

KIT CARSON UNION SCHOOL DISTRICT

Minutes of Regular Board Meeting of August 22, 2012

1. OPEN SESSION

a) Call to Order

Leonard Dias, president, called the meeting to order at 6:32 pm.

b) Members Present

The following trustees were present: Andy Atsma, Sheree Deniz, and Leonard Dias. Absent are Trustee Giacomazzi and Trustee Oliveira. Also present were Todd Barlow, Superintendent/Principal and Margaret DeSantos, Administrative Secretary. Also present in the audience Kim Grant.

7:00 pm – Trustee Giacomazzi arrived.

c) Pledge to the Flag

Sheree Deniz led the pledge of allegiance.

2. Public Comment

None

3. Presentations, Report and Communications

a) Review calendar events

Mr. Barlow reviewed the calendar and mentioned Professional Development Day on both August 9th and 10th. He stated that it went very well. Mr. Barlow we are starting the new year with a positive attitude and we start with the Welcome Back on August 14th, following the welcome back, PTC will provide a luncheon for all staff members; the Spirit Assemblies is held on Friday, August 17th there are 25 students running for student council positions, and the elections will be held on Friday, August 24th.

Mr. Barlow also stated that the Back to School Night seemed to have a smaller crowd, but it was not too bad; he mentioned the fire drill scheduled for tomorrow August 23rd, and stated that because we have a special needs kindergartner, the student will be taken out to the grounds first before the alarm is set off.

Mr. Barlow stated that he has arranged the 6-8th parent meeting on the August 30th; and he also mentioned that we are in need of a photograph from Trustee Deniz and the Budget Committee meeting will be scheduled, and on the September 13th the tentative Curriculum Meeting.

b) Board and staff comments:

Staff

- Margaret DeSantos reported that Kit Carson has 404 enrolled and Mid Valley has 14 students enrolled at this time.

- Kim Grant stated “First of all I had to write out checks for the Water Project, which is over \$1,000. This is for a City Permit and the other for the County Permit. Kim Grant stated that there is nothing in writing that reflects why they have asked for this amount.

Board:

- Trustee Oliveira, not present
- Trustee Giacomazzi, not present
- Trustee Deniz stated that she is sorry she was not able to attend the Back to School Night event.
- Trustee Atsma stated that he did attend, it went very well, yes attendance of parents was low, however parents were still arriving as I was leaving.
- Trustee Dias attended the Welcome Back, and he commended Mr. Barlow with great welcome back, also stated that he loved the tie in to the Olympics and the returning of all staff members. Trustee Dias also attended the first day of school; he enjoyed watching the new “K” students and mentioned that there were seven parents crying. It was really nice; everyone was excited and were all in a good mood. Open house went very well, I visited the classrooms, the teachers were very excited, and I was surprise that student work were already on the walls. Trustee Dias stated that he is happy that Robert is doing much better, kudos to his staff for picking up the slack, the school grounds look good.
- Superintendent’s Report
Mr. Barlow stated, “I think we had a very positive beginning to the school year. I am excited this continues to place to be and a great place to be. I went to see Robert in the hospital and the day after I gather all the students and staff to meet at the amphitheater, at that time I took several pictures and a video, which was send to Robert via e-mail. Everyone felt Robert’s absence and came together so that positive thoughts could be send his way.

We have an opening on our School Board, as you are aware of; therefore we are going to go through the process of appointing a new member in Area 1, which is the only area with an opening. When appointing someone in area 1, it will of course include the incumbent; however the appointment has to be made before Election Day. There are some requirements that must be followed; one is placing an announcement in the local newspaper.

Mr. Barlow also informed the governing board, that he is looking to hire an instructional aide for our kindergartner autism student. It is important that we started the year with this student and it is a moral and ethical method we have

to meet. I see this as a nine year process and I like to watch him walk the graduation line. We need to do everything we can to support this student.

Mr. Barlow mentioned that the district still has deferred maintenance money for the parking lot. He stated that Mike Gomez never came back with a bid, so we have two bids and Robert is also getting a bid from Stone's. I'll keep you posted on this matter.

Mr. Barlow stated that he has mentioned this to Leonard Dias and Andy Atsma, that on Sept 27th there is an ACSA Dinner 4:30- to7:30 pm the cost is \$20 per person, the theme is "We Will Survive." Mr. Barlow stated that Tina Gonzales will be attending with me. He also said that the first 50 attendees will get a tour of the Naval Base. Please let me know if you wish to attend.

4. INFORMATION ITEMS

a) Review Bills and Warrants

The Bills and Warrants were accepted as submitted by Kim Grant.

b) Review financial stability plan

Kim Grant distributed three different reports, "The Survival Plan, the 2011-2012 Unrest Restricted Totals and the 2012-13 Unrest Restricted Totals. Kim Grant reviewed these reports with the governing board and a discussion was held regarding the beginning balances, the deficits and the ending balances. A discussion was also held regarding the upkeep and the financial status of the Latchkey Program, and what the effect the program would have on enrollment if the Latchkey program was to be terminated.

Mr. Barlow mentioned the possibility of cutting back on school days to help with the financial stability plan; however this has to be presented as an option to the teacher's negotiation committee. He also mentioned that the purpose of a Budget Committee is to discuss what we can do with less of and at the same time not replace anyone. Mr. Barlow stated that he spoke with Kim today regarding performing a past analysis of our school district, "what do we do, what do other school district of similar size do to stay financially stable.

ACTION ITEMS

5. Business

a) Consider approving the Kings County Office of Education Mental/Behavioral Health Agreement

Mr. Barlow stated we received SB 70 money to support psychologist for those students that are set and also Prop 98 fund also must be spent on behavioral issues. We are joining Lakeside and Armona to service our students. Trustee Giacomazzi

moved to authorize the agreement as presented and Trustee Atsma seconded the motion. Motion passed on a 4-0 vote.

b) Consider contracting with Medical Billing Technologies (MBT) to become a Medi-Cal Provider

Kim Grant stated this will enable our district to be reimbursed federal monies for time spent on our special needs student(s) as well as for the district nurse, and any on-time aide hired for our autistic student(s). It was moved by Trustee Atsma to approve the agreement as presented and seconded by Trustee Deniz. Motion passed on a 4-0 vote.

c) Consider increase to health insurance premium

Kim Grant stated this is an update on the increase to cost of health insurance for the classified staff and management. In the past the governing board has agreed to pay the increase due to the revenue received from MAA. It was moved by Trustee Deniz to approve the agreement as presented; Trustee Atsma seconded the motion. Motion passed on a 4-0 vote.

d) Consider declaring Bus #4 as surplus

Kim Grant inquired if the district has looked into scraping the bus. At this time no other avenue has been looked into. It was moved by Trustee Giacomazzi to approve to surplus of Bus 4 as presented; Trustee Atsma seconded the motion. Motion passed on a 4-0 vote.

e) Consider designating ending balances

Kim Grant stated that this is a state requirement. It was moved by Trustee Deniz to approve the agreement as presented; Trustee Giacomazzi seconded the motion. Motion passed on a 4-0 vote.

f) Consider approval of agency agreement between Tulare County Superintendent of Schools and Kit Carson Union School District for 2012-2013 participation in the Instructional Rounds Network Professional Development

Todd Barlow stated this is new agreement; it was however discussed at a few board meetings. Mr. Barlow stated that he has spoken to staff at the Hanford High School District as well as staff at the Kings County Office of Education; he recommends that this matter be tabled at this time. Mr. Barlow stated that he was able to participate a few instructional round with cost to the district, therefore he recommends this item be tabled it indefinitely. It was moved by Trustee Deniz to table this matter as recommended; Trustee Atsma seconded the motion. Motion passed on a 4-0 vote.

6. Financial

None

7. Consent Items

Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by a Board member and made a part of the regular business.

None

8. Inter-District Transfer Request and Renewals

It was moved by Trustee Giacomazzi to approve the inter district transfers as presented for the 2012-2013 school year; Trustee Atsma seconded the motion. Motion passed on a 4-0 vote.

9. Personnel

a) Consider approving Resolution 1213-02; Reduction of Classified Services Hours

Kim Grant would like to align the service hours for this employee so that it is uniform with a current employee at the district. It was moved by Trustee Atsma to approve Resolution 1213-02 as presented; Trustee Deniz seconded the motion. Motion passed on a 4-0 vote.

b) Consider accepting the resignation of a Classified Staff Member

Mr. Barlow stated that Miss Maria Lemus is attending full time school. This is the reason for her resignation. It was moved by Trustee Deniz to accept the resignation as presented; Trustee Giacomazzi seconded the motion. Motion passed on a 4-0 vote.

10. Future Planning and Adjournment

Next Board Meeting: September 12, 2012

Future Board Agenda Items:

- 1) Report on Budget Committee, and
- 2) Unaudited Actuals

Adjourned at 7:38 pm. No closed session.

Date: _____

Leonard Dias, President

Andy Atsma, Clerk of the Board

Todd Barlow, Superintendent/Principal