

KIT CARSON UNION SCHOOL DISTRICT

SPECIAL BOARD MEETING AGENDA

July 16, 2014; 5:30 pm

Kit Carson Staff Room, 9895 Seventh Avenue, Hanford, California

1. Open session

- a. Call to order
- b. Members present
- c. Pledge to the flag

2. Public comments & public hearings

- a. **Public comment:** In order to ensure that members of the public are provided a meaningful opportunity to address the Board on agenda items or non-agenda items that are within the Board's jurisdiction, agenda items may be addressed either at the public input portion of the agenda, or at the time that matter's is taken up by the Board. Presentations are limited to 3-5 minutes per person, per topic.

3. Presentations, reports and communications

- a. Review calendar events
- b. Board and staff comments
- c. Superintendent's report

4. Information items

- a. First reading of certain Board Policies and Administrative Regulations
- b. Storage needs
- c. "K" Playground
- d. Deferred Maintenance account
- e. Music teacher

5. Consent items

- a. Consider approving the Special Board minutes of June 10, 2014 and the Regular Board minutes of June 25, 2014
- b. Review and accept bills and warrants

6. Action items

- a. Consider approving the Inter-District Request for the 2014-2015 school year
- b. Consider approving the utilization of the Deferred Maintenance funds
- c. Consider approving the renewal invoice from Renaissance Learning for Accelerated Reader for school years 2014-2015
- d. Consider approving the proposal from Destiny Resource Management Solution
- e. Consider including the Master stipened to the Superintendent's salary schedule
- f. Consider accepting the resignation of a certificated staff member

Future Planning and Adjournment

- a. Next board meeting: August 27, 2014
- b. Future board agenda items:
- g. Adjourn meeting

Closed Session: Pursuant to Government Code Section 54956.9, trustees may wish to adjourn to Closed Session to discuss one or more of the items listed below. The items to be discussed shall be announced in accordance with Government Code 54954.5 and/or under Education Code provisions. Any writings or

KIT CARSON UNION SCHOOL DISTRICT


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July 16, 2014; 5:30 pm

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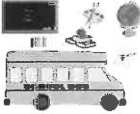
documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 9895 7th Ave., Hanford, CA during normal business hours.

July 2014

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4 NO SCHOOL 	5
6	7	8	9	10	11	12
13	14	15	16 Board Meeting 5:30 PM	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2014

TRUSTWORTHINESS RESPECT RESPONSIBILITY FAIRNESS CARING CITIZENSHIP

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Instructional Aide Lunch	2
3	4	5	6	7 Teacher Work Day K Orientation 9:00 Welcome back lunch 11:30 AM	8 Teacher Work Day 8:00 Faculty meeting Rm 32 Class lists posted @ Noon	9
10	11 Teacher PD @ Island School	12 Teacher PD @ Island School	13 FIRST DAY OF SCHOOL 	14 Classified Staff Meeting 9:00	15 10:30 Assembly in Cafeteria for Grades K-3 1:40 Student Council Elections Orientation Grades 4-8 (Petitions go out)	16
17	18 Cabinet Meeting 9:15 Title I meeting 5:45 PM Back-to -school night 6:00 PM	19 10:25 Student Council Petitions Due w/ signatures	20 PICTURE DAY 12:45 Student Candidate Meeting (materials passed out)	21 STUDENT COUNCIL CAMPAIGN DAY	22 STUDENT COUNCIL ELECTION DAY 1:00 - Student Council Speeches and Elections 4-8	23
24	25 CELDT testing begins Faculty meeting/ Collaboration 2:05 PM Rm 32	26 Photo Make-up Day	27 Board Meeting 6:30 PM	28 8:40 1 st Fire Drill 8:45 AM BUS EVACUATION PRACTICE	29	30
31						

POLICY GUIDESHEET

February 2014

Page 1 of 1

Note: Descriptions below identify major revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts should review the sample materials and modify their own policies accordingly.

BP 0410 - Nondiscrimination in District Programs and Activities

(BP revised)

MANDATED policy updated to generally reflect **NEW LAW** (AB 1266) which requires districts to permit a student to participate in sex-segregated school programs and activities, including athletic teams and competitions, and to use facilities consistent with the student's gender identity, regardless of his/her gender as listed on his/her educational records. Policy also references **NEW LAW** (AB 556) which prohibits employers from discriminating against employees and job applicants based on their military or veteran status.

BP/AR 5145.3 - Nondiscrimination/Harassment

(BP revised; AR added)

MANDATED policy updated to reflect **NEW LAW** (AB 1266) which requires districts to permit a student to participate in sex-segregated school programs and activities, including athletic teams and competitions, and to use facilities consistent with the student's gender identity, regardless of his/her gender as listed on his/her educational records. Material regarding the designation of a district Coordinator for Nondiscrimination, provision of training and information about the district's nondiscrimination policy, and grievance procedures moved to new AR.

New **MANDATED** regulation contains material formerly in BP regarding the designation of a district Coordinator for Nondiscrimination, provision of training and information about the district's nondiscrimination policy, and grievance procedures. Regulation also includes best practices recommended for addressing the unique circumstances and considerations that may arise when a student asserts a different gender from his/her gender at birth, consistent with **NEW LAW** (AB 1266). Regardless of whether a referendum qualifies for the ballot to attempt to overturn this law, this material may be used to meet the district's responsibility to ensure nondiscrimination based on gender identity.

AR 6145.2 - Athletic Competition

(AR revised)

Regulation updated to reflect **NEW LAW** (AB 1266) which requires districts to permit a student to participate in sex-segregated school programs and activities, including athletic teams and competitions, and to use facilities consistent with the student's gender identity, regardless of his/her gender as listed on his/her educational records. Regulation also reflects updated California Interscholastic Federation (CIF) bylaws which allow students to participate in interscholastic athletic programs consistent with their gender identity and CIF procedures for addressing student complaints regarding gender identity-based participation in interscholastic sports

KIT CARSON UNION SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Todd Barlow, Superintendent/Principal

FROM: Margaret DeSantos, Administrative Secretary

DATE: July 10, 2014

For: (X) School Board
() Superintendent's Cabinet

For: () Information
(X) Action

Date you wish to have your item considered:
July 16, 2014

Item

Consider approving the minutes of the Special Board meeting of June 10, 2014 and Regular Board meeting of June 25, 2014

Purpose:

Review for approval

Fiscal Impact:

None

Recommendation:

Approval

KIT CARSON UNION SCHOOL DISTRICT

Minutes of Special Board Meeting of June 10, 2014

1. OPEN SESSION

- a) Call to Order: Leonard Dias, president called the meeting to order at 6:30 pm
- b) Members present: Andy Atsma, Sheree Deniz, Leonard Dias, Dino Giacomazzi and Joe Oliveira. Also present were Todd Barlow, Superintendent/Principal, Margaret DeSantos, Administrative Secretary. Present in the audience Shelley Leal and Robin Jones.
- c) Pledge to the Flag: Sheree Deniz led the pledge of allegiance.

2. Public comments and public hearings

- a) None

Public Hearing:

a) Local Control and Accountability Plan (LCAP)

President Dias called the public hearing at 6:30 pm. Robin Jones presented a Power-point review of the district's LCAP for the school year 2014-2015. President Dias inquired if there were any comments regarding the Local Control Accountability Plan. There were no community or staff members present, therefore no comments were made and the public hearing was closed at 6:32 PM.

b) District Budget

President Dias open this hearing at 6:32 pm. The Power-point review of the district's LCAP/Budget for the school year 2014-2015. Within this presentation Mrs. Jones reviewed the unrestricted assumptions which includes the Local Control Funding Formula, property tax, EPA funding, etc. Other financial assumptions for the school years 2015-2016 and 2016-2017 were presented in the Power point.

Presentation, reports and communications

a. Board and staff comments:

- i. Margaret DeSantos stated that she is preparing all required documents for the Auditors.
- ii. Shelley Leal stated that Megan Vickers is on vacation. Mrs. Leal also stated that she is working on payroll and the budget.
- iii. Robin Jones stated that the graduation ceremony was awesome.

Board:

Trustee Oliveira stated that he was sorry for not being present at the Graduation Ceremony. He was on vacation during the ceremony. He also stated that he had his first basketball orientation for Hanford High School and was disappointed that there were no Kit Carson students at the orientation.

Trustee Deniz - no report

Trustee Giacomazzi - no report

Trustee Atsma stated that he was very pleased with Graduation Ceremony. He stated that the students did a great job.

Trustee Dias stated that the Graduation Ceremony went very well. He stated that the speakers did a great job. He also praised the students and teachers for a well organized ceremony.

Trustee Dias also commented that he was approached by community members in regards to the graduation ceremony. They stated that they were pleased with how the students handle the ceremony.

Trustee Dias also stated that the Bus Barn looks great with the new pavement.

b. Superintendent's Report

Mr. Barlow thanked the board members for attending the Graduation Ceremony.

Mr. Barlow informed the members that he received the billing statement from Orange Belt in regards to the 8th grade field trip. He stated that the charges for the Orange Belt Bus was much less than he expected. (\$1,059.00), however he has not received the bill for the bus repairs.

Mr. Barlow stated that he met with Diane Friend, of the Kings Farm Bureau and Dino Giacomazzi in regards to drafting a Memorandum of Understanding for the use of classroom 11 for Plant Foundation Ag Education video conferences. He stated that the Farm Bureau will supply and install their own equipment.

4. Consent items

a) Consider approving the Regular Board Minutes of May 28, 2014

Trustee Oliveira moved to approve the minutes as presented; Trustee Atsma seconded the motion. Motion passed on a 5-0 vote.

Trustee Atsma	Trustee Deniz	Trustee Dias	Trustee Giacomazzi	Trustee Oliveira
Aye	Aye	Aye	Aye	Aye

5. Information items

a. Discuss the Local Control Accountability Plan

Mrs. Jones presented a PowerPoint presentation on the Local Control Accountability Plan for Kit Carson School and Mid Valley Charter School. Mrs. Jones stated that she met with the Kit Carson Site Council, Mrs. Hofer and Mrs. Jones of the Mid Valley Charter School. Mrs. Jones stated that she spoke with Kit Carson parents and a survey was mailed out to each Kit Carson parent and those surveys were reviewed and accounted. She stated that a survey was also given to the Kit Carson staff.

b. Discuss the Budget Revisions for 2014-2015 school year

Shelley Leal discussed the budget revisions and distributed a Budget adoption report to each board member. She discussed the funding balances, the Local Control Accountability Plan and the Local Control Funding Formula and mentioned that the district will be funded based on last year's Period 2 report of 381 ADA. Mrs. Leal mentioned that Mrs. Awbrey is interested in teaching Choir.

Mr. Barlow mentioned that he will speak with the teachers regarding teaching Art to their students.

6. Actions items

a) Consider approving the inter-district request and renewals for 2014-2015 school year

It was moved by Trustee Oliveira to approve the inter-district request as presented; Trustee Giacomazzi seconded the motion. Motion passed on a 5-0 vote.

Trustee Atsma	Trustee Deniz	Trustee Dias	Trustee Giacomazzi	Trustee Oliveira
Aye	Aye	Aye	Aye	Aye

b. Consider approving Consolidated Application for Funding Categorical Programs for 2014-2015

Trustee Oliveira moved to approve the application as presented; Trustee Giacomazzi seconded the motion. Motion passed on a 5-0 vote.

Trustee Atsma	Trustee Deniz	Trustee Dias	Trustee Giacomazzi	Trustee Oliveira
Aye	Aye	Aye	Aye	Aye

c. Consider approving the use of Common Core State Standard funds to purchase Google Chromebook mobile labs

A discussion was held regarding the quotes which were submitted by Stacey Unruh for the Chromebooks mobile labs. The funds to purchase these chromebooks will be from the Common Core Standard funds. Mr. Barlow stated that would like to purchase two carts, each carts holds 30 chromebooks, this will also include a printer.

Trustee Oliveira motion to utilize up to \$45,000; Trustee Giacomazzi seconded the motion. Motion passed on a 5-0 vote.

Trustee Atsma	Trustee Deniz	Trustee Dias	Trustee Giacomazzi	Trustee Oliveira
Aye	Aye	Aye	Aye	Aye

Future Planning and Adjournment

Next meeting: Wednesday, June 25, 2014 at 5:30 pm

- a) Budget Revisions
- b) Deferred Maintenance
- c) Superintendent/Principal Evaluation

The Board adjourned the meeting at 7:35 pm.

Leonard Dias, President

Andy Atsma, Clerk of the Board

Todd Barlow, Superintendent/Principal

KIT CARSON UNION SCHOOL DISTRICT

Minutes of Regular Board Meeting of June 25, 2014

5:30 pm

1. OPEN SESSION

- a) Call to Order: Leonard Dias, president called the meeting to order at 5:30 pm
- b) Members present: Andy Atsma, Sheree Deniz, Leonard Dias, Dino Giacomazzi and Joe Oliveira.

The meeting was adjourned to closed session to discuss the following items:

- a) Evaluation of Superintendent/Principal
- b) Finalize the contract for the Superintendent/Principal

Return to open session at 6:45 pm

- 1. c) The pledge to the flag was led by Trustee Dino Giacomazzi
- d) President Dias stated that the finalizing of the Superintendent/Principal's contract is tabled at this time.

2. Public comments and public hearings

- a) None

Presentation, reports and communications

a. Board and staff comments:

- i. Margaret DeSantos stated that she is enjoying her vacation.
- ii. Robin Jones stated that a Google training was held for the new Chromebooks.
- iii. Shelley Leal stated that Megan Vickers will return from vacation on June 26th.

Board:

Trustee Oliveira stated that he is busy with Hanford High Basketball.

Trustee Deniz, no report

Trustee Giacomazzi, no report

Trustee Atsma, no report

Trustee Dias stated that while at the Kings County Fair he noticed a few Kit Carson students involved in FFA.

Trustee Dias also congratulates Richard and Tanya Bryant on the arrival of their new baby boy.

Trustee Dias also attended the California Citizens Against High Speed Rail meeting held at Kit Carson on Saturday, June 21st. He also thanked Mrs. DeSantos for her assistance.

Trustee Dias reported that Trevor Rhoades a Kit Carson graduate is now a member of the Hanford High Water Polo team.

b. Superintendent's Report

Mr. Barlow thanked the board members for the satisfactory evaluation. He stated that it takes good staff members working together to make our district school shine.

Mr. Barlow thanked Andy Olivas for having the school grounds well maintained.

c. Review the Mid Valley Charter School end-of-year report

Mr. Barlow reviewed the year-end report with the board members.

4. Consent items

a) Review and accept the Bills and Warrants

The bills and warrants were accepted as submitted by the board members.

5. Information items

a. Deferred Maintenance budget and discussion

Mr. Barlow informed the board members that he would like to utilize the deferred maintenance funds to upgrade the front parking lot. He would also like to place this item at the July 16th board meeting. Mr. Barlow also discussed upgrading HVAC units.

Shelley Leal stated that in order to use the Prop 39 funds a total of three bids are required by the state.

6. Actions items

a) Consider approval of the Superintendent/Principal Contract

It was moved by Trustee Atsma to table this action item; Trustee oliveira seconded the motion. Motion passed on a 5-0 vote.

Trustee Atsma	Trustee Deniz	Trustee Dias	Trustee Giacomazzi	Trustee Oliveira
Aye	Aye	Aye	Aye	Aye

b) Consider ratifying the action of the Superintendent/Principal in the hiring of a new certificated staff member

Mr. Barlow stated that Mrs. Rocha comes to us from Lakeside School, she will be the second grade teacher. Her step and column are, Step 2, Column 2. She is a three year teacher with a masters. Trustee Oliveira moved to approve the hire as presented; Trustee Giacomazzi seconded the motion. Motion passed on a 5-0 vote.

Trustee Atsma	Trustee Deniz	Trustee Dias	Trustee Giacomazzi	Trustee Oliveira
Aye	Aye	Aye	Aye	Aye

c) Consider renewing the Memorandum of Understanding between Kings County Office of Education After School and Safety Program and Kit Carson Union School District

Mr. Barlow stated that this is an annual memorandum and there are no changes. It was moved Trustee Atsma to renewing the memorandum as presented; Trustee Deniz seconded the motion. Motion passed on a 5-0 vote.

Trustee Atsma	Trustee Deniz	Trustee Dias	Trustee Giacomazzi	Trustee Oliveira
Aye	Aye	Aye	Aye	Aye

- d) Consider approving and adopting the second reading of certain Board Policies and Administration Regulations for the purpose of updating

Mr. Barlow stated that this is the second reading. It was moved by Trustee Atsma to approve and accept the BP's and AR's as presented; Trustee Giacomazzi seconded the motion. Motion passed on a 5-0 vote.

Trustee Atsma	Trustee Deniz	Trustee Dias	Trustee Giacomazzi	Trustee Oliveira
Aye	Absent	Aye	Aye	Aye

- e) Consider increasing breakfast, lunch and milk paid meal prices

Mr. Barlow stated that this is a Federal requirement until the district is a matched levels. It was moved by Trustee Oliveira to increase the paid meal prices as presented; Trustee Deniz seconded the motion. Motion passed on a 4-1 vote.

Trustee Atsma	Trustee Deniz	Trustee Dias	Trustee Giacomazzi	Trustee Oliveira
Aye	Aye	Aye	Nye	Aye

- f) Consider approving the LCAP as presented at the June 10, 2014 meeting

Mr. Barlow stated that the Local Control Accountability Plan was presented by Mrs. Jones at the June 10th meeting. It was moved by Trustee Oliveira to approve the LCAP as presented; Trustee Atsma seconded the motion. Motion passed on a 5-0 vote.

Trustee Atsma	Trustee Deniz	Trustee Dias	Trustee Giacomazzi	Trustee Oliveira
Aye	Aye	Aye	Aye	Aye

- g) Consider approving Resolution 1415-14; adopting of the 2014-2015 Budget

It was moved by Trustee Giacomazzi to approve the resolution as presented; Trustee Deniz seconded the motion. Motion passed on a 5-0 vote.

Trustee Atsma	Trustee Deniz	Trustee Dias	Trustee Giacomazzi	Trustee Oliveira
Aye	Aye	Aye	Aye	Aye

- h) Consider approval of Resolution 1314-15; Delegation of Powers/Duties of Governing Board to Todd Barlow and Shelley Leal

Mr. Barlow stated that this is an annual item. It was moved by Trustee Oliveira to approve the resolution as presented; Trustee Deniz seconded the motion. Motion passed on a 5-0 vote.

Trustee Atsma	Trustee Deniz	Trustee Dias	Trustee Giacomazzi	Trustee Oliveira
Aye	Aye	Aye	Aye	Aye

A discussion was held in regards to the setting of the next board meeting. It was agreed that the July board meeting will be held on July 16th at 5:30 pm. The meeting of July 28th is hereby cancelled.

Future Planning and Adjournment:

Next meeting: Wednesday, July 16, 2014 at 5:30 pm

a) Deferred Maintenance Funds

The Board adjourned the meeting at 7:09 pm

Leonard Dias, President

Andy Atsma, Clerk of the Board

Todd Barlow, Superintendent/Principal

KIT CARSON UNION SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Kit Carson Governing Board

FROM: Shelley Leal, Chief Business Officer

DATE: July 1, 2014

For: (X) School Board
() Superintendent's Cabinet

For: () Information
(X) Action

Date you wish to have your item considered:
July 16, 2014

Item:
Bills and Warrants

Purpose:
Review and accept Bills and Warrants

Fiscal Impact:
None

Recommendation:
Consideration for approval

School District Payment Order

District Name: Kit Carson Union School District

As per the Authorized Signature Permit, the following payments are authorized as listed on the payment register.

Warrants	15	\$13,048.04
Credit Card Payments	0	

Grand Total for Payments Dated: 06/13/2014 \$13,048.04

☒ Authorized Officer/Employee
Or
☐ Board Members *

[Signature]

* If this option is chosen, must have a majority of board members authorization (EC 42632)

Date _____

KCOE Examination and Approval	
By _____	Date _____

This order must be returned to KCOE prior to distribution of payments.

Commercial Payment Register

For Payments Dated: 06/13/2014

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY - GO - FN - OB - SI	Resource	Object	Amount
12465602	14	ARAMARK UNIFORM SERVICE	PV - 140777	0100-0000-0-0000-8200-5800000-000	Unrestricted Resources	Other Services and Operating Expenditures	\$107.52
			PV - 140777	0100-0000-0-0000-8200-5800000-000	Unrestricted Resources	Other Services and Operating Expenditures	\$107.52
					Total For Fund Number: 0100		\$215.04
12465603	988	Central Valley Support Service	PV - 140788	0100-0000-0-0000-7300-5800000-000	Unrestricted Resources	Other Services and Operating Expenditures	\$215.04
					Total For Fund Number: 0100		\$32.50
					Total Amount of Payment:		\$32.50
12465604	90	DELLAVALLE LABORATORY	PV - 140790	0100-8150-0-0000-8110-5800000-000	Ongoing & Major Maint. Acct.	Other Services and Operating Expenditures	\$32.50
					Total For Fund Number: 0100		\$72.00
					Total Amount of Payment:		\$72.00
12465605	759	FRESNO CO. OFFICE OF EDUCATION	PV - 140778	0100-7405-0-1110-1000-5200000-000	Common Core Standards Implementation	Travel and Conferences	\$40.00
					Total For Fund Number: 0100		\$72.00
					Total Amount of Payment:		\$72.00
12465606	331	GAS COMPANY, THE	PV - 140779	0100-0000-0-0000-8200-5500100-000	Unrestricted Resources	Gas	\$40.00
					Total For Fund Number: 0100		\$200.17
					Total Amount of Payment:		\$200.17
12465607	1048	GILBERT ELECTRIC COMPANY	PV - 140789	1400-0000-0-0000-8100-5600000-000	Unrestricted Resources	Rentals, Leases and Repairs	\$200.17
			PV - 140789	1400-0000-0-0000-8100-5600000-000	Unrestricted Resources	Rentals, Leases and Repairs	\$275.00
					Total For Fund Number: 1400		\$2,854.16
					Total Amount of Payment:		\$3,129.16
12465608	474	KINGS CO OFFICE OF EDUCATION	PV - 140791	0100-0000-0-0000-7700-5800004-000	Unrestricted Resources	Contract w/County Schools	\$3,129.16
					Total For Fund Number: 0100		\$28.76
					Total Amount of Payment:		\$28.76
12465609	1151	MEDALLION SUPPLY	PV - 140780	0100-0000-0-0000-8200-4300000-000	Unrestricted Resources	Materials and Supplies	\$170.41
			PV - 140780	0100-8150-0-0000-8110-4300000-000	Ongoing & Major Maint. Acct.	Materials and Supplies	\$100.46
					Total For Fund Number: 0100		\$270.87
					Total Amount of Payment:		\$270.87
12465610	1046	MULTI-TECH MOBILE SERVICE	PV - 140781	0100-0000-0-0000-3600-5600000-000	Unrestricted Resources	Rentals, Leases and Repairs	\$605.42
			PV - 140781	0100-0000-0-0000-3600-5800000-000	Unrestricted Resources	Other Services and Operating Expenditures	\$97.50
			PV - 140781	0100-0000-0-0000-3600-5800000-000	Unrestricted Resources	Other Services and Operating Expenditures	\$97.50
			PV - 140781	0100-0000-0-0000-3600-5800000-000	Unrestricted Resources	Other Services and Operating Expenditures	\$97.50
					Total For Fund Number: 0100		\$97.50
					Total Amount of Payment:		\$97.50

Commercial Payment Register

For Payments Dated: 06/13/2014

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY - GO - FN - OB - SI	Resource	Object	Amount
12465610	1046	MULTI-TECH MOBILE SERV	PV - 140781	0100-0000-0-0000-3600-5800000-000	Unrestricted Resources	Other Services and Operating Expenditures	\$97.50
			PV - 140781	0100-0000-0-0000-3600-5800000-000	Unrestricted Resources	Other Services and Operating Expenditures	\$97.50
					Total For Fund Number: 0100		\$1,092.92
12465611	268	PRODUCERS DAIRY FOODS I	PV - 140782	1300-5310-0-0000-3700-4700000-000	Child Nutrition - School Programs	Total Amount of Payment:	\$1,092.92
							\$318.05
					Total For Fund Number: 1300		\$318.05
12465612	1197	PURCHASE POWER	PV - 140783	0100-0000-0-0000-2700-5900300-000	Unrestricted Resources	Total Amount of Payment:	\$318.1
					Communications - Postage		\$196.00
					Total For Fund Number: 0100		\$196.00
12465613	1045	RODRIGUEZ BROS INC	PV - 140784	0100-8150-0-0000-8110-430013-000	Ongoing & Major Maint. Acct.	Total Amount of Payment:	\$196.00
			PV - 140784	0100-8150-0-0000-8110-430013-000	Ongoing & Major Maint. Acct.	Grounds Supplies	\$35.48
			PV - 140784	0100-8150-0-0000-8110-430013-000	Ongoing & Major Maint. Acct.	Grounds Supplies	\$38.70
					Total For Fund Number: 0100	Grounds Supplies	\$185.01
12465614	897	SCHOOL PATHWAYS LLC	PV - 140785	0900-0000-0-1110-1000-5800000-000	Unrestricted Resources	Total Amount of Payment:	\$259.19
					Other Services and Operating Expenditures		\$259.19
					Total For Fund Number: 0900		\$150.00
12465615	836	SOUTHWEST SCHOOL & OFF	PV - 140786	0100-0000-0-0000-2700-4300000-000	Unrestricted Resources	Total Amount of Payment:	\$150.00
					Materials and Supplies		\$591.25
					Total For Fund Number: 0100		\$591.25
12465616	827	ZIONS BANK	PV - 140787	2500-0000-0-0000-0000-9330000-000	Unrestricted Resources	Total Amount of Payment:	\$591.25
			PV - 140787	2500-0000-0-0000-0000-9330000-000	Unrestricted Resources	Prepaid Expenditures	\$416.55
					Total For Fund Number: 2500	Prepaid Expenditures	\$6,035.58
					Total Amount of Payment:		\$6,452.13

Commercial Payment Register
For Payments Dated: 06/13/2014

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6/19/2014 1:50:23PM

District: 18 Kit Carson Union School District

Fund	Total
0100	\$2,998.70
0900	\$150.00
1300	\$318.05
1400	\$3,129.16
2500	\$6,452.13
	<u>\$13,048.04</u>

Total # of Payments: 15

Total # of Payments: 15

Grand Total: \$ 13,048.04

**Warrant Register For Warrants
Dated 06/13/2014**

Warrant Number	Vendor Number	Vendor Name	Amount
12465602	14	ARAMARK UNIFORM SERVICES	\$215.04
12465603	988	Central Valley Support Service	\$32.50
12465604	90	DELLAVALLE LABORATORY INC	\$72.00
12465605	759	FRESNO CO. OFFICE OF EDUCATION	\$40.00
12465606	331	THE GAS COMPANY	\$200.17
12465607	1048	GILBERT ELECTRIC COMPANY	\$3,129.16
12465608	474	KINGS CO OFFICE OF EDUCATION	\$28.76
12465609	1151	MEDALLION SUPPLY	\$270.87
12465610	1046	MULTI-TECH MOBILE SERVICE	\$1,092.92
12465611	268	PRODUCERS DAIRY FOODS INC	\$318.05
12465612	1197	PURCHASE POWER	\$196.00
12465613	1045	RODRIGUEZ BROS INC	\$259.19
12465614	897	SCHOOL PATHWAYS LLC	\$150.00
12465615	836	SOUTHWEST SCHOOL & OFF. SUPPLY	\$591.25
12465616	827	ZIONS BANK	\$6,452.13
Total Amount of All Warrants:			\$13,048.04

Grand Total For All Districts:

\$13,048.04

Detail By Fund/Resource

District	Fund	Resource	Amount
18 Kit Carson Union School District	1300	Cafeteria Fund	
		5310 Child Nutrition - School Programs	\$318.05
		Total for Resource 5310	\$318.05
		Total for Fund 1300	\$318.05
	1400	Deferred Maintenance Fund	
		0000 Unrestricted Resources	\$2,854.16
		0000 Unrestricted Resources	\$275.00
		Total for Resource 0000	\$3,129.16
		Total for Fund 1400	\$3,129.16
	2500	CapitalFacilities Fund	
		0000 Unrestricted Resources	\$6,035.58
		0000 Unrestricted Resources	\$416.55
		Total for Resource 0000	\$6,452.13
Total for Fund 2500			\$6,452.13
Total for District 18			\$13,048.04

Detail By Fund/Resource

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District	Fund	Resource	Amount
Grand Total			\$13,048.04

School District Payment Order

District Name: Kit Carson Union School District

As per the Authorized Signature Permit, the following payments are authorized as listed on the payment register.

Warrants	1	\$36,114.39
Credit Card Payments	0	

Grand Total for Payments Dated: 06/18/2014 \$36,114.39

☐ Authorized Officer/Employee

Or

☐ Board Members *



* If this option is chosen, must have a majority of board members authorization (EC 42632)

Date _____

KCOE Examination and Approval	
By _____	Date _____

This order must be returned to KCOE prior to distribution of payments.

Warrant Register For Warrants
Dated 06/18/2014

Warrant Number	Vendor Number	Vendor Name	Amount
12465991	888	AECOM WATER	\$36,114.39
Total Amount of All Warrants:			\$36,114.39

Grand Total For All Districts:

\$36,114.39

Detail By Fund/Resource

District	Fund	Resource	Amount
18 Kit Carson Union School District	4000	Special Reserve - Capital Outlay	
		0000 Unrestricted Resources	\$36,114.39
		Total for Resource 0000	\$36,114.39
		Total for Fund 4000	\$36,114.39
		Total for District 18	\$36,114.39

Detail By Fund/Resource

District	Fund	Resource	Amount
Grand Total			\$36,114.39

Commercial Payment Register

For Payments Dated: 06/18/2014

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI	Resource	Object	Amount
12465991	888	AECOM WATER	PV - 140792	4000-0000-0-0000-8100-580000-084	Unrestricted Resources	Other Services and Operating Expenditures	\$36,114.39
						Total For Fund Number: 4000	\$36,114.39
						Total Amount of Payment:	\$36,114.39

Commercial Payment Register

For Payments Dated: 06/18/2014

Page 1 of 1
6/24/2014 3:53:21PM

District: 18 Kit Carson Union School District

Fund

4000

Total

\$36,114.39

\$36,114.39

Total # of Payments: 1

Total # of Payments: 1

Grand Total:

\$ 36,114.39

School District Payment Order

District Name: Kit Carson Union School District

As per the Authorized Signature Permit, the following payments are authorized as listed on the payment register.


Warrants	14	\$174,752.13
Credit Card Payments	3	\$702.25

Grand Total for Payments Dated: 06/20/2014 \$175,454.38

☐ Authorized Officer/Employee

Or

☐ Board Members *



* If this option is chosen, must have a majority of board members authorization (EC 42632)

Date _____

KCOE Examination and Approval

By _____ Date _____

This order must be returned to KCOE prior to distribution of payments.

Detail By Fund/Resource

District	Fund	Resource	Amount
18 Kit Carson Union School District	4000	Special Reserve - Capital Outlay	
		0000 Unrestricted Resources	\$163,579.75
		Total for Resource 0000	\$163,579.75
		Total for Fund 4000	\$163,579.75
		Total for District 18	\$175,454.38

Detail By Fund/Resource

District	Fund	Resource	Amount
Grand Total			\$175,454.38

**Warrant Register For Warrants
Dated 06/20/2014**

Warrant Number	Vendor Number	Vendor Name	Amount
12466177	14	ARAMARK UNIFORM SERVICES	\$107.52
12466178	798	ASSOCIATED VALUATION SERVICES	\$675.00
12466179	20	AT&T	\$182.56
12466180	1187	CSM CONSULTING	\$750.00
12466181	1097	DE LAGE LANDEN	\$288.60
12466182	1205	HPS MECHANICAL INC	\$163,579.75
12466183	1046	MULTI-TECH MOBILE SERVICE	\$187.38
12466184	1217	PARENTS OF JULIAN TREVINO	\$5.95
12466185	1215	PARENTS OF MARSHALL KLING	\$2.80
12466186	1216	PARENTS OF RAUL MEDINA	\$35.00
12466187	858	PITNEY BOWES INC.	\$126.54
12466188	285	ROE OIL CO.	\$1,554.93
12466189	330	SO CALIF EDISON CO	\$7,014.22
12466190	1136	US BANK	\$241.88
Total Amount of All Warrants:			\$174,752.13

Grand Total For All Districts:

\$174,752.13

Commercial Payment Register

For Payments Dated: 06/20/2014

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY- GO - FN - OB - SI	Resource	Object	Amount
12466177	14	ARAMARK UNIFORM SERV	PV - 140797	0100-0000-0-0000-8200-5800000-000	Unrestricted Resources	Other Services and Operating Expenditures Total For Fund Number: 0100	\$107.52
12466178	798	ASSOCIATED VALUATION SE	PV - 140808	0100-0000-0-0000-7380-5800000-000	Unrestricted Resources	Total Amount of Payment: Other Services and Operating Expenditures Total For Fund Number: 0100	\$107.52 \$107.52 \$675.00
12466179	20	AT&T	PV - 140799	0100-0000-0-0000-8200-590010-000	Unrestricted Resources	Total Amount of Payment: Communications - Telephone Total For Fund Number: 0100	\$675.00 \$675.00 \$182.56
12466180	1187	CSM CONSULTING	PV - 140796	0100-0000-0-0000-7200-5800000-000	Unrestricted Resources	Total Amount of Payment: Other Services and Operating Expenditures Total For Fund Number: 0100	\$182.56 \$182.56 \$750.00
12466181	1097	DE LAGE LANDEN	PV - 140800	0100-1100-0-1111-1000-5600005-000	State Lottery	Total Amount of Payment: Maintenance Agreement-Copies Total For Fund Number: 0100	\$750.00 \$750.00 \$288.60
12466182	1205	HPS MECHANICAL INC	PV - 140795	4000-0000-0-0000-8100-5800000-084	Unrestricted Resources	Total Amount of Payment: Other Services and Operating Expenditures Total For Fund Number: 4000	\$288.60 \$288.60 \$163,579.75
12466183	1046	MULTI-TECH MOBILE SERV	PV - 140793	0100-0000-0-0000-3600-5800000-000	Unrestricted Resources	Total Amount of Payment: Other Services and Operating Expenditures Total For Fund Number: 0100	\$163,579.75 \$163,579.75 \$187.38
12466184	1217	PARENTS OF JULIAN TREVIN	PV - 140802	1300-5310-0-0000-0000-863400-000	Child Nutrition - School Programs	Total Amount of Payment: Food Services Sales Total For Fund Number: 1300	\$187.38 \$187.38 \$5.95
12466185	1215	PARENTS OF MARSHALL KLI	PV - 140803	1300-5310-0-0000-0000-863400-000	Child Nutrition - School Programs	Total Amount of Payment: Food Services Sales Total For Fund Number: 1300	\$5.95 \$5.95 \$2.80
12466186	1216	PARENTS OF RAUL MEDINA	PV - 140804	1300-5310-0-0000-0000-863400-000	Child Nutrition - School Programs	Total Amount of Payment: Food Services Sales Total For Fund Number: 1300	\$2.80 \$2.80 \$35.00
12466187	858	PITNEY BOWES INC.	PV - 140806	0100-0000-0-0000-2700-5600000-000	Unrestricted Resources	Total Amount of Payment: Rentals, Leases and Repairs Total For Fund Number: 0100	\$35.00 \$35.00 \$126.54
						Total Amount of Payment:	\$126.54 \$126.54

Commercial Payment Register

For Payments Dated: 06/20/2014

Document No	Vendor No	Vendor Name	Reference No	FD - RE - PY - GO - FN - OB - SI	Resource	Object	Amount
12466188	285	ROE OIL CO.	PV - 140807	0100-0000-0-0000-3600-4300000-000	Unrestricted Resources	Materials and Supplies	\$736.27
			PV - 140807	0100-0000-0-0000-3600-430010-000	Unrestricted Resources	Matl & Suppl. -Gasoline/Diesel Fuel	\$818.66
					Total For Fund Number: 0100		\$1,554.93
12466189	330	SO CALIF EDISON CO	PV - 140794	0100-0000-0-0000-8200-550020-000	Unrestricted Resources	Electricity	\$1,554.93
					Total For Fund Number: 0100		\$7,014.22
12466190	1136	US BANK	PV - 140809	0100-0000-0-0000-7300-560005-000	Unrestricted Resources	Maintenance Agreement-Copics	\$7,014.22
					Total For Fund Number: 0100		\$120.94
12466190	1136	US BANK	PV - 140809	0900-0000-0-1110-1000-560005-000	Unrestricted Resources	Maintenance Agreement-Copics	\$120.94
					Total For Fund Number: 0900		\$120.94
14007109	1093	CALTRONICS BUSINESS SYS	PV - 140805	0100-1100-0-1110-1000-4300000-000	State Lottery	Materials and Supplies	\$241.88
					Total For Fund Number: 0100		\$12.42
14007110	524	CLEAN SOURCE INC	PV - 140798	0100-0000-0-0000-8200-4300000-000	Unrestricted Resources	Materials and Supplies	\$12.42
			PV - 140798	0100-0000-0-0000-8200-4300000-000	Unrestricted Resources	Materials and Supplies	\$120.63
					Total For Fund Number: 0100		\$463.07
14007111	1102	DELRAY TIRE	PV - 140801	0100-0000-0-0000-8400-5600000-000	Unrestricted Resources	Rentals, Leases and Repairs	\$583.70
					Total For Fund Number: 0100		\$583.70
					Total For Fund Number: 0100		\$106.13
					Total Amount of Payment:		\$106.13

Commercial Payment Register
For Payments Dated: 06/20/2014

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District: 18 Kit Carson Union School District

Fund	Total
0100	\$11,709.94
0900	\$120.94
1300	\$43.75
4000	\$163,579.75
	<u>\$175,454.38</u>

Total # of Payments: 17

Total # of Payments: 17

Grand Total: \$ 175,454.38

**Credit Card Register For
Payments Dated 06/20/2014**

Document Number	Vendor Number	Vendor Name	Amount
14007109	1093	CALTRONICS BUSINESS SYSTEMS	\$12.42
14007110	524	CLEAN SOURCE INC	\$583.70
14007111	1102	DELRAY TIRE	\$106.13
Total Amount of All Credit Card Payments:			\$702 .25

Grand Total For All Districts:

\$702.25

For Payments Due By 6/20/2014

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General Fund	<u>Amount</u>
0100	\$11,709.94
Charter Schools Fund	<u>Amount</u>
0900	\$120.94
Cafeteria Fund	<u>Amount</u>
1300	\$43.75
Special Reserve - Capital Outlay	<u>Amount</u>
4000	\$163,579.75

KIT CARSON UNION SCHOOL DISTRICT
AGENDA REQUEST FORM

TO: Todd Barlow, Superintendent/Principal

FROM: Margaret DeSantos, Administrative Secretary

DATE: July 9, 2014

FOR: (X) School Board
() Superintendent's Cabinet

For: () Information
(X) Action

Date you wish to have your item considered:
July 16, 2014

Item:
Inter-District Transfer Request for 2014-2015 school years as presented.

Purpose:
To approve the following request as presented.

Request to Attend Kit Carson School

Code	Last Name	First Name	Recommendation
1415-1-48			Consideration for approval
1415-8-49			Consideration for approval
1415-3-50			Consideration for approval

KIT CARSON UNION SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Kit Carson Governing Board

FROM: Todd Barlow, Superintendent/Principal

DATE: July 10, 2014

For: (X) School Board
() Superintendent's Cabinet

For: () Information
(X) Action

Date you wish to have your item considered:
July 16, 2014

Item:
Consider approving the utilization of the Deferred Maintenance Funds

Purpose:
Deferred Maintenance funds are to be used for the upkeep of school facilities. Current needs include rebuilding the front parking lot

Fiscal Impact:
\$86,873.98

Recommendation:
Consideration for approval

Budget Report

From 7/1/2014 thru 6/30/2015

Fund: 1400 Deferred Maintenance Fund

FD---RE---Y-GO---FN---OB-----SI	Working	Current	Expended	Year To Date	%	Encumbered	Unencumbered
							Balance
1400-0000-0-0000-0000-979100-000	\$86,873.98	\$0.00		\$0.00	0.00	\$0.00	\$86,873.98
**** Total Adjusted Beginning Balance	\$86,873.98	\$0.00		\$0.00	0.00	\$0.00	\$86,873.98
809100 LCFF/Revenue Limit Transfers							
1400-0000-0-0000-0000-809100-000	\$20,000.00	\$0.00		\$0.00	0.00	\$0.00	\$20,000.00
Totals:	\$20,000.00	\$0.00		\$0.00	0.00	\$0.00	\$20,000.00
**** 8000 Totals	\$20,000.00	\$0.00		\$0.00	0.00	\$0.00	\$20,000.00
**** Total Income & Beginning Balance	\$106,873.98	\$0.00		\$0.00	0.00	\$0.00	\$106,873.98
560000 Rentals, Leases and Repairs							
1400-0000-0-0000-8100-560000-000	\$50,000.00	\$0.00		\$0.00	0.00	\$0.00	\$50,000.00
Totals:	\$50,000.00	\$0.00		\$0.00	0.00	\$0.00	\$50,000.00
**** 5000 Totals	\$50,000.00	\$0.00		\$0.00	0.00	\$0.00	\$50,000.00
**** 1000 - 5000	\$50,000.00	\$0.00		\$0.00	0.00	\$0.00	\$50,000.00
978041 Assigned for Facilities Repair							
1400-0000-0-0000-0000-978041-000	\$56,873.98	\$0.00		\$0.00	0.00	\$0.00	\$56,873.98
Totals:	\$56,873.98	\$0.00		\$0.00	0.00	\$0.00	\$56,873.98
**** 9000 Totals	\$56,873.98	\$0.00		\$0.00	0.00	\$0.00	\$56,873.98
**** 1000 - 9000	\$106,873.98	\$0.00		\$0.00	0.00	\$0.00	\$106,873.98

Budget Report

From 7/1/2014 thru 6/30/2015

FUND SUMMARY Fund: 1400 Deferred Maintenance Fund

Note this summary includes only the account lines that were included on this report

	Working	Current	Expended Year To Date	%	Encumbered	Unencumbered Balance	%
Revenues							
Total: 8000 Revenues	\$20,000.00	\$0.00	\$0.00	0.00	\$0.00	\$20,000.00	100.00
Expenditures							
Total: 1000 Certificated	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00
Total: 2000 Classified	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00
Total: 3000 Benefits	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00
Total: 1000 - 3000	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00
Total: 4000 Books & Supplies	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00
Total: 5000 Services & Other	\$50,000.00	\$0.00	\$0.00	0.00	\$0.00	\$50,000.00	100.00
Total: 4000 - 5000	\$50,000.00	\$0.00	\$0.00	0.00	\$0.00	\$50,000.00	100.00
Total: 1000 - 5000	\$50,000.00	\$0.00	\$0.00	0.00	\$0.00	\$50,000.00	100.00
Total: 6000 Capital Outlay	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00
Total: 7000 Other Outgo/Financing Uses	\$0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00
Total: 1000 - 7000	\$50,000.00	\$0.00	\$0.00	0.00	\$0.00	\$50,000.00	100.00
Total: Net Increase/(Decrease) in Fund Balance	(\$30,000.00)	\$0.00	\$0.00	0.00			
Total: Beginning Balance	\$86,873.98	\$0.00	\$0.00	0.00			
Total: Estimated Fund Balance (9790)	\$56,873.98	\$0.00	\$0.00	0.00			
Components of Ending Balance							
Total: Reserves (9710 - 9719)	\$0.00	\$0.00	\$0.00	0.00			
Total: Designated (9740 - 9789)	\$56,873.98	\$0.00	\$0.00	0.00			
Total: Undesignated	\$0.00	\$0.00	\$0.00	0.00			

KIT CARSON UNION SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Kit Carson Governing Board

FROM: Todd Barlow, Superintendent/Principal

DATE: July 9, 2014

For: (X) School Board
() Superintendent's Cabinet

For: () Information
(X) Action

Date you wish to have your item considered:
July 16, 2014

Item:
Consider approving the renewal invoice between Renaissance Learning, Inc. and Kit Carson Union School District

Purpose:
This is the annual service for the Accelerated Reader Program.

Fiscal Impact:
\$4,067.00

Recommendation:
Consideration for approval

RENAISSANCE LEARNING™

Accelerating learning for all

PO Box 8036, Wis. Rapids, WI 54495-8036 - Phone:(800) 338-4204 Fax:(877) 280-7642 Federal I.D. 39-1559474

Quote #: 1137497

Kit Carson Elementary School - 705131
9895 7th Ave
Hanford, CA 93230-8802
Contact: Stacey Unruh - (559) 582-2843
Email: sunruh@kings.k12.ca.us

Reference ID: 11426455
Created: 11/26/2013

Quote Summary	School Count : 1
Product & Services Total	\$4,067.00
Shipping and Processing	\$0.00
Sales Tax	\$0.00
Grand Total	\$4,067.00

To place an order, please submit your organization's required purchase order with reference to quote number 1137497. An invoice will be sent upon receipt of your purchase order. Payment is due net 30 days from the invoice date. If your organization does not require a purchase order, please contact our order services team at 877-444-3172 for assistance with placing your order.

Mail: PO Box 8036, Wis. Rapids, WI 54495-8036
Fax: (877)280-7642
Email: electronicorders@renlearn.com

If changes are necessary, or additional information is required, please contact your account executive(s) Tom LaComb at (877)988-8043 or Bill Peterson at (866)560-3913, Thank You.

This quote is valid for 30 days. All quotes and orders are subject to availability of merchandise. Alterations to this quote will not be honored without Renaissance Learning approval. Please note: Any pricing or discount indicated is subject to change with alterations to the quote. Tax has been estimated and is subject to change without notice. Unless you provide Renaissance Learning with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with this order.

Renaissance Place is an advanced, web-based, software system. Renaissance Learning personnel are available to assist with each step of the detailed implementation to help you realize the multiple benefits that Renaissance Place provides. To ensure a successful implementation, please allow 30 to 90 days for the remote installation and setup.

RENAISSANCE LEARNING

Accelerating learning for all

PO Box 8036, Wis. Rapids, WI 54495-8036 - Phone:(800) 338-4204 Fax:(877) 280-7642 Federal I.D. 39-1559474

Quote #: 1137497

Kit Carson Elementary School - 705131				
Products & Services		Quantity	Unit Price	Total
AR Enterprise Real Time Subscription Renewal	9/1/2014 - 8/31/2015	400	\$5.50	\$2,200.00
STAR Reading Enterprise Real Time Subscription Renewal	9/1/2014 - 8/31/2015	380	\$3.60	\$1,368.00
Annual All Product RP Hosting Fee Renewal	9/1/2014 - 8/31/2015	1	\$499.00	\$499.00
Kit Carson Elementary School Total			\$4,067.00	

Additional Comments:

This quote is only valid if Q1137212 is processed as an order first.

KIT CARSON UNION SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Kit Carson Governing Board

FROM: Todd Barlow, Superintendent/Principal

DATE: July 10, 2014

For: (X) School Board
() Superintendent's Cabinet

For: () Information
(X) Action

Date you wish to have your item considered:
July 16, 2014

Item:
Consider approving the proposal between Kit Carson Union School and Follett Software Company.

Purpose:
To upgrade our existing server based library management system to the web-based Destiny Resource Management Service.

Fiscal Impact:
\$1,349; the total annual licensing and maintenance cost per year is \$700 after year one.

Recommendation:
Consideration for approval

February 12, 2014

Stacey Unruh
Technology Coordinator
Kit Carson Union Elementary School
9895 7th Ave
Hanford, CA 93230

Dear Ms. Unruh:

Follett Software Company is pleased to present the enclosed Proposal to provide your district with the **Destiny® Resource Management Solution™**, a centralized educational resource management system.

Destiny® Resource Management Solution Suite

The Destiny resource management suite from Follett Software Company provides solutions essential for schools and districts that want to be at the forefront of creating productive, active learning environments—ensuring access to the right resources for students while enabling the best management of digital and physical content, and assets.

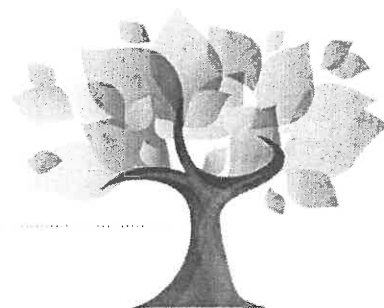
Destiny is a complete web-based platform that helps schools and districts know where all of their important educational resources are, from library books and textbooks to eBooks and mobile devices. We provide tools uniquely suited for the K-12 market, helping districts track and manage everything they buy. As new digital learning tools and teaching styles emerge, Follett solutions can help ensure accessibility and accountability for all resources, empowering digital learning to directly impact student success.

Destiny can help districts make sure every student in every school has the right tools in the right place at the right time to learn the way that fits them best – supporting teachers and librarians in their efforts to create motivated, enthusiastic and successful learners.

Districts choose Destiny to help their students, librarians, teachers and administrators to discover and connect with the changing digital world, and learn better ways to become effective educators and leaders:

DISCOVER...

- Digital and print content you already own, and uncover content gaps.
- Tools that make educators more effective.
- New ways to engage students using technology.



CONNECT...

- Content and resources to academic standards.
- Users to information through seamless access to an integrated solution suite.
- Students' needs with technology and processes relevant to the way each student learns.

LEARN...

- Ways to support active learning outside the classroom.
- How to get more out of your investment in educational technology and content.

Destiny Library Manager™

Empowering Digital Learning to Directly Impact Student Success

Destiny Library Manager is built specifically to help K-12 libraries thrive in the ever-changing education market. The leading library management software for K-12 schools and districts, Destiny Library Manager is trusted by more than 50,000 customers to expand the vital role of the school library in the digital learning age. With access to curated, educator-reviewed digital content and integrated tools to help students and teachers find, share and use print, digital and media resources, Destiny Library Manager makes the library not only more efficient, but more effective at supporting active student learning, collaboration and integration with classroom curriculum. Destiny Library Manager provides engaging tools for students to find, share and use resources, and includes one of the first mobile apps for school libraries.

Destiny Library Manager empowers students, librarians, teachers and administrators to discover, connect and learn:

DISCOVER...

- Relevant resources through one-stop, unified searching.
- Digital and print resources that meet specific needs for your students and teachers.
- How to take your library and learning mobile.
- Ways to support reading and information literacy skills.

CONNECT...

- Students with content, anytime, anywhere.
- The library to the classroom.
- With tools to support collaboration between teachers and librarians.

LEARN...

- With differentiated content and tools for each student.
- How to reach beyond digital books to digital learning.
- Which content and resources your students use and need.
- How Destiny supports the expanding role of the librarian.

Supporting a Student-Focused Digital Learning Environment

At Follett Software Company, we partner with you as we navigate the digital world in which students are already immersed. Destiny solutions integrate the technology, data and resources to help your schools efficiently and cost-effectively track, manage and connect with quality educational materials, ensuring accessibility and accountability.

Thank you for the opportunity to present Destiny as the solution to help empower digital learning and contribute to the success of your district.

Sincerely,

Denise L. Chrisman
Inside Sales Consultant - Technology
Phone: 800-323-3397 Ext. 7455
Fax: 815-578-5455
dchrisman@Follett.com

Solution Overview

Follett Software Company's Destiny Resource Management Solution will be specifically tailored with applicable components, among which are implementation services, data services, customized services, Digital Content Solutions, peripherals, additional training services and/or post-implementation services.

Software

Destiny solutions provide the benefits of a browser-based system to manage resources centrally.

Destiny Library Manager: Destiny Library Manager helps libraries work more efficiently by seamlessly integrating circulation, cataloging, searching, reporting and library management functions all through a single platform. This easy-to-use, intuitive software helps your library become the central hub of learning and an information resource for the community. It will showcase the librarian's role as today's go-to resources for technology literacy and reading comprehension.

With the purchase of Destiny Library Manager, you receive **Destiny Quest®**, a student-focused search interface designed to engage today's digitally-native students with broad-based integrated searching power and social networking components. Destiny Quest fosters greater collaboration among students, teachers, media specialists and parents; strengthens the library-classroom connection; and helps to improve information literacy by providing technology tools to effectively search, manage, organize and interpret vast amount of information from the district's collection and across the Internet. Access to Destiny Quest is included in the cost for Year 1; ongoing access is enabled by subscribing to "Annual Licensing and Maintenance" for subsequent years. The Destiny Quest mobile app is a subset of Destiny Quest in an app designed for use by students. The Destiny Quest mobile app is available for free download from both Google Play and the Apple App store (Destiny, operating system, and device compatibility requirements are listed with the app.)

Implementation Services

Core to your Destiny Resource Management Solution is a suite of services to ensure a successful implementation:

Project Management

Follett will provide project management services in accordance with industry standard techniques. The Follett Project Manager is your district's central point of contact during the implementation of the Destiny Resource Management Solution, to guide and oversee the entire implementation.

Your Project Manager focuses on the following objectives:

- Facilitation of all project planning activities
- Creation of a Project Plan that is developed and agreed to in writing by both you and Follett
- Coordination of all internal resources to ensure that timelines and deadlines are met

- Successful completion of the project and written customer Acknowledgement of Delivery of the Destiny Resource Management Solution

The Project Plan includes the following key activities:

Project Planning Questionnaires: At the beginning of your project, your Project Manager will provide questionnaires to be filled out by your district staff. You will be requested to fill out a questionnaire for each Destiny product, a questionnaire concerning your servers and network, and a questionnaire concerning your Student Information System. It is important to complete these and return them to your Project Manager prior to the Project Planning Meeting in order to have the most efficient and productive meeting, and for Follett to provide the guidance and recommendations appropriate for your district.

Project Planning Meeting: This meeting will review responses from the Project Planning Questionnaires and address any questions or concerns. The expected outcome of this meeting is to develop the implementation, installation and training plan and to ensure that proper expectations are set regarding project responsibilities and schedule. For Asset Manager, Media Manager and Textbook Manager, implementations consisting of 25 or more school locations have the option for the Project Planning Meeting to be held on site.

System Setup Services

System Setup

System setup for the Follett Hosted Service provides your school with configured access to your Destiny software via a Web site address (URL).

Bibliographic data that is processed by Follett will be imported into Destiny. If your data extraction from your current system includes patron data, it will also be imported into Destiny. In addition, if you can provide an export of patron data in CSV file format from your Student Information System (SIS), Follett will import it into Destiny.

It is the customer's responsibility to provide written verification of the Follett Hosted Service Solution delivery immediately following the System Setup via the Acknowledgement of Delivery document (AOD).

There are some services that Follett will not perform for your district:

- Follett will not install any hardware or software at your district or schools.
- Follett will not configure your networking infrastructure. Your entire district-networking infrastructure must be up and running to support the service. This includes all routers and Wide Area Network links.

No school visits are included within the scope of this Agreement. However, during the System Setup the Follett implementation specialist will illustrate workstation configurations that support Destiny.

Technical Administrative Training

The Follett technical specialist will deliver a brief technical training for your district technology staff. For the Follett Hosted Service, this training will focus on technical administrative functions that you will want to understand, which does not include managing a Destiny server since the server will be managed by Follett.

Your district can have up to twelve users at this training session. Attendees who participate in this training will be authorized to contact Follett's Technical Support hotline for help. Only Follett-trained individuals are authorized to contact Follett's Technical Support line. Additional attendees can be added at an additional cost.

Follett may utilize remote, Web-based conferencing tools to facilitate this training. If this training is delivered with remote, Web-based conferencing tools, high-speed Internet access is required. For best results, your district should select a quiet room with a quality conference telephone.

Essentials Webinar for Library Manager

The Essentials Webinar for Library Manager offers live, instructor-led, Web-based training that covers the essentials needed to get optimal use from Destiny Library Manager. The session offers instruction on how to: navigate within the software, search the online catalog, circulate materials, create notices and reports, set up loan periods and policies, add titles, and use Destiny Quest. Customers may have up to a maximum of twelve (12) participants. Attendees who participate in this training will be authorized to contact Follett's toll-free telephone technical support hotline for help.

Digital Content Solutions

Making Digital Content Work for You

Digital Content Solutions from Follett Software are critical tools for schools and districts who want to be at the forefront of digital learning. Follett provides only the best content from the top educational providers and gives you the tools to manage that content. This ensures that all content is being used effectively to create active, personalized learning experiences for students—and helps you discover the potential for learning that digital content provides.

Alliance Plus®

Alliance Plus offers 24/7 access to more than 9 million high-quality MARC records for print materials. The database is continuously updated with new records, allowing your district to quickly and easily keep your catalog up-to-date with local holdings as well as improve search results for your users with the addition of reading and interest levels, subject headings, summary and content notes, and review sources.

Alliance A/V District Solution

This Digital Content Solution provides librarians with to access over 725,000 Audio-Visual MARC 21 bibliographic records over the Internet for original cataloging or enhancing their existing database. Alliance A/V saves cataloging time and increases collection access points for students and patrons.

One Search™ Solution

One Search is a federated search tool that allows your students and staff to search resources simultaneously with a single search, including content from paid and free online research databases that may be available in your library (such as ProQuest, EBSCO or Gale Group) and Destiny. By presenting a single, familiar interface for searching these data sources, your students will find the information they need quickly and effectively, and usage of your valuable research databases will be improved.

Reading Program Service Solution – AR/RC

Reading Program Service – AR/RC is a MARC-record enhancement service that is offered both online, and through custom processing. The service adds reading development information for programs such as Reading Counts!® and Accelerated Reader® to the MARC records of a library collection. Updating your library collection with reading program information allows students to search for leveled reading program titles easily and efficiently, allowing more time to read and making your reading program more effective. In addition to enhancing your MARC records, this service also provides several reports to help you manage your collection and maximize its usefulness.

Reading Program Service Solution – Fountas & Pinnell

Reading Program Service – Fountas & Pinnell. The service adds **Fountas & Pinnell** leveled reading information to books in your library collection. Updating your library collection with reading program information allows students to search for leveled reading program titles easily and efficiently, allowing more time to read and making your reading program more effective.

Reading Program Service Solution - Lexile

Reading Program Service - Lexile helps strengthen the connection between the classroom and the library by automatically integrating Lexile measures into the collection's bibliographic records, enabling students to quickly and easily search for titles that match their Lexile reading levels. Because the service is online, Destiny can be updated with the most recent reading program information in minutes.

Standards Solution

This online Digital Content solution provides access to your curriculum standards. It allows teachers and library staff to build powerful lesson plans by identifying titles in your district's library collection, as well as over 85,000 high-quality, educator selected Web sites, that are aligned with your state or provincial curriculum standards.

TitlePeek™ Solution

TitlePeek enhances the patron searching experience by providing content enrichment services to titles in the library collection. Content includes cover photos, title profiles, table of contents, brief summaries, author notes, first chapter or excerpts, and published reviews.

WebPath Express™ Solution

This is an online solution that directs users who are searching Destiny Library Manager's Catalog to high quality, educator-reviewed Web sites. WebPath Express contains over 85,000 Web sites with more updated and added on a regular basis.

Digital Content Providers

Follett partners with popular Digital Content providers to help schools make the most of their digital resource investment. Accessible within Destiny Library Manager, these resources offer students and educators a seamless search experience. Access to digital content from these top providers is available for an additional fee.

CountryReports

This Digital Content Solution provides your students and staff access to 35,000 pages of online content covering Geography, Social Studies, Language Learning, History and Current Events. These resources are accessible within Destiny® Library Manager™ and Aspen™ Curriculum and Learning.

A.D.A.M.

This Digital Content Solution provides your students and staff access to online resources that dramatically enhance the study of human anatomy, physiology, clinical applications and related topics. Incredibly detailed graphics, precision accuracy, sophisticated functionality and information improve your library's database of learning materials. These resources are accessible within Destiny® Library Manager™ and Aspen™ Curriculum and Learning.

Soundzabound

This Digital Content Solution provides your students and staff access to royalty free audio that meets all licensing requirements for grades K-12. Soundzabound Royalty Free Music is a copyright compliant solution for all multimedia uses that will guard against copyright infringement. These resources are accessible within Destiny® Library Manager™ and Aspen™ Curriculum and Learning.

ABC-CLIO

This Digital Content Solution provides your students and staff access to online resources offering authoritative, continually up-to-date coverage of essential topics in U.S. history and government, world history, geography, and a range of multicultural and popular culture subjects. These resources are accessible within Destiny® Library Manager™ and Aspen™ Curriculum and Learning.

TeachingBooks.net

This Digital Content Solution provides your students and staff with a multimedia dimension to the reading experience. Teaching Books online database is developed and maintained to include thousands of resources about fiction and nonfiction books used in the K-12 environment, with every resource selected to encourage the integration of multimedia author and book materials into reading and library activities. These resources are accessible within Destiny® Library Manager™ and Aspen™ Curriculum and Learning.

FactCite

This Digital Content Subscription provides your students and staff with access to 20,000 pages of illustrated nonfiction web content including interactive quizzes, full text searching and focused research index pages. These resources are accessible within Destiny® Library Manager™ and Aspen™ Curriculum and Learning.

Data Services

Follett understands that accurate and reliable data is critical to the success of education in your district. Our extensive experience in the industry has proven that a successful Destiny Resource Management Solution implementation requires services focused on ensuring the quality and integrity of the data. We recommend that you consider the following optional services to enhance the quality of your mission-critical data.

Destiny Library Manager Data Services

Destiny Conversion Utility Service

For existing Follett and select Sagebrush customers, your records and transactions will seamlessly move into Destiny via an easy-to-use data conversion utility, which is included in your Solution. However if you prefer that Follett run this utility for you, it can be done at an additional cost.

Destiny Custom Data Manipulation

In addition, we also offer customized services to manipulate your data based upon your desired specifications.

Destiny MARC Authority Control Service

The Authority Control Service enhances your district's library collection to ensure increased circulation of the titles. The service standardizes and updates names, uniform titles, series titles and subject headings in the MARC bibliographic records. Additionally, you will receive a database of authority records that will generate "SEE" and "SEE ALSO" references. Authorization of subject headings significantly improves records for subsequent services, including Standards and WebPath Express Digital Content Solutions.

Library Manager MARC Enhancement

Follett will provide the Library Manager MARC Enhancement service to improve relevancy and accuracy of search results, increase access points so users find information quickly and easily, and streamline searching and information retrieval for data that is exported from an existing library automation system.

The service will attempt to replace the majority of the content in each MARC record with content from Follett's continuously updated database of MARC records, while maintaining correctly cataloged local information. Additionally, the service repairs the MARC record structure, corrects existing tag formats, creates required MARC tags, and updates existing SEARS subject headings using the latest SEARS heading edition.

Enhancements completed through the MARC Enhancement service will improve the proper merging of titles and preservation of data when records representing multiple collections are loaded into Destiny's central database.

Library Manager MARC Enhancement – District File

Follett will provide the Library Manager MARC Enhancement service to improve relevancy and accuracy of search results, increase access points so users find information quickly and easily, and streamline searching and information retrieval for data that is exported from an existing library automation system.

The service will attempt to replace the majority of the content in each MARC record with content from Follett's continuously updated database of MARC records, while maintaining properly cataloged local information. Additionally, the record replacement service eliminates common MARC record structure issues, including tag format issues, and missing required MARC tags. The service updates existing SEARS subject headings using the latest SEARS heading edition.

Enhancements completed through the MARC Enhancement service will improve the proper merging of titles and preservation of data when records representing multiple collections are loaded in Destiny's central database.

Library Manager Non-Standard Data Conversion

This service will convert data from other library systems to the MARC format for use in Destiny. We have extensive experience converting data from other vendor automation systems, and can also convert data from "in-house" systems such as district-developed electronic databases and spreadsheets.

Library Manager Standard MARC Conversion

Since your existing system allows export in a standard MARC format, Follett will provide the Library Manager Standard MARC Conversion service to convert your electronic library data to the MARC21 / 852 holdings format.

Library Manager Standard MARC Conversion – District File

For data coming from an existing centralized system that exports in a standard MARC format, Follett will provide the Library Manager Standard MARC Conversion service to convert your electronic library data to the MARC21 / 852 holdings format.

Destiny Library Manager Split Collection

Follett will provide Library Manager Split Collection service to split data from a single collection into multiple collections based on agreed upon criteria and specifications.

Destiny Custom Data Manipulation – District File

Follett will perform the Destiny Custom Data Manipulation service to manipulate your data based on agreed upon specifications of the work.

Destiny Custom Reporting Service

Destiny contains extensive reporting capabilities designed to meet the needs of K-12 school districts. For more unique reporting requirements—district, state and federal reports that must conform to advanced specifications—our Destiny Custom Reporting Service puts the expertise of Follett's Database Specialists at your command, transforming your library, textbook and asset data into strategic decision-making information.

Peripherals

The Right Tools to Create and Support Your Digital Learning Environment

Enrich the connection between students, teachers, curriculum and the world beyond the classroom with the latest technology support tools. From interactive whiteboards, student response systems and advanced inventory and tracking capabilities, trust Follett to partner with quality vendors who provide the best available hardware tools designed to support your Follett solution.

Follett Wireless Scanner 7100

The Follett Wireless Scanner 7100 is an 802.11b/g wireless scanner designed to keep resources within easy reach allowing users to access customized Destiny screens from the palm of their hand. This wireless scanner gives users the ability to perform real-time circulation, inventory and transfers from anywhere, anytime. Users receive the benefits of high-performance bar-code scanning with the freedom and flexibility of wireless access. The device also comes equipped with Follett's offline utility to ensure users gain all the benefits of the device, even if their wireless network is unavailable.

Follett Corded Scanner 5100 with Hands-Free Stand

The Follett Corded Scanner 5100 is a fast and accurate high-performance barcode scanner used to facilitate the checkin/checkout process and make circulation and inventory management fast and easy. The adjustable-mount Hands-Free Stand allows the user to simply pass barcodes below the beam for automatic reading. This scanner is also compatible with Circulation Plus/Catalog Plus, InfoCentre, Spectrum and Athena. The 5100 comes with a 5-year manufacturer's warranty.

Follett Cordless Scanner 6102 Scanner

The Follett Cordless Scanner 6102 is the perfect scanner for your circulation stations and for conducting inventories. The cordless device frees up desk and counter space, and allows for extended mobility of up to 33 feet from the base. It has a superior read range of up to 24 inches, a battery life of 57,000 scans per full charge, and a fast scan rate of 270 scans per second. This device is compatible with Destiny, as well as Circulation Plus/Catalog Plus, InfoCentre, Spectrum and Athena. The Follett Cordless Scanner 6102 comes with a 3-year limited manufacturer's warranty. A full-coverage Extended Maintenance Agreement is also available.

Follett Infigo™ Thermal Receipt Printer

The Follett Infigo thermal receipt printer offers a plug-and-play setup—it ships with an internal power supply, USB and power cables, complete mounting kits and a paper roll. The Infigo is the fastest receipt printer we've offered, printing 22 receipts per minute. This printer comes with a 3-year limited warranty, and is compatible with Destiny Library Manager, Destiny Textbook Manager, and InfoCentre 3.2.

Extended Maintenance Agreement

Follett's personalized Extended Maintenance Agreements (EMAs) are available on scanners and hardware devices when purchased from Follett Software Company. These renewable Agreements are economical and provide protection against costly repairs if your unit experiences operational problems after the initial limited warranty period. Unlike standard warranty extensions, Follett EMAs cover every original component, including cables and batteries. A Follett EMA also entitles the customer to a free loaner device if repairs take longer than expected.

Follett 3600 Interactive Whiteboards

The Follett 3600 Interactive Whiteboard powered by PolyVision using eno™ technology is the first three-in-one interactive whiteboard solution—dry erase marker, magnetic and multimedia—giving teachers a flexible, versatile tool that keeps pace with the demands of today's students. It delivers true, interactive performance, engaging students with high-tech multimedia, multisensory, multidimensional lessons. The Follett 3600 features a Forever Warranty on the dry erase surface.

Follett 4200 Student Response System Suite

The Follett 4200 Student Response System featuring Quizdom technology is part of a complete interactive classroom solution, designed to engage and motivate students while giving the teacher the tools to monitor and record student progress.

Quizdom's award-winning technology engages everyone in the classroom, student and teacher alike. Students become inspired, engaged and motivated while using Quizdom's software, data collection tools and RF handheld remote system.

Follett 2500 RFID System (RFID)

The Follett 2500 RFID System is designed to enable Destiny Library Manager to utilize RFID technology for easier circulation (including self-checkout), faster inventory, and greater book security. This system is based on very straight forward barcode emulation logic so that once a book RFID tag is read it behaves in the same manner as a barcode within Destiny. In this way, any existing processes or reports remain unaffected.

The hardware devices are simple "plug & play" installation and can be easily used by anyone. The system consists of these 5 major components:

- RFID High Frequency Tags
- RFID Encoder with Barcode Scanner
- RFID Read with Antenna Pad
- RFID Cordless Inventory "Blade" scanner
- RFID Security Gates

Post Implementation Support Services

District Technical Support

District Technical Support is included with your Destiny Service Agreement, and features the following services:

- Software updates during the year
- Alliance Plus—Online access to a database of over 9 million high-quality MARC21 records
- One Search
- TitlePeek
- Toll-free telephone technical support for designated Customer contacts
- 24/7 customer Web Portal, with searchable online knowledge base
- Unlimited E-mail support
- On-Demand eLearnings

Proposal
 Single Site
 Kit Carson Union Elementary School
 Quote # 763473-2
 Customer # 0418358
 February 12, 2014

These prices are valid until March 21, 2014, after which they are subject to change by Follett Software Company.

<i>Destiny Resource Management Solution Summary</i>	
List Price	\$4,134.19
Less Discount Credit	(\$2,785.19)
Customer Price	\$1,349.00
Follett Hosted Service Year One Legacy Hosted Promo: Acknowledgement of Delivery must be received by Follett Software Company on or before March 21, 2014. <ul style="list-style-type: none"> ▪ Destiny Library Manager™ - Single School Package for one (1) location <ul style="list-style-type: none"> ○ Alliance Plus ○ Destiny Quest ○ One Search ○ TitlePeek ○ Online Documentation and Help ○ Note: Library Manager is designed specifically as a Library management tool ▪ Server maintenance and support 	
Implementation Services <ul style="list-style-type: none"> ▪ Project Management: includes a central point of contact during the implementation of the Follett Hosted Service. ▪ System Setup: consists of remote initial setup of district and schools, and initial data load. ▪ Technical Administrative Training: consists of remote brief technical training for the Follett Hosted Service. For the most optimal learning experience, we recommend no more than twelve (12) participants. 	
Additional Training <ul style="list-style-type: none"> ▪ Library Manager Essentials Webinar – one (1) session(s) 	

<i>Annual Licensing and Maintenance Costs After Year One*</i> <i>(starts in Year Two)</i> Follett Hosted Service <ul style="list-style-type: none"> ▪ Destiny Library Manager - Single School Package for one (1) location <ul style="list-style-type: none"> ○ Alliance Plus ○ Destiny Quest ○ One Search ○ TitlePeek ○ Online Documentation and Help ○ Note: Library Manager is designed specifically as a Library management tool ▪ District Technical Support includes: <ul style="list-style-type: none"> ○ Toll-free telephone technical support for designated Customer contacts ○ 24/7 customer Web Portal, with searchable online knowledge base ○ Unlimited E-mail support ○ On-Demand eLearnings ○ Product updates 	
Total Annual Licensing and Maintenance Costs:	\$ 700.00

**You must have paid or pay for all prior years' Annual Licensing and Maintenance Costs and renew maintenance for all sites and Management Systems at the same time in order to receive maintenance and updates.*

KIT CARSON UNION SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Kit Carson Governing Board of Trustees

FROM: Todd Barlow, Superintendent/Principal

DATE: July 9, 2014

For: (X) School Board
() Superintendent's Cabinet

For: () Information
(x) Action

Date you wish to have your item considered:

July 16, 2014

Item:

Including a Master's stipened to the Superintendent's Salary Schedule

Purpose:

To update the Superintendent's Salary Schedule

Fiscal Impact:

\$1,000

Recommendation:

Consideration for approval

KIT CARSON UNION SCHOOL DISTRICT

AGENDA REQUEST FORM

TO: Kit Carson Governing Board

FROM: Todd Barlow, Superintendent/Principal

DATE: July 7, 2014

For: (X) School Board
() Superintendent's Cabinet

For: () Information
(X) Action

Date you wish to have your item considered:
July 16, 2014

Item:
Consider accepting the voluntary resignation of a certificated staff member

Purpose:
To accept the voluntary resignation of Tina Gonzales, Special Education Intervention Coordinator

Fiscal Impact:
None

Recommendation:
Consideration for approval

JUL 07 2014

June 30, 2014

IT: MDS

Dear Mr. Barlow,

I am writing this letter to formally resign from my position as Special Education Teacher. I have enjoyed the past eight years at Kit Carson Elementary School. I have gained invaluable experience and have been very fortunate to work with wonderful colleagues and students. However, in order to pursue other opportunities & professional challenges, I have recently accepted a position with another school district.

I would also like to take this time to thank you for the administrative experience & support you have given me as I worked on my administrative credential & Master's Degree. It has really been a pleasure to work with you, Todd!

Respectfully,

Tina Gonzales