MOU as presented; Trustee Deniz seconded the motion. Motion passed on a 5-0 vote.

b. Consider approving the invoice from Renaissance Learning for Accelerated Reader 2013/14

Kim Grant stated that this is a new expense; last year the PTC paid for the Accelerated Reader. It was moved by Trustee Oliveira to approve the invoice as presented; Trustee Atsma seconded the motion. Motion passed on a 5-0 vote.

c. Consider approval of contract with Curriculum Associates for I-Ready subscription

Mr. Barlow stated this takes places of North West Evaluation Associate contract. It was moved by Trustee Atsma to approve the subscription as presented; Trustee Deniz seconded the motion. Motion passed on a 5-0 vote.

d. Consider approving the Agreement for Consulting Services between Kit Carson Union School District and AECOM Technical Services

Kim Grant introduces Henry Liang of AECOM. Mr. Liang stated that he is a Senior Engineer and he will provide construction management and support during the bid and construction phase of this project. It was moved by Trustee Atsma to approve the agreement as presented; Trustee Oliveira seconded the motion. Motion passed on a 5-0 vote.

e. Consider approval of the application for Funding Agreement; Safe Drinking Water State Revolving Fund between Kit Carson School and Ca Department of Public Health

It was moved by Trustee Giacomazzi to approve the agreement as presented; Trustee Atsma seconded the motion. Motion passed on a 5-0 vote.

f. Consider approving the Memorandum of Understanding between Kings County Office of Education After School Program and Kit Carson School

It was moved by Trustee Giacomazzi to approve the memorandum as presented; Trustee Oliveira seconded the motion. Motion passed on a 5-0 vote.

**6. Financial**

None

**7. Consent Items**

a) Consider approving the minutes of the Regular Board Meeting of April 24, 2013

It was moved by Trustee Oliveira to approve the minutes as presented; Trustee Atsma seconded the motion. Motion passed on a 5-0 vote.

**8. Inter-District Transfer Request and Renewals**

It was moved by Trustee Atsma to approve the inter-district transfers for 2013-14 as presented; Trustee Giacomazzi seconded the motion. Motion passed on a 5-0 vote.

**9. Personnel**

a) Consider accepting the voluntary resignation of a classified staff member

It was moved by Trustee Giacomazzi to accept the resignation as presented; Trustee Oliveira seconded the motion. Motion passed on a 5-0 vote.

**10. Future Planning and Adjournment**

The next Regular Board meeting will be held on Wednesday, June 26, 2013 @ 6:30 pm. A closed session may be held at that time.

**Adjourned at 7:45 pm to closed session, no action to be taken.**

Date: \_\_\_\_\_

\_\_\_\_\_  
Leonard Dias, President

\_\_\_\_\_  
Andy Atsma, Clerk of the Board

\_\_\_\_\_  
Todd Barlow, Superintendent/Principal