

**KIT CARSON UNION SCHOOL DISTRICT**

Minutes of Regular Board Meeting of September 25, 2013

**1. OPEN SESSION**

a) Call to Order

Leonard Dias, president, called the meeting to order at 6:32 pm

b) Members Present

The following trustees were present: Andy Atsma, Sheree Deniz, Leonard Dias, and Joe Oliveira. Trustee Giacomazzi arrived at 6:55 pm. Also present were Todd Barlow, Superintendent/Principal and Margaret DeSantos, Administrative Secretary. Also present in the audience Kim Grant, Robert Inabnit, Megan Vickers and Mrs. Mandy Combes.

c) Pledge to the Flag

Mrs. Combes led the pledge of allegiance.

**2. Public Comment**

None

**3. Presentations, Report and Communications**

a) Review calendar events

Mr. Barlow reviewed the calendar of events. He mentioned the following: the Duck and Cover drill scheduled for Thursday, Sept. 26<sup>th</sup>; picture make-up day, in which he invited Trustee Deniz to come by and have her picture taken; the Progress Reports that are scheduled to go home on Friday, Oct. 4<sup>th</sup>; the next Football/Volleyball game scheduled for Friday, Sept. 27<sup>th</sup>; the Parent/Teacher Club meeting has been moved to Wednesday, Oct. 2<sup>nd</sup> at 3:15 instead of Tuesday, Oct. 1<sup>st</sup> and the Parent/Teacher conferences are scheduled for Friday, Oct. 4<sup>th</sup> and Monday, Oct. 7<sup>th</sup>.

b) Board and staff comments:

Staff

- Margaret DeSantos reported that as of today Kit Carson school has 396 students enrolled, but stated that two new students will begin tomorrow bring the enrollment up to 398. She also stated that Mid Valley Charter School is at 20 students enrolled.
- Megan Vickers was present and stated that all is well.
- Kim Grant submitted her voluntary letter of resignation and informed the trustees that she has accepted a position with the Coast Unified School District in Cambria. Mrs. Grant stated that her last day at Kit Carson will be Monday, Sept. 30<sup>th</sup>. Trustee Dias stated that he is sorry to see her leave; she will be missed but wishes her the best.

Mr. Barlow stated that the acceptance of Mrs. Grant's resignation will be on the next board meeting, which is Oct. 9<sup>th</sup>.

- Robert Inabnit reported that he and Richard Bryant are scheduled for training on Monday, Sept. 30<sup>th</sup> on the operations of the Forklift. He also stated the buses are operating well, and mentioned the cost of placing cameras on each school bus.

**Board:**

- Trustee Oliveira reported that he will be the announcer at the Dog Bowl Football Game on Friday, Sept. 27<sup>th</sup>. He also mentioned that his granddaughter is doing great.
- Trustee Deniz congratulated Trustee Oliveira on his new granddaughter.
- Trustee Atsma – no report
- Trustee Dias thanked Mrs. Unruh for updating staff information on the school webpage, and is also pleased to see the sports information. Trustee Dias also would like a group picture of all the trustees to be added to the school webpage.
- Trustee Dias congratulated Trustee Deniz on her new furniture business.
- Trustee Dias again stated that he is sorry to see Kim Grant leave, but again wish her the best of luck in her position at Coast Unified School District.

**Superintendent's Report**

Mr. Barlow thanked Robert for getting a quote on installing cameras on each school bus. He stated that it would be easy to hold students accountable for misbehaving and/or causing damage to the interior of the school bus, if each bus has a camera installed.

Mr. Barlow also reported that he met with Deputy Sheriff Bradford in regards to a grant called C.O.P.S. This grant would allow for a Sheriff's Substation to be located at Kit Carson School. The majority of the cost would be paid by the grant; however there is a cost in which the district would pay. This would allow the deputy sheriff to utilize the school staffroom to prepare crime reports. The deputy would also be the school liaison.

Mr. Barlow also mentioned that with this grant Deputy Ellis would be reassigned elsewhere.

Mr. Barlow moved on and stated that he has a minor update on the Water Project. He stated that non-working days will be added to the water project. He has spoken with Henry Liang and he and Mr. Liang will communicate on this matter as it progresses.

Mr. Barlow mentioned that PTC is providing lunch for all the staff on Friday, Sept 27<sup>th</sup>.

Mr. Barlow also would like to schedule board members school visits on Monday, Sept. 30<sup>th</sup>.

Mr. Barlow also congratulated Kim Grant on her new employment position and is confident that she will perform to the best of her abilities. He stated that he has appreciated Mrs. Grant's expertise and regrets to see her leave Kit Carson, but wished her the best at Coast Unified School District.

Mr. Barlow stated that Megan Vickers is taking the brunt of the responsibilities for now. He stated that he met with Tim Bowers, Jamie Dial and Steve Corel regarding the undertaking of the Business Department and at this time Steve Corel and his staff will assist Kit Carson in this area.

Mr. Barlow stated that should Mrs. Vickers take on this position she will have an "Intelligent pair of shoes."

#### **4. INFORMATION ITEMS**

- a) Review Bills and Warrants  
None

#### **ACTION ITEMS**

##### **5. Business**

- a) Consider approval of Resolution 1314-03; Sufficiency of Instructional Materials  
Mr. Barlow stated, this is a yearly item and there are no changes. It was moved by Trustee Atsma to approve the resolution as presented; Trustee Oliveira seconded the motion. Motion passed on a 4-0 vote.
- b) Consider approval of changes to Mid Valley School Compensation schedule  
It was the consensus of the board to approve items "b", "c" and "d" in one vote. It was moved by Trustee Oliveira to approval changes as presented; Trustee Deniz seconded the motion. Motion passed on a 4-0 vote.
- c) Consider approval of classified agreement on salary and health benefits for 2013-2014 school year  
It was the consensus of the governing board to approve items "b", "c" and "d" in one vote. It was moved by Trustee Oliveira to approve the changes as presented; Trustee Deniz seconded the motion. Motion passed on a 4-0 vote.
- d) Consider approval of changes to management's compensation schedule  
It was the consensus of the governing board to approve items "b", "c" and "d" in one vote. It was moved by Trustee Oliveira to approve the changes as presented; Trustee Deniz seconded the motion. Motion passed on a 4-0 vote.

**6. Financial**  
None

**ACTION ITEMS**

**7. Consent Items**

Items listed are considered routine and may be adopted in one motion. If discussion is required, a particular item may be removed upon request by a Board member and made a part of the regular business.

a) Consider approving the minutes of the Regular Board Meeting of September 11, 2013

It was moved by Trustee Atsma to approve the minutes with a correction made by Trustee Oliveira; the spelling of Kinsley Oliveira, should read as follows, Kenzley Oliveira with the correction Trustee Oliveira seconded the motion. Motion passed on a 4-0 vote.

**8. Inter-District Transfer Request and Renewals**

It was moved by Trustee Oliveira to approve the inter district transfers as presented for the 2013-2014 school year; Trustee Atsma seconded the motion. Motion passed on a 4-0 vote.

**Personnel**  
None

**9. Future Planning and Adjournment**

Next Board Meeting: October 9, 2013  
Future Board Agenda Items: Accepting resignation of Kim Grant  
Progress Reports  
Parent/Teacher Club

**Adjourned at 7:01 p.m. No closed session.**

Date: \_\_\_\_\_

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Leonard Dias, President

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Andy Atsma, Clerk of the Board

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Todd Barlow, Superintendent/Principal