

# COVID-19 Operations Written Report for Kit Carson Union School District

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Kit Carson Union School District	Robin Jones Superintendent/Principal	rjones@kitcarsonschool.com (559) 582-2843 Ext. 102	June 17, 2020

**Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.**

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

KCUESD assessed our ability to deliver instruction both in an online setting and also in a non-technological setting, we kept in mind that not all students and families have access to devices or high-speed internet and that we may not be able to meet the needs of all our students through online instruction. We developed short- and long-term goals, accounting for the length of time currently planned for the school site to be closed and for the possibility that the closure may need to be extended. The decision was made to provide grade level work packets each week for students. Each staff member also contacted each student weekly by phone to check in with them regarding curriculum and/or social emotional needs. We developed short- and long-term goals, accounting for the length of time currently planned for the school site to be closed and for the possibility that the closure may need to be extended.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

KCUESD has an enrollment of unduplicated pupils in excess of 75% who qualify as low income. According to the 2019 California School Dashboard:  
 ELA -  
 Current EL: Maintained  
 Reclassified EL: Increased 11.2 points  
 Math -  
 Current EL: Increased 9.3 points  
 Reclassified EL: Increased 12.4 points  
 Socioeconomically Disadvantaged Students: Maintained

KCUESD is aware that many of our families may not have the appropriate connectivity in place. In these difficult times, we have not and will not lose track of the needs of our most disadvantaged students. Most importantly, we are not requiring our disadvantaged students to purchase devices or internet access, to provide their own devices, or otherwise pay a fee as a condition of accessing required course materials under the free schools guarantee. Additionally, we have ensured all students have access to grade level work packets; our district

employees drive to 8 areas throughout the district to deliver work packets to students. Work packets are also available to students outside of the school from Mondays at 11:30am until Thursday at 12:00pm to ensure equitable access for all students.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Our LCAP Goals drive our commitment to high-quality instruction and distance learning opportunities for our students and families.

Goal 1: Provide Fundamental Student Support

Goal 2: Implement the California Standards

Goal 3: Maintain a Positive School Climate

Goal 4: Maintain a High Level of Stakeholder Engagement

Goal 5: Provide Access to a Broad Course of Study

In addition, our professional development includes the training of teachers and staff members to effectively utilize English Learner strategies and Special Education strategies. We know the welfare of our students is paramount, therefore our work packets include Social Emotional Learning strategies to cope with the changing world our students and families are experiencing. The ELA/ELD and mathematics curriculum includes strategies as well as content to ensure the needs of our English learners are being met.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

While maintaining all social distance orders and ensuring staff wear proper masks and gloves, we have been supplying food for our KCUESD site since the closures. Our first six weeks were staffed by our food service manager and administration. Due to lack of manpower, we determined that food distribution in the form of meals families can prepare would better serve the community. Our food services manager devised a schedule that would bring much needed food to our communities in a more comprehensive and consistent manner.

The realization of more need and more availability of food also required that we become more intentional and organized about distribution. With safety and efficiency in consideration, this meant that our staff created a schedule of days for delivery to coincide with curriculum distribution and delivery. Our distribution sites are: Hanford Armona Road and 1 1/2 Avenue, Goshen, Grangeville and 6th Avenue, Flint and 7th Avenue, Hanford Armona Road and 9th Avenue, Eddy and Carolyn Street, and the Hanford Airport.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

As a rural small school district we understand the need for supervision of students during ordinary school hours. The district is aware of a list of known programs in the community and work with community organizations and partners to continue our goal of providing linkages to valuable community resources. District staff created a phone tree to communicate with families on a weekly basis to help connect families with services throughout the community.