

KIT CARSON PARENT TEACHER CLUB MINUTES

DATE & TIME: September 13, 2016 @6:00

PLACE: Kit Carson Cafeteria

Call to Order – 6:04

Roll Call – All present

Flag Salute – Lori Leal

Approval of Minutes – Motion to approve the minutes Mr. Lloyd and 2nd by Jennifer Ornellas.

Vote Unanimous-Approved

Committee Reports

- **Treasurer Report** – Balance of \$11,854.31. Motion to approve the Treasurer Report, Bernadette Oliveira and 2nd by Mrs. Kanagawa. Vote Unanimous-Approved
- **Superintendents Report**—Handed out Calendar. School off to a great start.
- **Head Room Parent** – Jennifer Ornellas. Roughly 200 parent volunteer slips turned in. Plan to up communication between head room parent and parent volunteers for upcoming events. Copies of class lists/room parents for teachers and parents available for handout at conclusion of meeting.
- **Sunshine** – Thank you for the staff luncheon. 3 gift cards
- **Box Tops** –Cobi and Valerie are heading this project. Valerie to be the coordinator. Reminder to bring in box tops, checking expiration dates and that all box tops have expiration dates on them.

Old Business:

- **Open House/Staff Breakfast:** Open house, cookies were brought in-did not quite work out as planned/hoped. Perhaps not needed next time. Staff breakfast was a burrito/yogurt bar-successful/enjoyed by all.
- **Staff Welcome Back Lunch:** Brandy Dixon, Tahoe Joes and desserts—staff appreciated.
- **Boo-Hoo Yahoo Donuts and Coffee:** Went through about 9 dozen donuts. Appeared to be more Kindergarten parents than the upper grades. Suggestion made to have a photo booth type event, with chalkboards for “1st day of ... pictures).
- **Summer Reading Program:** 50 students participated. Kids liked the pencils and ring pops they received. Winners posted on Facebook.

New Business

- **Annual Budget:** Motion to approve the annual budget Mr. Lloyd and 2nd by Brandy Dixon. Vote Unanimous-Approved
- **Committee Sign Ups:** Binder passed around for attendees to sign up.
- **Concession:** Bernadette Oliveira spoke, first 2 concessions slow. Ice maker broken.
- **Carnival Date:** Carnival date decided on March 25, 2017.
- **Holiday Bazaar:** Brandy Dixon suggested that have a craft/ornament activity for kids in the cafeteria while parents shop vendors outside, sometime in November. Discussion tabled until October agenda. Will be revisited to see what ideas have been thought of and decide if we should move forward with the event.
- **Santa Gift Shop:** Bernadette Oliveira will Chair the Santa Gift Shop. Miss Long and Mrs. Rocha will assist as well. Committee to meet and work out details. Motion to approve Santa Gift Shop Mr. Lloyd and 2nd by Jennifer Ornellas. Vote Unanimous-Approved.

- Budget proposed for Santa Gift Shop is \$3500. Motion to approve Mr. Lloyd and 2nd by Mrs. Kanagawa. Vote Unanimous-Approved.
- **Teacher Reports:** Mr. Lloyd, the year is off to a good start. Back to school night had a good turnout. Volleyball and football are in full swing. Fundraiser is winding down in the next couple of days.
- **Teacher Requests:**
 - Mrs. Kanagawa originally approved for \$350 for bikes. Cost ended up being \$419.14, difference of \$69.14 to be reimbursed. Motion to approve reimbursement Bernadette Oliveira and 2nd by Elizabeth Gazarek.
 - Mrs. Kanagawa requesting \$75.00 for a rug for her classroom. Motion to approve \$75.00 Jennifer Ornellas and 2nd by Stephanie Harrah.
 - Mr. Lloyd requesting \$400.00 for Red Ribbon Week prizes. Motion to approve \$400.00 Miss Long and 2nd by Bernadette Oliveira. Vote Unanimous-Approved.

Class Room Roll Call/Prizes: Miss Long

Next Meeting: October 11, 2016 @ 6:00

- Adjournment @ 7:00. Motion to adjourn meeting Mrs. Kanagawa and 2nd by Brandy Dixon.