

## KIT CARSON UNION SCHOOL DISTRICT

Minutes of Regular Board Meeting of September 12, 2012

### 1. OPEN SESSION

#### a) Call to Order

Leonard Dias, president, called the meeting to order at 6:36 pm.

#### b) Members Present

The following trustees were present: Andy Atsma, Leonard Dias, Dino Giacomazzi and Joe Oliveira. Trustee Deniz was absent. Also present were Todd Barlow, Superintendent/Principal and Margaret DeSantos, Administrative Secretary. Also present in the audience was Kim Grant.

#### c) Pledge to the Flag

Todd Barlow led the pledge of allegiance.

### 2. Public Comment

None

### 3. Presentations, Report and Communications

#### a) Review calendar events

Mr. Barlow reviewed the calendar for September and October. He informed the board members that both teams won their games today against St Rose McCarthy.

Mr. Barlow stated that the students were participating in a cookie dough and VIP card fundraiser. The board members indicated they would like to be contacted regarding the sales of these items.

Mr. Barlow stated that the PTC meeting of September 10<sup>th</sup> was well attended by parents.

Mr. Barlow mentioned that the Volleyball and Football Tournament is scheduled for Saturday, October 13<sup>th</sup>, Hanford Christian will host the tournament. And Mrs. Tawny Robinson and Mrs. Michelle King will be leading the Red Ribbon Week Committee.

#### b) Board and staff comments:

##### Staff

- Margaret DeSantos reported that Kit Carson has 409 enrolled and Mid Valley has 17 students enrolled at this time.
- Kim Grant distributed and reviewed the "Cash in County Treasury by Fund Report" with the Board members.

**Board:**

- Trustee Oliveira expressed his apologies for not filing his election paperwork by the due date.
- Trustee Giacomazzi announced that he will be a father of two boys soon.
- Trustee Atsma – Nothing to report
- Trustee Dias inquired of Mr. Barlow as to what steps must be taken in order to re-appoint Mr. Joe Oliveira as a trustee for Kit Carson School. Mr. Barlow stated that a notice must be published in the Hanford Sentinel regarding a trustee vacancy and a public notice and hearing must be held to give the public time and opportunity to submit a letter of interest. A discussion was held in regards to the procedures and time lines on this issue.

Trustee Dias reported that he will be holding a Class Reunion at Kit Carson School on September 29<sup>th</sup> in the cafeteria.

Trustee Dias mentioned that the Citizen Against the High-Speed Rail is requesting that the responses on the Impacts to the Kit Carson School be placed on the school's letterhead. Mr. Barlow queried the board to get direction to do so. Mr. Dias said he would e-mail the responses to Mrs. DeSantos.

**c) Superintendent's Report**

Mr. Barlow reported that he visited Hanford High School to conduct Instructional Rounds along with other administrators and teachers. He stated that he learned a lot about the process and that it was very valuable.

Mr. Barlow reported that last year he received phone calls from parents regarding their concerns of having their children play sports at the Lacey Park. He attended the game and spoke with the parents who were at the game. No issues were noted.

Mr. Barlow reported that the Kit Carson vegetable garden is doing well, the sign for classes scheduling time for the garden is written on the white board in the staff room.

Mr. Barlow reported that the Budget Committee has met; they discussed the incoming monies, expenditures and ideas on how to deal with the budget crisis at the next meeting.

Mr. Barlow also reported that he received a phone call from JCI Consulting regarding consulted work they did for Delta View School. Mr. Barlow and Mrs. Grant will meet with a representative from JCI tomorrow.

#### 4. INFORMATION ITEMS

a) Review Bills and Warrants

The Bills and Warrants were accepted as submitted by Kim Grant.

#### ACTION ITEMS

#### 5. Business

a) Consider the determination of the Sufficiency or Insufficiency of Textbooks

Kim Grant recommends to the governing board that this item be tabled and placed on the October 26<sup>th</sup> board meeting. It was moved by Trustee Atsma to table this matter as requested; Trustee Giacomazzi seconded the motion. Motion passed on a 4-0 vote.

b) Consider approving contract with Envision for SARC

Mr. Barlow stated that this is an annual contract, which is a requirement of NCLB (No Child Left Behind). He stated that the Envision Consulting Group collects the school information from Kit Carson and processes the information to prepare the Report. It was moved by Trustee Oliveira to approve the contract as presented; Trustee Atsma seconded the motion. Motion passed on a 4-0 vote.

c) Consider accepting a donation from Target "Take Charge of Education"

It was moved by Trustee Oliveira to accept the donation as presented; Trustee Giacomazzi seconded the motion. Motion passed on a 4-0 vote.

d) Consider approving the renewal of Kings County Cooperative for School Improvement Agreement between Kings County Office of Education and Kit Carson Union School District

Mr. Barlow stated that this is an annual agreement. It was moved by Trustee Giacomazzi to approve the agreement as presented; Trustee Oliveira seconded the motion. Motion passed on a 4-0 vote.

e) Consider approving the renewal of Kings County Superintendent of Schools Beginning teacher Support & Assessment Induction Consortium Agreement

Mr. Barlow stated that the main changes are requirements for service providers like Mrs. Roy to attend scheduled training and more meetings after school hours. It was moved by Trustee Oliveira to approve the renewal as presented; Trustee Atsma seconded the motion. Motion passed on a 4-0 vote.

#### 6. Financial

a) Consider approval of the 2011/2012 Unaudited Actuals

Kim Grant reviewed the 2011-2012 Unaudited Actuals report with the governing board members. Mrs. Grant also expressed her concern regarding restricted monies being transferred to unrestricted funds. She stated that the reason for this is because the programs cannot support themselves, and the district is continuing to assist those programs.

Kim Grant also mentioned that she received a phone call from Mrs. Jaime Dial of the Kings County Office of Education regarding the district not meeting the requirements for 2011-2012 Special Education Maintenance of Effort. This is in regards to paperwork that had not been completed. However after further investigate by Mrs. Grant, she found that as long as SELPA is in compliance, the district is not in danger of being penalized.

It was moved by Trustee Oliveira to approve the 2011/2012 Unaudited Actuals as presented; Trustee Atsma seconded the motion. Motion passed on a 4-0 vote.

- b) Consider approval of Resolution 1213-03 to adopt the GANN limit for Kit Carson  
Kim Grant stated that this is an annual item and is part of the Unaudited Actuals presentation. It was moved by Trustee Giacomazzi to approve the Resolution as presented; Trustee Oliveira seconded the motion. Motion passed on a 4-0 vote.

## **7. Consent Items**

Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by a Board member and made a part of the regular business.

Consider approving the Board minutes of Regular Board Meeting August 8, 2012 and Board minutes of August 22, 2012

It was moved by Trustee Atsma to approve the minutes of August 8, 2012 and August 22, 2012; Trustee Oliveira seconded the motion. Motion passed on a 4-0 vote.

## **8. Inter-District Transfer Request and Renewals**

It was moved by Trustee Oliveira to approve the inter district transfer as presented for the 2012-2013 school year; Trustee Giacomazzi seconded the motion. Motion passed on a 4-0 vote.

## **9. Personnel**

- a) Consider approving the job description of, Instructional Aide Special Education-Autism

It was moved by Trustee Atsma to approve the job description as presented; Trustee Oliveira seconded the motion. Motion passed on a 4-0 vote.

## **10. Future Planning and Adjournment**

Next Board Meeting: September 26, 2012

### **Future Board Agenda Items:**

Trustee Dias suggested that the board meeting of November 28, 2012 be cancelled and the December 12, 2012 board meeting be moved to December 5, 2012, and also the December 26, 2012 meeting be cancelled. It was a consensus that the above mentioned be approved.

**Adjourned at 7:37 pm, No closed session**

Date: \_\_\_\_\_

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Leonard Dias, President

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Andy Atsma, Clerk of the Board

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Todd Barlow, Superintendent/Principal